

# INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION



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GOVERNOR

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## Meeting Minutes October 15, 2020

### Call to Order:

Dr. Karen Salmon called the video-conference meeting of the Interagency Commission on School Construction to order at 9:03 a.m.

### Members in Attendance:

Dr. Karen Salmon, State Superintendent of Schools, Chair  
Edward Kasemeyer, Appointee of the President of the Senate  
Secretary Ellington Churchill, Department of General Services  
Linda Eberhart, Appointee of the Speaker of the House  
Gloria Lawlah, Appointee of the President of the Senate  
Brian Gibbons, Appointee of the Speaker of the House  
Dick Lombardo, Appointee of the Governor  
Secretary Robert S. McCord, Maryland Department of Planning  
Denise Avara, Appointee of the Governor

### Members Not in Attendance:

None

### Revisions to the Agenda:

None

### Public Comment:

None

### IAC Correspondence:

None

**I. Consent Agenda Motion Carried**

Upon a motion by Ms. Avara and a second by Mr. Kasemeyer, the members voted unanimously to approve the consent agenda.

**A. Approval of September 10, 2020 Minutes**

To approve the minutes of the September 10, 2020 Interagency Commission on School Construction Meeting.

**B. Summary of Contracts Awards**

To approve contract procurement as presented.

**II. FY 2020 and FY 2021 Aging Schools Program Approved Projects Report Informational Only** Funding Programs Manager Arabia Davis delivered a presentation on the current status of the FY 2020 and FY 2021 State General Obligation Bond Appropriations for the Aging Schools Program. For Fiscal Year 2020, the IAC received a total of 96 ASP applications from twenty-two jurisdictions of which 94 projects were approved, one (1) was canceled and one (1) was denied. To date a total of \$6,905,819 has been approved through the Fiscal Year 2020 ASP. For Fiscal Year 2021, the IAC received and staff approved a total of 27 ASP applications from eight jurisdictions. To date a total of \$1,384,128 has been approved through the Fiscal Year 2021 ASP. The contracted funds are required to be expended and reimbursed within six months following the end of the fiscal year in which the funds were allocated.

**III. Maryland Public Schools: An Introduction to Fiscal Sustainability Revisions Informational Only** Program Support Administrator Cassandra Viscarra presented a draft report which was originally presented to the Members on August 20, 2020, and which had since been revised based upon feedback received. The report is intended to provide a broad overview to the public of the importance of understanding the total cost of ownership of school facilities, and to explain the IAC's facility standards which include the Educational Facilities Sufficiency Standards and the Gross Area Baselines. Suggested revisions were tracked for the Member's review. There were no additional questions or revisions requested from the IAC Members. Ms. Viscarra noted that in the absence of additional feedback, the document would be finalized, published, and distributed to LEAs and other stakeholders.

**IV. FY 2021 Capital Improvement Program Supplemental Information Report Informational Only (Revised)**

School Facilities Branch Chief Fred Mason reported the findings of the FY21 Supplemental Information Survey to LEAs as a part of the CIP submission process. The IAC and partnering agencies surveyed four categories in which the IAC could differentiate among school systems for project reviews: air conditioning availability in classrooms; design and planning professionals on staff; open space instructional areas; and number of relocatable classrooms per LEA. A summary of the four categories and their findings was included in the IAC Agenda.

**Upon request from the members, the "Student Enrollment over time per LEA" chart legend was shifted to the left following conclusion of the meeting. Furthermore, the "Age of Relocatables Classrooms in Use" was updated to accurately reflect Carroll County relocatable classroom ages following the conclusion of the meeting.**

**V. Baltimore City E15M HVAC Project Status Report**

**Motion Carried**

Jamie Bridges, Baltimore City Program Manager, presented a motion to approve allocation adjustments for Baltimore City E15M HVAC projects at three(3) school facilities (#239 Benjamin Franklin BLDG, #87 Windsor Hills PK-8 and #84 Thomas Johnson PK-8). Upon a motion from Ms. Avara and a second from Mr. Lombardo, the motion passed unanimously.

**VI. Baltimore City E15M HVAC Project Status Report**

**Informational Only**

Jamie Bridges, Baltimore City Project Manager, presented a status report on the Baltimore City E15M HVAC allocation. Secretary Churchill requested that Mr. Bridges update the completion dates of each project on the chart at the next IAC Meeting.

**Adjournment:**

Before adjourning, Director Gorrell informed the members that on September 23rd, the Board of Public Works approved the Statewide Facilities Assessment contract. Director Gorrell noted that the project is underway and the contracted vendor has begun working on a pilot program. It is estimated that 50% of schools could be assessed by the end of March.

Dr. Salmon noted that she recently had an opportunity to visit Carroll County schools and elaborated on a major construction project at the Carroll County Career and Technology Center. Dr. Salmon was enthused that students were still able to attend classes in person while the construction project was ongoing.

The video-conference meeting of the Interagency Commission on School Construction adjourned at 9:30 a.m.

