



IAC MEETING AGENDA

Thursday, April 14, 2022

Virtual Meeting
9:00 a.m.

Live and archived streams of IAC meetings are available at <https://mdschoolconstruction.org>
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Introduction

- Meeting called to order
- Roll Call
- Revisions to the Agenda
- Public Comment

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1	Consent Agenda A. Approval of March 10, 2022 Minutes B. Contract Awards C. Project Reversion D. Project Closeout E. Revisions to Previously Approved Contracts Informational F. St. Mary's Public Schools Easement G. Baltimore City E15M Report H. Projects Approaching the Deadline for Contract Approval	Bob Gorrell, Executive Director	2* 6* 26* 27* 38* 42 45 47
2	Built to Learn Act Project Status Report	Bret Waskiewicz, Senior Regional Facilities Manager(RFM)	50
3	Built to Learn Project Approvals	Arabia Davis, Funding Programs Manager; Bret Waskiewicz, Senior RFM	52*
4	Amendment of Prince George's FY21 and FY23 CIP	Gene Shanholtz, RFM	54*
5	Cancellation of Frederick County FY21 Middletown High School CIP	Arabia Davis, Funding Programs Mngr	57*
6	FY 2023 HSFF Schedule for Allocation and Revision to Procedures	Arabia Davis, Funding Programs Mngr; Cassandra Viscarra, Deputy Director for Administration	59*
7	FY23 Aging Schools Program Revision to Procedures	Arabia Davis, Funding Programs Mngr; Cassandra Viscarra; Deputy Director for Administration	84*
8	FY22 Non-Public School Aging Program Project Approvals and Allocations	Myron Mason, MSDE School Facility Program Officer	97*
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Announcements

DRAFT Meeting Minutes – March 10, 2022

Call to Order:

Executive Director Bob Gorrell called the video-conference meeting of the Interagency Commission on School Construction to order at 9:09 a.m.

Acting Chair:

Upon a motion by Mr. Lombardo, seconded by Ms. Eberhart, the IAC voted unanimously to delegate administration of the meeting to Director Gorrell until the Chair's arrival.

Members in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair
Secretary Ellington Churchill, Department of General Services
Linda Eberhart, Appointee of the Speaker of the House
Superintendent Mohammed Choudhury, Maryland State Department of Education
Dick Lombardo, Appointee of the Governor
Gloria Lawlah, Appointee of the President of the Senate
Secretary Robert S. McCord, Maryland Department of Planning

Members Not in Attendance:

Brian Gibbons, Appointee of the Speaker of the House

Revisions to the Agenda:

There were no revisions to the agenda.

Public Comment:

There was no public comment.

IAC Correspondence:

There was no IAC correspondence.

1. Consent Agenda – [Motion Carried]

Upon a motion by Secretary Churchill, seconded by Secretary McCord, the IAC voted unanimously to approve the consent agenda. Chair Kasemeyer was absent for the vote.

A. Approval of the February 10, 2022 Minutes

To approve the minutes of the February 10, 2022 Interagency Commission on School Construction Meeting.

B. Summary of Contract Awards

To approve contract procurement as presented.

