

# INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION



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GOVERNOR

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## Meeting Minutes

### December 13, 2018

#### Call to Order:

Dr. Karen Salmon called the meeting of the Interagency Commission on School Construction to order at 9:06 a.m.

#### Members in Attendance:

Dr. Karen Salmon, State Superintendent of Schools, Chair  
Secretary Ellington Churchill, Department of General Services  
Brian Gibbons, Appointee of the Speaker of the House  
Gloria Lawlah, Appointee of the President of the Senate  
Dick Lombardo, Appointee of the Governor  
Secretary Robert S. McCord, Maryland Department of Planning  
Todd Schuler, Appointee of the Speaker of the House

#### Members Not in Attendance:

Denise Avara, Appointee of the Governor  
Barbara Hoffman, Appointee of the President of the Senate

#### I. Consent Agenda

#### Motion

##### Carried

Upon a motion by Ms. Lawlah and a second by Mr. Lombardo, the members voted unanimously to approve the consent agenda. Mr. Schuler was absent for the vote.

##### A. Approval November 15, 2018 Minutes

To approve the minutes of the November 15, 2018 Interagency Commission on School Construction Meeting.

##### B. Approval of Contracts

To approve contract procurement as presented.

##### C. Approval of Revisions to Previously Approved Contracts

To approve the revisions to previously approved contract awards to accurately reflect the adjusted State participation.

##### D. Approval of Accounting Adjustments – Closed Projects

To approve the final project costs as presented and to remove the projects from the active project detailed financial report.

**E. Completed Project Allocation Reversions**

To approve, subject to final audit, the reversion of the amounts identified below to the appropriate statewide contingency accounts.

**F. Rescission of Local Planning Approval for Waverly Elementary School Addition**

To rescind IAC Planning Approval for Frederick County Public School System's (FCPS) FY 2011 CIP Addition project at Waverly Elementary School (PSC #10.058.11 LP).

**G. Approval of Baltimore County Aging Schools Program (ASP) Project Extension**

To approve a time extension of 3 months to the December 3, 2018 reimbursement deadline for the Auditorium Sound System project at Perry Hall High (PSC #03.007.18 ASP) and the Boiler Replacement project at Rodgers Forge Elementary (PSC #03.042.18 ASP) so that these projects will be eligible for reimbursement to Baltimore County Public Schools from the FY 2018 Aging Schools Program.

**H. Approval of Garrett County Aging Schools Program (ASP) Project Extension**

To approve Garrett County Public Schools' (GCPS) request to extend the contract deadline for the Northern High School (PSC #11.014.18 ASP) PA and Bell System Replacement project to December 31, 2018 so that the project can proceed and to approve GCPS nine-month extension request of the reimbursement deadline for the PA and Bell System Replacement at Northern High School so that the project is eligible for reimbursement through the FY 2018 Aging Schools Program.

**I. Approval of Prince George's County Aging Schools Program (ASP) Project Extension**

To approve:

- a 5 month extension to the December 3, 2018 reimbursement deadline for the Bleacher Replacement Project at Eleanor Roosevelt High School (PSC #16.002.18 ASP); and
- a 4 month extension to the December 3, 2018 reimbursement deadline for generator replacement projects at C. Elizabeth Rieg Regional Center (PSC #16.041.18 ASP), Greenbelt Elementary School (PSC #16.108.18 ASP), Howard B. Owens Special Center (PSC #16.034.18 ASP), Largo High School (PSC #16.011.18 ASP), Phyllis E. Williams Elementary School (PSC #16.050.18 ASP), Rosaryville Elementary School (PSC # 16.227.18 ASP) and Woodridge Elementary School (PSC #16.052.18 ASP) so that these projects will be completed and eligible for reimbursement to Prince George's County Public Schools from the FY 2018 Aging Schools Program.

**J. Approval of St. Mary's County Aging Schools Program (ASP) Project Extension**

To approve a time extension of 3 months to the December 3, 2018 reimbursement deadline for the Lock Replacement Projects at Benjamin Banneker Early Childhood Center (PSC #18.018.18 ASP), Benjamin Banneker Elementary (PSC #18.005.18 ASP), Hollywood E (PSC #18.026.18 ASP), Piney Point E (PSC #18.027.18 ASP), and White Marsh E (PSC #18.016.18 ASP) so that these projects will be eligible for reimbursement to St. Mary's County Public Schools from the FY 2018 Aging Schools Program.

**K. Approve Allocation of Supplemental Appropriation Funds – Allegany County – Allegany High School E-Rate Fiber Project**

To transfer Supplemental Appropriation (SA) funds from the LEA Reserve Contingency account for Allegany County to Allegany High School (01.038) for the E-Rate Fiber project in the amount of \$26,274.

**L. Approval of Accounting Adjustments: Capital Improvement Program Amendment to the FY 2019 CIP for Anne Arundel County**

To approve an amendment to the FY 2019 Capital Improvement Program to rescind funding in the amount of \$250,000 for Broadneck High Electrical project in Anne Arundel County and to approve the transfer of funds to the LEA Contingency Account reserved for the county.

**M. Approval of Accounting Adjustments: Capital Improvement Program Amendment to the FY 2019 CIP for Carroll County**

To approve an amendment to the FY 2019 Capital Improvement Program to increase funding in the amount of \$136,000 for Linton Springs Elementary in Carroll County and to approve the transfer of funds from the FY 2019 LEA Contingency Account reserved for Carroll County.

**II. LEA Presentations**

**Information Only**

Twelve LEAs appeared before the IAC to present project information or to appeal IAC staff recommendations for planning or funding approval of projects in the FY 2020 CIP.

