

# INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION



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## Meeting Minutes August 22, 2019

### Call to Order:

Dr. Karen Salmon called the meeting of the Interagency Commission on School Construction to order at 9:00 a.m.

### Members in Attendance:

Dr. Karen Salmon, State Superintendent of Schools, Chair

Denise Avara, Appointee of the Governor

Clarence Felder, Designee for Secretary Ellington Churchill, Department of General Services

Brian Gibbons, Appointee of the Speaker of the House

Gloria Lawlah, Appointee of the President of the Senate

Secretary Robert S. McCord, Maryland Department of Planning

### Members Not in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate

Dick Lombardo, Appointee of the Governor

Todd Schuler, Appointee of the Speaker of the House

### Revisions to the Agenda:

Presenter for Item XI changed to Eden Cabiness, speaking on behalf of Joan Schaefer.

### Public Comment:

None

**I. Consent Agenda**

**Motion Carried**

Upon a motion by Ms. Lawlah and a second by Mr. Gibbons, the members voted unanimously to approve the consent agenda.

**A. Approval of July 09, 2019 Minutes**

To approve the minutes of the July 9, 2019 Interagency Commission on School Construction Meeting.

**B. Approval of Contracts**

To approve contract procurement as presented.

**C. Closed Projects**

To approve the final project costs as presented and to remove the projects from the active project detailed financial report.

**D. Completed Project Allocation Reversions**

To approve, subject to final audit, the reversion of the amounts identified below to the appropriate statewide contingency accounts

**E. Approval of Revisions to Previously Approved Contracts**

To approve the revisions to previously approved contract awards to accurately reflect the adjusted State participation.

**II. State Local Cost Share Formula Presentation**

**Information Only**

Steve Brooks, Senior Financial Advisor, delivered a presentation regarding the State-local cost share formula for the Public School Construction Program, including specifics regarding tax base add-ons, enrollment add-ons, and other components for the formula.

**III. Baltimore City Property Transfer Reversions**

**Motion Carried**

Michael Bayer, Manager of Infrastructure and Development with the Maryland Department of Planning, presented an item calling to revise motions previously approved at the May 9, 2019 IAC Meeting for approval of three separate property transfers: the Lake Clifton Building #40 at 2801 St. Lo Drive, the Dr. Roland N. Patterson Sr. Building #82 at 4701 Greenspring Drive, and the Gilmor Elementary School #107 at 1311 N. Gilmor Street.

Upon a motion by Ms. Lawlah, seconded by Mr. Gibbons, the members voted unanimously to approve the transfer of the Lake Clifton Building #40, located at 2801 St. Lo Drive, Baltimore, MD 21213, as of December 31, 2019, from the Baltimore City Board of Commissioners (BOC) to the Mayor and City Council of Baltimore, as approved by the BOC on March 26, 2019 with the agreement that the city government will reimburse the state the outstanding bond debt service in the amount of \$100,201.62, by the scheduled dates provided by the State Treasurer's Office. The Baltimore City Government shall obtain approval of the Interagency Commission before transferring any right, title, or interest to any portion of the property; and

To approve the closure and transfer of the Dr. Roland N. Patterson Sr. Building #82, located at 4701 Greenspring Drive, Baltimore, MD, 21209, from the Baltimore City Board of Commissioners (BOC) to the Mayor and City Council of Baltimore, as approved by the BOC on January 8, 2019, in accordance with the *Memorandum of Understanding for the Construction and Revitalization of Baltimore City Public*

*Schools* dated October, 2013 and amended August 2017, with the agreement that the city government will reimburse the state the outstanding bond debt service in the amount of \$633,437.98, by the scheduled dates provided by the State Treasurer's Office. The Baltimore City Government shall obtain approval of the Interagency Commission before transferring any right, title, or interest to any portion of the property; and

To approve the closure and transfer of the Gilmore Elementary School #107, located at 1311 N. Gilmore St., Baltimore, MD, 21217, by the Baltimore City Board of Commissioners (BOC) to the Mayor and City Council of Baltimore, approved by the BOC on January 8, 2019, and in accordance with the *Memorandum of Understanding for the Construction and Revitalization of Baltimore City Public Schools* dated October, 2013 and amended August 2017, with the agreement that the city government will reimburse the state the outstanding bond debt service in the amount of \$824,736.94 by the scheduled dates provided by the State Treasurer's Office. The Baltimore City Government shall obtain approval of the Interagency Commission before transferring any right, title, or interest to any portion of the property.

**IV. Amendment to FY 2020 CIP for Howard and Calvert County Motion Carried**

Arabia Davis, Funding Programs Manager to the IAC, presented an amendment to the FY 2020 CIP for Howard County and Calvert County in order to fully fund Calvert County Public School System's HVAC project at the Calvert Country School. Ms. Davis commended Howard county for working with the IAC in order to meet the needs of another LEA.