- C. Revisions to Previously Approved Contracts**
To approve revisions to two previously approved contract awards to accurately reflect the bond funding year of the #233 Roland Park Elementary/Middle A&E Fees contract, and to correct the total contract amount and local funding for the #054 Barclay PK-8 Roof Replacement contract.
 - D. Project Allocation Reversions**
To approve the reversion of the amounts identified to the appropriate statewide contingency accounts.
 - E. Project Closeouts**
To approve the final State project costs as presented and to remove the projects from the active project detailed financial report.
 - F. Frederick County Public Schools Site Approval - Landsdale Development Elementary School**
To approve the use by the Frederick County Board of Education of 13.3 acres of land known as the Landsdale Development Elementary School Site (Tax Map 88, Parcel 44), located on the west side of Ed McClain Road, in Monrovia, MD, 21770, northeast of Urbana, to construct the Landsdale Development Elementary School; adhering to the actions identified in the state clearinghouse review, state identifier 20220125-0054.
 - G. Prince George's County Public Schools Site Approval - New Northern Adelphi Area High School**
To approve the use by the Prince George's County Board of Education of 21.94 acres of land at 9000 25th Avenue, Adelphi, MD, 20783, plus the use of 8.14 acres of land at the adjacent Adelphi Park for athletic facilities, and the acquisition of 28 acres of land from the Maryland State Highway Administration to construct an access drive from Metzert Road and for related site improvements, to enable the construction of New Northern Adelphi Area High School; adhering to the actions identified in the state clearinghouse review, state identifier 20211022-0850.
 - H. Built to Learn Act Project Status Report – [Informational Only]**
- 2. 21st Century School Buildings Program 2021 Annual Report – [Motion Carried]**
Gricel Muñoz, IAC Regional Facility Manager, presented the annual report for the 21st Century School Buildings Program in Baltimore City which is successfully delivering 28 renovations, additions or replacement projects to house 32 school programs. The program achieved substantial completion in 2021; the program's final four buildings are expected to be completed between 2022 and 2024.
- Upon a motion by Ms. Eberhart, seconded by Mr. Lombardo, the IAC voted unanimously to approve the annual report, dated January 14, 2022, by the parties in compliance with the Memorandum of Understanding for the Construction and Revitalization of Baltimore City Public Schools to the Governor, the Board of Public Works, and the fiscal committees of the General Assembly on the progress of replacements, renovations, and maintenance of Baltimore City public school facilities.
- 3. Baltimore City Extra \$15 Million for HVAC Project Status Report – [Informational Only]**
Ms. Muñoz provided an update that 16 of 19 HVAC projects are operational while three remain in progress. Callaway Elementary School is in the final design and procurement phase, with an anticipated construction start date of July 2022 and completion in July 2023. Thomas Johnson Elementary/Middle School is under construction with an anticipated project completion date of August 2022. Windsor Hills Elementary/Middle School is under construction with an anticipated project completion date of August 2022. Funds have been fully allocated to the projects, 90% have been contracted, and 76% have been expended.

4. Projects Approaching the Deadline for Contract Approval – [Informational Only]

Bret Waskiewicz, IAC Senior Regional Facility Manager, presented a report on the current status of projects that are approaching the deadline for contract approval. Md. Code, Education Article § 5-303(j) requires that for each Capital Improvement Program (CIP) project that receives an allocation of State school construction funds from the IAC, the LEA must execute a contract with a vendor within two years of the IAC's approval. 23 projects are currently required to be under LEA Board of Education approved contract by May 30, 2022 for which the IAC has not received a contract for approval. IAC staff believes that 8 projects will make the deadline, 9 projects are at risk of missing the deadline, and 6 projects will not make the deadline. This will result in many of these projects being canceled or rescinded and amended into the LEA's current CIP, resetting the two year process.

5. FY 2023 CIP Project Cash Flow Update – [Informational Only]

Mr. Waskiewicz presented a cash flow analysis of the proposed FY 2023 funding. Due to large infusions of funding into school construction projects through programs such as Built to Learn, the Healthy School Facility Fund, and the School Safety Grant Program, the anticipated available FY 2023 funding exceeds project cash flow needs for FY 2023 by approximately \$141 million.

6. Legislative Update - [Informational Only]

Heidi Dudderar, Assistant Attorney General for the IAC, presented an overview of the bills that are of interest to the IAC during the 2022 legislative session. In particular, Ms. Dudderar noted HB1290, Education - Public School Construction - Funding and Administration, which implements the recommendations of the Workgroup on the Assessment and Funding of School Facilities. Members of the Commission noted the challenges of assessing enrollment and allowing the locals to have the appropriate amount of flexibility to handle enrollments across their portfolios. They further discussed the differences between LEAs that have set attendance zones and those that allow school choice. Secretary McCord noted that the State does not have access to LEA attendance area information, and that, although there is no desire for the State to manage or dictate the management of attendance areas, requiring submission of attendance areas by the LEAs would equip the State with critical information for making school construction and other decisions. Other bills of note include HB 19 - Safe Walk to School Act, SB40 which prohibits the IAC from establishing a minimum eligible project cost for a project funded under the Built to Learn Act program, and SB259 which applies prevailing wage to mechanical systems service contracts exceeding \$2,500.