**III. FY 2020 Capital Improvement Program**

**A. Innovation Incentive Pilot Program – Preliminary Approval for Prince George’s County – Cherokee Lane Elementary School**

**Motion Carried**

Director Gorrell stated that SB 92 creates a pilot program for 3 school systems, with an incentive for a school project that can be built for 30% below the three year average cost of construction per student. Originally, only new and replacement schools were included in IAC staff preliminary calculations, but it was recognized that renovation should also be included, per the legislation. IAC staff came up with a threshold amount of \$30,510, which is 30% below the 3 year average construction cost per student. The proposed Prince George’s project is \$29,601 per student, based upon a budget number in their CIP request. Mr. Gorrell noted that the estimate is not based upon a current design.

In response to questions from members, Mr. Gorrell explained that the LEA intends to fabricate modular assemblies off-site and bring them to the site. They believe that they will be able to reduce costs, to approximately \$265 per square foot as shown in their CIP project request submission. However, if the LEA fails to meet the target the State share will be reduced to their regular 70% participation. Members requested information regarding how the off-site modular fabrication will impact contract awards to Maryland contractors. As the project proceeds, IAC staff will continue to report to the IAC on project progress.

Upon a motion by Ms. Lawlah, with a second by Mr. Lombardo, the IAC voted unanimously to make a preliminary approval of Cherokee Lane Elementary School in Prince George’s County to participate in the Innovation Incentive Pilot Program (IIPP) in the FY 2020 Capital Improvement Program with an anticipated increase in the State share of eligible costs by 20%. Approval for participation in the Pilot Program will be reassessed upon contract approval, and will not be final until financial closeout demonstrates that the project achieved a cost per student at or below the IIPP threshold amount for FY 2020.

**B. FY 2020 Capital Improvement Program 75% Recommendations for IAC Approval** **Motion Carried**

Arabia Davis, Funding Program Manager for the IAC, stated that the IAC is required to approve 75% of the Governor’s Preliminary Capital Budget by December 31 of each year. This year, \$280 million has been budgeted for the CIP, resulting in \$210 million that must be approved before the end of the year. Ms. Davis briefly described project requests for each LEA. Members of the Commission asked for clarification regarding Baltimore City’s local requirements that impact when City Schools can begin design. Mr. Gorrell commended Baltimore City for having utilized available contingency prior to the CIP approval.

Upon a motion by Secretary Churchill with a second by Mr. Gibbons, the IAC voted unanimously to approve the Fiscal Year 2020 75% Capital Improvement Program Allocations and Planning Approvals for each school system and the Maryland School for the Blind as shown in the Summary of Project Requests and Recommendations. Planning approvals which were not also funding approvals will be deferred until the 100% round.

**IV. FY 2019 School Safety Grant Program (SSGP) Applications Report** **Information Only**

Joan Schaefer, Deputy Director for the IAC, detailed SSGP applications received and approved. She noted that of the approved projects, 7 were for security cameras, 4 were for visitor and emergency management systems, and 3 were security vestibules. Two additional LEAs have submitted applications for a total of 65 project submissions to date.

**V. Approval of Baltimore City HVAC Allocations** **Motion Carried**

Jamie Bridges, Project Manager for the IAC, identified the three school project requests submitted by Baltimore City, with a total cost of \$2,014,320. He noted that staff had reviewed the project applications and recommend approval. All 3 schools were affected by the extreme cold in December 2017.

Commission members requested information about how many schools were impacted in December 2017. Secretary Churchill noted that some schools were addressed with emergency funding from the Department of General Services last winter. IAC staff will provide a full report on schools impacted and repairs made at a future meeting. Commission members also requested additional information regarding Baltimore City’s use of the remaining approximately \$13 million HVAC allocation, and emphasized the importance of these projects moving forward as soon as possible.

Upon a motion by Secretary McCord, with a second by Mr. Gibbons, the IAC voted unanimously to approve Baltimore City HVAC Projects as presented with the state allocations identified, to be funded through the \$15 million for Baltimore City HVAC Improvements included in 2018 SB 186 (2018 Laws of Md., Chap. 9).

**VI. Site Approvals**

**A. Prince George’s County Public Schools – Glenridge Park Area Middle School #1** **Motion Carried**

Upon a motion by Ms. Lawlah, with a second by Mr. Schuler, the IAC voted unanimously to approve the acquisition and use by the Prince George’s County Board of Education of 38.5 acres at 5211 Flintridge Drive, Landover Hills, Maryland, for the construction of the future middle school to serve the Glenridge

Park area; adhering to the actions identified in the State clearinghouse review, State identifier MD 201607011-0620.

- B. Baltimore County – Northeast Area Elementary School #2 at Ridge Road** **Withdrawn**  
Michael Bayer, Manager, Infrastructure and Development, Maryland Department of Planning, noted that the Baltimore County Board of Education had not yet approved the Site. The IAC withdrew the item from the agenda.
- C. Baltimore County – Northeast Area Middle School** **Withdrawn**  
Mr. Bayer noted that the Baltimore County Board of Education had not yet approved the Site. The IAC withdrew the item from the agenda.
- D. Baltimore City – Maree G. Farring Elementary Middle School Annex** **Motion Carried**  
Upon a motion by Secretary McCord, with a second by Secretary Churchill, the IAC voted unanimously to approve the acquisition by the Baltimore City Public Schools of 0.48 acres of land and the associated Crisp Memorial Church property, at 301 East Patapsco Avenue, Baltimore, Maryland, formerly owned by the Chesapeake Foundation for Human Development, Inc., for actions identified in the State clearinghouse review, State identifier MD 20180406-0221.

#### **Adjournment:**

Upon a motion by Secretary McCord, with a second by Mr. Lombardo, the meeting of the Interagency Commission on School Construction was adjourned at 10:31 a.m.