

## Meeting Minutes – January 13, 2022

### Call to Order:

Chair Kasemeyer called the video-conference meeting of the Interagency Commission on School Construction to order at 9:00 a.m.

### Members in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair  
Superintendent Mohammed Choudhury, Maryland State Department of Education  
Clarence Felder, Designee for Secretary Ellington Churchill, Department of General Services  
Linda Eberhart, Appointee of the Speaker of the House  
Brian Gibbons, Appointee of the Speaker of the House  
Gloria Lawlah, Appointee of the President of the Senate  
Dick Lombardo, Appointee of the Governor  
Secretary Robert S. McCord, Maryland Department of Planning

### Members Not in Attendance:

### Revisions to the Agenda:

Secretary McCord requested that **Item 1D - Site Approval – Anne Arundel County Public Schools – West County Elementary School** be heard separately from the consent agenda.

### Public Comment:

There was no public comment.

### IAC Correspondence:

There was no IAC correspondence.

#### 1. Consent Agenda – **[Motion Carried]**

Upon a motion by Ms. Lawlah, seconded by Mr. Lombardo, the IAC voted unanimously to approve the consent agenda.

##### A. Approval of the December 16, 2022 Minutes

To approve the minutes of the December 16, 2021 Interagency Commission on School Construction Meeting.

##### B. Summary of Contract Awards

To approve contract procurement as presented.

##### C. Site Approval – Anne Arundel County Public Schools – Old Mill Middle School South

To approve the acquisition and use by the Anne Arundel County Board of Education (AACBOE) of 25.3 acres of land at 8224 Oakwood Road, Millersville, MD, 21108 (Parcels 1 and 3 of Tax I.D. #02-03-004772207, Liber 3510, Folio 873), from the Anne Arundel County Government, for the

construction of replacement for Old Mill Middle School South, with a scheduled completion in Fall 2024; adhering to the actions identified in the state clearinghouse review, state identifier 20210826-0700.

**E. Allegany Change of Educational Function – [Informational Only]**

Upon questions from IAC Members about the reasoning behind putting the Pre-Kindergarten and Judy Center program into Westmar Middle School, IAC staff agreed to provide additional information to IAC Members on the change of educational function of Westmar Middle School.

**F. Delegated Extension Request Approval – [Informational Only]**

**G. Baltimore City E15M HVAC Project Status Report – [Informational Only]**

**1.D. Site Approval – Anne Arundel County Public Schools – West County Elementary School [Motion Carried]**

Michael Bayer, Maryland Department of Planning (MDP) Manager of Infrastructure and Development, presented the pending Built to Learn project of West County Elementary School. The proposed facility was not previously in a Priority Funding Area and MDP, Anne Arundel County Council, and the LEA have been working together to resolve that status. The Anne Arundel County Council has presented amendments to the County's Water Sewer Master Plan with the Maryland Department of the Environment and plans to submit its amendment to MDP to include the site in the Priority Funding Area.

Upon a motion by Secretary McCord, with a second by Mr. Lombardo, the IAC voted unanimously to approve the acquisition and use by the Anne Arundel County Board of Education (AACBOE) of 37.5 acres of land at 2694-2734 Conway Road, Odenton, MD, 21122 (Tax Map 36, Grid 15, Parcel 29), from the Anne Arundel County Government, for the construction of a new West County Elementary School to serve the Odenton area, with a scheduled completion in Fall 2024; contingent upon the Anne Arundel County Council amending the County's Water Sewer Master Plan to include the property as "planned" and amending its Priority Funding Area to include the site; adhering to the actions identified in the state clearinghouse review, state identifier 20210826-0699.

**2. Revision of FY 2021 Healthy School Facility Fund (HSFF) Schedule – [Motion Carried]**

Arabia Davis, IAC Funding Programs Manager, presented IAC staff recommendations to extend certain deadlines of the HSFF schedule for FY 2021 allocations by one year to minimize the impact of labor shortages on LEAs that have experienced delays of production and delivery of materials and supplies needed for project completion.