The Commission discussed several bills that address or impact high performance requirements in schools, including HB 365 which would make a fossil fuel-based energy system ineligible for State funding when it is part of a new school construction or renovation and SB528 which requires that at least one school constructed in each school system between July 1, 2023 to June 30, 2033 to meet net-zero energy requirements. In particular, the Commission discussed SB588, which would change the definition of "major renovation" to include the replacement of the electrical, plumbing, or HVAC system in a school building. Replacement of such systems would trigger a requirement that the school facility be brought up to meet the current high performance building standards which would require in most cases a full renovation of the facility. Requiring full renovations would increase the LEA's project cost substantially, possibly even up to ten times in the case that a simple HVAC replacement must be converted to a full facility renovation, and is very likely to require the costly replacement of systems and equipment before their useful lifespan has been exhausted and they truly need to be replaced. Due to the additional cost, LEAs might choose to defer the replacement which will alter schedules and funding of other planned projects. Members inquired if there is current

policy that requires upgrading facilities to high performance building standards during major renovations, IAC staff explained that current state law requires new or replacement school facilities to be high performance.

7. Statewide Facilities Assessment Information Packet - [Informational Only]

Director Gorrell and Alex Donahue, IAC Deputy Director for Field Operations, presented an update on the baseline Statewide Facilities Assessment. Upon questions from Commission members regarding if other states are conducting similar assessments, IAC staff explained that other states are developing and implementing their own. IAC staff will provide additional information at a future meeting. Members inquired about identifying schools most in need. IAC staff explained that of the 30 schools with the highest Facility Condition Index scores, a third are in Baltimore City, a third are in Prince George's County, and the remaining third are in 7 other counties spread across the State.

Announcements:

None

Adjournment:

Upon a motion by Secretary Churchill, with a second by Mr. Lombardo, the IAC voted unanimously to adjourn the meeting at 10:50 AM.

DRAFT



Item 1. B. Summary Of Contract Awards

Motion:

To approve contract procurement as noted below.

The IAC staff has reviewed the contract procurement for the following State approved projects and recommends IAC approval.

	<u>Bid Opening</u>	<u>Total Contract</u>	<u>State Funds</u>	<u>Local Funds</u>
<u>Anne Arundel County</u>				
1.	Shady Side Elementary PSC #02.113.22 ASP Systemic Renovation - Playground Equipment	\$165,000	\$165,000	\$0
	1 - Gametime	09/22/2021	\$165,000	
<u>Charles County</u>				
2.	John Hanson Middle PSC #08.003.22 HSFF Systemic Renovation - Roof Replacement	\$3,174,000	\$2,063,100	\$1,110,900
	1 - Vatica Contracting Inc.	02/14/2022	\$3,174,000	
<u>Montgomery County</u>				
3.	Quince Orchard High PSC #15.158.21 SR Systemic Renovation - HVAC	\$3,876,000	\$624,000	\$3,252,000
	1 - Denver-Elek,Inc.	11/02/2021	\$0	

	<u>Bid Opening</u>	<u>Total Contract</u>	<u>State Funds</u>	<u>Local Funds</u>
<u>Montgomery County - Cont'd</u>				
4.	Lucy V. Barnsley Elementary PSC #15.225.21 SR Systemic Renovation - Roof Replacement	\$1,440,000	\$307,000	\$1,133,000
	Interstate Corporation	10/05/2021	\$1,440,000	
<hr/>				
<u>St. Mary's County</u>				
5.	Mechanicsville Elementary PSC #18.014.22 C Systemic Renovation - Limited Renovation	\$9,541,000	\$5,489,000	\$4,052,000
	Scheibel Construction	02/25/2022	\$9,541,000	
<hr/>				
Summary Totals				
Total Projects: 5	Total Contracts: 5	\$14,320,000	\$8,648,100	\$9,547,900

APPROVAL OF CONTRACTS

LEA: Anne Arundel County

PSC No. 02.113.22 ASP

Project Name: Shady Side Elementary

Bid Opening: 9/23/21

Project Type: Systemic Renovation

Scope of Work: Playground Equipment

Basis for Award of Contract: Proposals dated 9/22/21 utilizing AACPS Gametime Contract #2017001134

Basis of Funding: 100% of eligible base bid.

