

Meeting Minutes – October 14, 2021

Call to Order:

Chair Kasemeyer called the video-conference meeting of the Interagency Commission on School Construction to order at 9:01 a.m.

Members in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair
Superintendent Mohammed Choudhury, Maryland State Department of Education
Secretary Ellington Churchill, Department of General Services
Linda Eberhart, Appointee of the Speaker of the House
Brian Gibbons, Appointee of the Speaker of the House
Dick Lombardo, Appointee of the Governor
Secretary Robert S. McCord, Maryland Department of Planning
Michael Bayer, Manager of Infrastructure, Maryland Department of Planning

Members Not in Attendance:

Denise Avara, Appointee of the Governor
Gloria Lawlah, Appointee of the President of the Senate

Public Comment:

There was no public comment.

IAC Correspondence:

Robert Gorrell, Executive Director of the IAC, noted inclusion in the agenda of a letter from Howard County dated September 2, 2021 regarding the \$4 million minimum project threshold for Built to Learn funding eligibility and Director Gorrell's response dated September 23, 2021.

Director Gorrell also notified members that reports in response to Governor Hogan's request for ventilation and HVAC information were provided to the Governor.

Consent Agenda – **[Motion Carried]**

Upon a motion by Mr. Gibbons and a second by Ms. Eberhart, the IAC voted unanimously to approve the consent agenda.

A. Approval of the September 9, 2021 Minutes

To approve the minutes of the September 9, 2021 Interagency Commission on School Construction Meeting.

B. Summary of Contract Awards

To approve contract procurement as presented.

C. Project Closeouts

To approve the final State project costs as presented and to remove the projects from the active project detailed financial report.

D. Approval of the Built to Learn Allocation Revisions

To approve the revision of Built to Learn Maximum State Allocations as shown in the presented worksheets.

E. Approval of Property Easements

To approve the conveyance by the Boards of Education of the easements presented.

1. Property Disposition - Harford County – [Motion Carried]

Upon a motion by Mr. Gibbons, with a second by Ms. Eberhardt, the IAC voted unanimously to approve property transfer and disposal as surplus property by the Harford County Board of Education (HCBOE) of a 1.814-acre parcel at 401 Lewis Lane, Havre de Grace, MD, 231078 known as Parcel 1 (Tax Map 602, a portion of Parcel 2276), adjacent to Havre de Grace Middle School, to Harford County Government, for future disposition to Amtrak to become part of the Susquehanna River Rail Bridge realignment project.

2. Washington County - Western Height Middle School Roof Contract Termination – [Deferred]

Ben Kaplan, IAC Regional Facilities Manager, presented for consideration the potential termination of the roof contract award with DProject, Inc. for Western Heights Middle School due to increased administrative costs as a result of supply and material shortages and delays. Members of the Commission discussed the existence of widespread supply shortages and questioned how other LEAs are managing supply issues. The members deferred approval of the proposed motion until IAC staff provide additional information at a future meeting.

3. Adoption of FY 2021 Maintenance Report Information Follow-Up – [Informational Only]

Alex Donahue, IAC Deputy Director for Field Operations, followed up on questions from members asked at the September IAC meeting on the Maintenance Effectiveness Assessment (MEA) Rubric and the results of the FY 2021 MEAs regarding HVAC Systems. Scott Snyder, IAC Assessment and Maintenance Group Manager, presented the findings on the failing HVAC ratings by LEA and issues causing failing ratings. In response to questions from Commission members, Mr. Snyder reported that all LEAs have Computerized Maintenance Management Systems (CMMS), though some are not fully utilizing the technology to auto-populate maintenance work orders.

4. Baltimore City Extra \$15M for HVAC Project Status Report – [Informational Only]

Jamie Bridges presented the Baltimore City E15M HVAC Status Report.

5. IAC Programs and Funding Factors – [Informational Only]

Cassandra Viscarra, IAC Chief of Staff, provided a presentation on the active IAC programs and funding factors for new, replacement, and renovation projects. Ms. Viscarra noted that program information is available on the IAC website at iac.mdschoolconstruction.org.

In response to questions regarding the amount of funding provided to LEAs each year, IAC staff will send members a chart of past appropriations by program and will publish the information in the IAC's November meeting agenda. Members of the Commission also requested a presentation at a future meeting on the State cost share formula.

Announcements:

Chair Kasemeyer announced that:

1. Secretary Churchill will create an ad hoc committee to develop criteria around the IAC Executive Director's annual performance evaluation.
2. Ms. Eberhardt will chair an ad-hoc committee to develop IAC Bylaws.

Adjournment:

Upon a motion from Mr. Gibbons and a second by Superintendent Choudhury, the IAC voted unanimously to adjourn the meeting at 10:10 a.m.