Upon a motion by Ms. Lawlah, with a second by Secretary McCord, the IAC voted unanimously to approve to modify the Healthy School Facility Fund Administrative Procedures Guide Attachment 1 Schedule for Application and Approval of Project Funding for FY 21 HSFF funds to align with the schedule for FY 22 funding.

**3. 10 Year Average "Freeze" – [Motion Carried]**

Alex Donahue, IAC Deputy Director for Field Operations, presented IAC staff's recommendation to freeze LEA CIP funding targets based upon the average from FY 2013 to FY 2022 for the CIP cycles in fiscal years 2023, 2024, and 2025. Annually, the IAC has given each LEA advance notice of their estimated CIP allocation target for the coming cycle based upon the average of the previous ten years of allocations which enables LEAs to better plan and prioritize project requests. Mr. Donahue explained that LEAs expressed concerns regarding variability in the total statewide CIP amounts and actual allocations provided to LEAs from year to year, particularly because of the potential for funding through the Built to Learn Program to impact each LEA's 10 year average. IAC staff recommend that the IAC freeze the figure for the coming years while staff works with LEAs and other stakeholders to determine a more appropriate and

consistent way to develop a target for available funding. Upon questions from IAC members about the reaction of the LEAs about this recommendation, the IAC staff explained that no LEAs have expressed negative reactions to this recommendation.

Upon a motion by Ms. Eberhart, with a second by Mr. Lombardo, the IAC voted unanimously to approve to hold the IAC's LEA CIP funding targets for fiscal years 2023, 2024, and 2025 at the amount provided to LEAs in FY 2023 based upon the proportional 10-year average from FY 2013 to FY 2022 and other appropriate factors which will hold harmless impacts to the target funding from other funding sources and allow the IAC, LEAs, and stakeholders time to develop an appropriate methodology to develop annual funding targets.

**4. Built to Learn Act Project Status Report – [Informational Only]**

Bret Waskiewicz, IAC Senior Regional Facilities Manager, presented a status report of Built to Learn Act projects. Mr. Waskiewicz explained that the report shows the project's delivery method and the percentage complete for each of three phases. During the construction phase of a project's timeline, a multitude of factors can cause delays such as permitting, pending local planning and funding approval, and redesign for budgetary reasons. The IAC's Field Operations Division will eventually produce a status report like this one for all state funded projects, which along with the Project Pipeline Tracker will allow for holistic portfolio management.

Upon questions from IAC members about why Prince George's County is not listed on the status report, IAC staff explained that Prince George's County's projects are being managed separately due to the Public-Private Partnership Agreement and will be provided further updates later on.

**5. Update on the Workgroup on the Assessment and Funding of School Facilities – [Informational Only]**

Bob Gorrell, IAC Executive Director, presented the duties and recommendations of the Workgroup on the Assessment and Funding of School Facilities, which had a primary charge to determine how the Statewide Facilities Assessment (SFA) results should be prioritized to best identify Maryland's highest need schools. In response to questions and comments from IAC members on the status of the SFA, Executive Director Gorrell explained that the SFA results, and in particular the efforts to develop weighting or prioritization, is a work in progress and the IAC will continue to work with all stakeholders to reach a beneficial agreement. The Executive Director Gorrell explained, in response to questions from the Commission, how relocatables are included in the current preliminary draft assessment results

**Announcements:**

Chair Kasemeyer noted that when bills are introduced in the legislature, the IAC will coordinate with each of the IAC's partners on fiscal notes that impact the IAC. IAC staff will also provide a monthly legislative update to the Commission at its regularly scheduled meetings

**Adjournment:**

Upon a motion by Ms. Lawlah, with a second by Secretary McCord, the IAC voted unanimously to adjourn the meeting at 10:04 AM.