Local Funds: \$0

State Funds: \$165,000

Total Contract: \$165,000

State Contingency for Change Orders:

	Account No.	Amount
Transfer State Funds:		
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
1	Gametime	<u>\$165,000</u>
		<u>\$165,000</u>

Notes: 1) Replace playground equipment; 2) Eligible for funding available within FY 2022 ASP allocation for LEA at time of reimbursement request.

IAC Approval Date: 4/14/22



PURCHASE ORDER

Anne Arundel County Public Schools

Purchasing (410) 222 - 5160 • Fax (410) 222 - 5624 • Accounting (410) 222 - 5230
 NOTE: Your Federal Identification or Social Security Number Must Appear on Your Invoice.
 AACPS Tax Exemption Number: Maryland - 3000110-2; Federal - 52-73-0144K
 Fraud Hotline 1 - 877 - 453 - 6681

Ref No. **PO 9212** P.O. Number **23P21092202063**

Purchase Order DATE:
09/22/2021

Vendor Number: **VC0000102390**
 Vendor Name: **GAME TIME**

Ship To Address:

AACPS-Maintenance Division
9034 Ft. Smallwood Road
Pasadena, MD 21122

Vendor Address (Mail To):

ATTN
GAME TIME
C/O CUNNINGHAM RECREATION
PO BOX 240981
CHARLOTTE, NC 28224

Attn: **MBohn/MSCHULZE/pah**

Bill To Address:

AACPS-Accounting
2644 Riva Road
Annapolis, MD 21401

Contract Number: **18-083** Proc Type: **Purchase Order**
 Version Number: **1** Comment: **COOP**
 Delivery Date: **10/12/2021** Confirmation: **NO**

Grand Total Amount: **\$165,000.00**

AACPS Contact Name **MBohn/MSCHULZE/pah**
 Phone Number: **443-770-5908**
 Email Address:

Buyer's Name: **Marlene Mueller**
 Buyer's Phone: **410-222-5178**
 Buyer's Email: **mmueller@aacps.org**
 FOB: **FOB Dest, Freight Prepaid**

SPECIAL INSTRUCTIONS:

- * **INSIDE DELIVERY ONLY!** All deliveries shall be made to the "Ship To" location and placed indoors without assistance from school personnel, with exception of the AACPS Warehouse
- ** AACPS Reserves the right to cancel this order without penalty to AACPS if delivery is not made within **thirty days**. For delivery hours, visit our website at www.aacps.org/aacps/boe/ADMIN/PUR/purchasing.asp
- *** **INDEMNITY:** Seller shall indemnify, defend, and hold Anne Arundel County Public Schools harmless from all claims, liability, loss, cost, or expense by reason of injuries or damages to persons or property resulting from or arising out of (a) the use of any item sold or delivered under this contract, (b) the performance of work or services under this Contract, and (c) any act or omission of Seller, its subcontractors, suppliers, or any of their agents

Cooperative Agreement with Another Municipality
 Cooperative Agreement through Omnia Partners Contract #2017001134
 AACPS Contract #18-083
 Reference Quote #157100-01-02
 23R21*4178mem

PO Line	Comm Line	Commodity Code / Description	Quantity	Unit of Measure	Unit Price \$	Amount \$
1 of 1	1	00002 Construction and Major Renovations Replace 5-12 playground per quote #157100-01-02 US Communities contract #269-2017-028 Shady Side ES Aging Schools playground replacement	0.0		0.00	\$165,000.00

Comm.	Acct.	** ACCOUNTING USE ONLY **	Budget Account Numbers	Amount \$
1	1		3 5 6 2 - 9 0 7 0 - 4 2 4 2 - D 9 S - I A C - 2 7 1 3 - 0 0 2 2 - 4 1 2 2	\$165,000.00

Anne Arundel County Public Schools prohibits discrimination in matters affecting employment or in providing access to programs on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, sexual orientation, genetic information, gender identity, or disability. For more information, contact The Division of Human Resources, Anne Arundel County Public Schools, 2644 Riva Road, Annapolis, Maryland 21401, (410) 222-5286; TDD (410) 222-5500.

