

**State of Maryland**  
**Interagency Committee on School Construction**  
**MEETING MINUTES**  
**September 13, 2017**

**Meeting called to order: 9:05 am**

A meeting of the Interagency Committee on School Construction was on September 13, 2017.

**Attendees**

- Dr. Karen Salmon – State Superintendent – Chair
- Ms. Wendi Peters – Secretary of MD Dept. of Planning – Member
- Mr. Ellington Churchill – Secretary of MD Dept. of General Services – Member
- Mr. John Bohanan – Public Member
- Ms. Barbara Hoffman – Public Member

**Section I – Approval of the Minutes**

- A. IAC Minutes for backlog 7/31/17, 2/15/17, 9/15/16, 8/30/16) .....MOTION CARRIED
- B. Concurrence with Previously Approved Memorandum (August 16, 2017) .....MOTION CARRIED
- C. Revision to Section III Contract Awards .....MOTION CARRIED
  - 1. Baltimore County – Battle Grove ES
  - 2. Baltimore County – Charlesmont ES

**Section II – Discussion Items and Deferred Items**

- A. Draft Educational Facilities Adequacy Standards Revised .....NONE
- B. LEA Template for the October 18 BPW Meeting .....NONE
- C. Amendments to COMAR Regulations – State-Local Cost Share Percentages .....**ITEM REMOVED**

**This item was removed from the agenda to allow for potential additional revisions at a future meeting.**

- D. Maintenance Inspection Program: FY 2018 Inspection Schedule.....NONE
- E. **Baltimore City Public Schools Request to Amend FY 2018 CIP .....NONE**

**This was a last minute addition to the agenda and was for informational purposes only. Handouts provided can be located in the agenda item.**

**Section III – Approval of Contracts**

- See summary in Section III (Total Contracts \$80,937,862).....MOTION CARRIED

**Section IV – Approval of Sites .....NONE**

**Section V – Approval of Property Transfers**

- A. Washington County Public Schools – Transfer of Conococheague ES ..... MOTION CARRIED
- B. Carroll County Public Schools – Disposal of Charles Carroll ES ..... MOTION CARRIED
- C. Carroll County Public Schools – Transfer of North Carroll HS..... MOTION CARRIED

**Section VI – Approval of Accounting Adjustments**

- A. Audit Exceptions
  - 1. Howard County .....MOTION CARRIED
  - 2. Frederick County .....MOTION CARRIED
- B. Project Allocation Reversions.....MOTION CARRIED

**MEETING MINUTES Continued**

- C. Cancellation of Contract Award .....NONE
- D. Closed Projects .....MOTION CARRIED
- E. Funding Amendments .....MOTION CARRIED

**Section VII – Approval of Other Items .....NONE**

**Section VIII (A) – Information: Change Orders .....MOTION CARRIED**

**Section VIII (B) – Information: Property Transfer .....NONE**

**Section VIII (C) – Information: Other/Name Change/Educational Function .....NONE**

**Unfinished business**

NONE

**New business**

NONE

**Announcements**

NONE

**Meeting Adjourned: 10:19 am**

  
Recording Secretary

September 13, 2017

Date of approval