Upon a motion by Secretary McCord, seconded by Ms. Avara, the members voted unanimously to decrease \$65,123 in new bond authorization allocated to Howard County Public School System's (HCPSS) FY 2020 CIP roof project at Pointers Run Elementary (PSC #13.044.20) and to increase the allocation with available Enrollment Growth and Relocatable Classroom (EGRO) funding of \$65,123; and to allocate the available FY 2020 CIP bond funds in the amount of \$65,123 to Calvert County Public School System's (CCPSS) HVAC project at the Calvert Country School (PSC# 04.012.20). This funding amendment increases State funding from \$1,034,000 to \$1,099,123.

**V. FY 19 and FY 20 Funding Realignment for Prince George's County Motion Carried**

Arabia Davis, Funding Program Manager to the IAC, presented a motion to realign the FY 2020 CIP allocations for Prince George's County, based upon a request from the school system, in order to accelerate funding for the Cherokee Lane Elementary School project in order to avoid potential project cost escalation and because of the LEA's plans to close and consolidate the Glenridge Elementary School.

Upon a motion by Ms. Lawlah and a second by Ms. Avara, the members voted in favor of the funding realignment unanimously.

**VI. Washington County Reserved Appropriation Funds for E-Rate Reimbursement Motion Carried**

Kim Spivey, Director of Fiscal Services to the IAC, presented an item calling for the authorization and approval of the transfer of funds from the FY 2016 Statewide Appropriation account for reimbursement to Washington County for Sharpsburg Elementary, \$15,814, and Cascade Elementary, \$29,873, for the E-Rate Fiber projects.

Upon a motion by Secretary McCord and a Second by Mr. Gibbons, the members voted unanimously to authorize and approve the transfer of funds from the FY 2016 Statewide Appropriation account for reimbursement to Washington County for Sharpsburg Elementary (21.019.16) \$15,814, and Cascade Elementary (21.02.16), \$29,873, for the E-Rate Fiber projects.

**VII. Purpose and History of Supplemental Appropriation (SA) Funding** **Informational Only**

Kim Spivey, Director of Fiscal Services to the IAC, presented an informational item regarding the purpose and history of the SA Funding program. This item elaborated on the establishment of the IAC's authority to approve SA Funding due to House Bill 1783 and defined project eligibility criteria

**VIII. Approval of Baltimore City Supplemental Appropriation (SA) Project Applications** **Motion Carried**

Jaime Bridges, Baltimore City Project Manager to the IAC, presented a motion to approve three Baltimore City Supplemental Appropriation (SA) project applications for #209 Winston Middle and #138 Harriet Tubman Building. Projects included CCTV installation and asphalt and concrete replacement.

Upon a motion by Ms. Avara, seconded by Mr. Gibbons, the members voted unanimously to approve three (3) Baltimore City Supplemental Appropriation (SA) project applications as presented, in the total amount of \$107 430, in accordance with the procedures of the SA program and the laws of the State of Maryland.

**IX. Baltimore City Public Schools – Cancellation of FY 18 CIP Projects** **No Action**

Jaime Bridges, Baltimore City Project Manager, presented two potential project cancellations for FY 2018 HVAC projects in Baltimore City. Members requested additional information regarding the projects. The item will be considered at a future IAC meeting.

**X. Baltimore City E15M HVAC Project Status Report** **Informational Only**

Jaime Bridges, Baltimore City Project Manager, provided an update on the status of HVAC projects funded with the additional \$15 million appropriation provided in the 2018 capital budget bill.

**XI. FY 2019 Round II SSGP Applications** **Informational Only**

Eden Cabiness, Administrative Specialist for the IAC, presented a status update on School Safety Grant Program applications.

**Executive Session:**

Pursuant to §§ 3-305(b)(7) and 3-305(b)(14) of the General Provisions Article, Annotated Code of Maryland, and upon a motion by Ms. Lawlah, seconded by Secretary McCord and with unanimous agreement, the Interagency Commission met in closed session on Thursday, August 22<sup>nd</sup> to discuss a facility assessment procurement matter with legal counsel. All members were present with Clarence Felder as designee for Secretary Churchill, except Mr. Kasemeyer, Mr. Lombardo, and Mr. Schuler. Also in attendance was Robert Gorrell, Executive Director of the IAC, and Alex Donahue, Deputy Director of Field Operations for the IAC. The Executive Session commenced at 10:18. Executive session concluded at 10:45 upon a motion by Ms. Lawlah, a second by Secretary McCord, and a unanimous vote.

## Adjournment:

Upon a motion by Ms. Lawlah, seconded by Secretary McCord, the meeting of the Interagency Commission on School Construction was adjourned at 10:45 a.m.