Grand Total Amount: **\$165,000.00**

Approved: *May Jo Childs*
 AACPS Superintendent or Supervisor of Purchasing



Playcore Wisconsin Inc. dba
 GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

09/15/2021
 Quote #157100-01-02

AACPS: Shady Side ES - Grades 1-5 (2021 Grant)

Anne Arundel County Public Schools
 Attn: Matt Bohn
 2644 Riva Road
 Annapolis, MD 21401
 Phone: 443-770-5908
 mbohn@aacps.org

Ship to Zip 21077

Qty	Part #	Description	List \$	Disc	Selling \$	Ext. Selling \$
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NEW PLAY EQUIPMENT:-

- Reference Drawing 157100-01.

1	RDU	GameTime - Custom Powerscape Play Structure for Ages 5-12 (Grades 1-5)-	\$60,484.00	37.50	\$37,803.00	\$37,803.00
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- Grant Qualifications: Over \$15,000.00 & Credit Terms
- Awarded Funds Allocation:
 - List Price: \$60,484.00
 - Owner Contribution: \$37,803.00
 - GameTime Match (60%): \$22,682.00
- Offer Expires: November 02, 2021

[Deck: Pvc _____]
 [Basic _____]
 [Deck: Pvc _____]
 [Accent _____]
 [Basic _____]
 [2 Color HDPE _____]
 [Roto Plastic _____]

- (1) 5188 -- 3-in-a-Row 30" Gadget
- (5) 80000 -- 49" Sq Punched Steel Deck
- (1) 80656 -- Access Attachment 3' & 4'
- (2) 80924 -- Double Seat
- (1) 81483 -- 90 Deg Loop Ladder Link
- (1) 81499 -- 2'-6"/3'-0" Loop Climber Rev
- (1) 81657 -- 2-Level Chin Bar
- (1) 81669 -- Hand Cycler
- (1) 81699 -- Bongos
- (1) 90020 -- 1'-0" Transfer System W/ Barrier
- (2) 90021 -- 2'-0" Transfer System W/ Barrier
- (1) 90029 -- 3' Transfer Platform W/Barrier
- (1) 90134 -- 3'/3'-6" Twister Climber
- (1) 90164 -- 3'/6' Lightning Climber Link
- (1) 90207 -- Overhead Ladder Access Package
- (1) 90208 -- Funnel Enclosure W/Barrier
- (3) G90267 -- 9' Upright, Galv
- (3) G90268 -- 10' Upright, Galv
- (12) G90269 -- 11' Upright, Galv



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AACPS: Shady Side ES - Grades 1-5 (2021 Grant)

Qty	Part #	Description	List \$	% Disc	Selling \$	Ext. Selling \$
		(6) G90270 -- 12' Upright Galv				
		(1) 90294 -- 2'-6"/3' Wavy Tree Climber				
		(3) 90391 -- 3'-0" Overhead Climber Access Ladder				
		(1) 90412 -- Std Arch Bridge 2 Dk Span Barrier				
		(1) 90510 -- 6' Dueling Wave Zip Slide Std Dk				
		(1) 90578 -- Swerve Slide				
		(1) 90598 -- Hour Glass Climber				
		(1) 90608 -- Challenge Canyon Bridge				
		(1) 90621 -- Ergo Climber (6'-0")				
		(2) 91143 -- Challenge Canyon Entryway - Barrier				
		(5) 91209 -- Climber Entryway - Barner				
		(1) 91240 -- Gadget Frame (Grd Level)				
		(1) 91321 -- Erratic Climber 4'0"-5'0"				
		(1) G90265 -- 7' Upright Galv				
		(1) G90266 -- 8' Upright Galv				
		(2) G90269 -- 11' Upright Galv				
1	178749	GameTime - Owner's Kit			\$60.00	\$60.00
1	INSTALL	GameTime - Install GameTime Play Structures (>\$15,000.00)- <ul style="list-style-type: none"> List Price \$60,484.00 OMNIA Install Cost (36%) \$21,774.24 			\$21,774.24	\$21,774.24
3	28009	GT-Site - 6' P/S Bench W/Back Inground <i>[Basic _____] [Coated Site _____]</i>	\$703.00	3.00	\$681.91	\$2,045.73
1	564	GameTime - Curved Balance Beam <i>[Basic _____]</i>	\$791.00	16.00	\$664.44	\$664.44
1	INSTALL	MISC - Install Freestanding Events & Site Furnishings (>\$15,000.00)- <ul style="list-style-type: none"> List Price \$2,900.00 OMNIA install cost (40%) \$1,160.00 			\$1,160.00	\$1,160.00
<u>SITE PREPARATION:-</u>						
<ul style="list-style-type: none"> Employ Private Utility Locating Service to check and mark any private utilities in area of construction. Excavate to expand & shift location of existing play area further away from tree. Supply and Install 3' x 4' x 3' Deep Stone collection pit Supply and Install 6" Solid PVC outlet drain to daylight (60 LF) Apply Seed & Straw to all disturbed areas. 						
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment, Overhead & Disposal Fees)			\$2,109.36	\$2,109.36
48	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$3,636.00
<u>STONE BASE PREPARATION:</u>						



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09/15/2021
 Quote #157100-01-02

AACPS: Shady Side ES - Grades 1-5 (2021 Grant)

Qty	Part #	Description	List \$	% Disc	Selling \$	Ext. Selling \$
2600	USC-CSBASE4	GT-Impax - OMNIA - 4" Compacted Stone Base for Rubber Surfacing- <ul style="list-style-type: none"> List Price: \$5.35/SF OMNIA Contract Price \$4.40/SF 	\$5.35	17.76	\$4.40	\$11,440.00
STONE BASE PREPARATION (ADDITIONAL LABOR & MATERIALS):-						
<ul style="list-style-type: none"> Supply and install ADDITIONAL stone base for PIP rubber surfacing around existing equipment <ul style="list-style-type: none"> Age 5-12 Area 2,980 SF @ 2" average depth (6" Total) 						
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment Overhead & Disposal Fees)			\$2,990.00	\$2,990.00
16	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$1,212.00
RUBBER SAFETY SURFACING:						
2600	USC-PIP-MD8	GT-Impax - Poured-In-Place Rubber Safety Surfacing - 8' CFH (sq ft) - Grades 1-5 Area- <ul style="list-style-type: none"> Area 2,600 Square Feet Critical Height 8 Feet Binder Standard Color: Standard (50% Color/ 50% Black) Base Material Existing or Quoted Separately OMNIA Contract Pricing: <ul style="list-style-type: none"> List Price \$23.55/Sq.Ft. Discounted Price (18%) \$19.31/Sq.Ft. 	\$23.55	18.00	\$19.31	\$50,206.00
1	DUMPSTER	GT-Impax - Dumpster fees for surfacing debris - <ul style="list-style-type: none"> NOTE: Customer may delete this line item cost if they provide dumpster for disposal of construction debris resulting from the rubber surfacing installation. 	\$1,400.00	18.00	\$1,148.00	\$1,148.00
1	USC-PIP-ADSEC	GT-Impax - ADD for Site Security (per night)- <ul style="list-style-type: none"> Additional costs associated with securing the site to ensure the surfacing is not damaged by trespassers or other workers while curing. Duration: From completion of installation until surface is sufficiently cured. Price determined on a job by job basis. OMNIA Contract Pricing: <ul style="list-style-type: none"> List Price \$515.00/Night Discounted Price (18% Disc.) \$422.30/Night 	\$515.00	18.00	\$422.30	\$422.30
CONCRETE WORK:-						
<ul style="list-style-type: none"> Supply and Install 5' x 10' ADA Accessible Concrete Sidewalk (50 SF). Supply and Install 6" wide x 12" deep concrete curb borders with rebar reinforcement (198 LF). 						
1	SUPPLY	MISC - OMNIA - Ancillary Site Work Services (Materials, Equipment, Overhead & Disposal Fees)			\$7,290.00	\$7,290.00
128	INSTALL	MISC - OMNIA - Ancillary Site Work Services (Labor)			\$75.75	\$9,696.00



IFIA CORP

Playcore Wisconsin Inc. dba
 GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte NC 28224
 800.438.2780
 704.525.7356 FAX

09/15/2021
 Quote #157100-01-02

AACPS: Shady Side ES - Grades 1-5 (2021 Grant)

Qty	Part #	Description	List \$	% Disc	Selling \$	Ext. Selling \$
1	2021 GT Grant	<p>MISC - Grant Rules and Limitations -</p> <p>To qualify for up to 100% matching grant, list price of the qualifying playground system must exceed \$75,000 and payment in full must accompany your order. For play systems with a list price of less than \$75,000 and greater than \$15,000 with payment in full, GameTime playground grants are available with matching funds up to 75%. For play systems that exceed \$15,000 and purchased with credit terms, matching funds are available up to 60%. Matching funds are subject to rounding rules and may vary based on qualified purchase. No other offer, discount, or special programs can be used with this grant program. This special matching fund offer applies to PowerScape, PrimeTime, Xscape, and IONIX systems only. THRIVE (up to \$7,000), GTfit (up to \$7,000), Challenge Course (up to \$25,000), and KidCourse (up to \$25,000) are also eligible for funding from GameTime. Modern City adventure climbing systems are eligible for up to \$20,000 in funding. All applications must be validated by the project administrator. GameTime reserves the right to decline any application for a GameTime grant. Orders accepted by GameTime must ship by December 31, 2021. GameTime will accept grant orders until November 2, 2021, or until all eligible funds are disbursed, whichever comes first. GameTime reserves the right to terminate this offer at any time without notice. GameTime playground grants can only be applied to additional GameTime purchases and only in conjunction with the original purchase. Standard policies and warranties as listed in the 2021 GameTime Playground Design Guide apply. Freight and applicable sales tax are extra and not included. Material surcharges apply.</p>				
					Sub Total	\$153,657.07
					Material Surcharge	\$8,844.65
					Freight	\$2,498.28
					Total	\$165,000.00

INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Installer will contact Miss Utility to locate all public utilities prior to layout and excavation of any footer holes. Owner is responsible for locating any private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.



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09/15/2021
 Quote #157100-01-02

AACPS: Shady Side ES - Grades 1-5 (2021 Grant)

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein

Accepted By (printed) _____ Title _____

Telephone _____ Fax _____

P.O. Number _____ Date _____

Purchase Amount: **\$165,000.00**

SALES TAX EXEMPTION CERTIFICATE # _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

 Salesperson's Signature

 Customer Signature

BILLING INFORMATION:

Bill to _____

Contact _____

Address _____

Address _____

City State _____ Zip _____

Tel _____ Fax _____

E-mail: _____

SHIPPING INFORMATION:

Ship to _____

Contact _____

Address _____

Address _____

City State _____ Zip _____

Tel _____ Fax _____

E-mail _____



Playcore Wisconsin Inc. dba
GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

09/15/2021
Quote #157100-01-02

AACPS: Shady Side ES - Grades 1-5 (2021 Grant)

OMNIA CONTRACT - TERMS & CONDITIONS:

- **LEAD AGENCY:** City of Charlotte, NC - RFP No. 269-2017-028 awarded 5/08/2017.
- **AWARDEE (VENDOR):** Playcore Wisconsin Inc d/b/a GameTime
- **CONTRACT NUMBER:** 2017001134
- **TERM OF CONTRACT:** 7/01/17 to 7/01/22 (5 years).
- **PRICING:** Varies. Refer to Discount Schedule and Price Lists (Contract Exhibit A). USC Contract pricing is valid through December 31. of each calendar year. Pricing is subject to change with lead agency approval and contract amendment. Request updated pricing when purchasing from quotes more than 30 days old
- **VOLUME DISCOUNTS:** Large purchases are eligible for additional discounts as follows: 5% when the net US Communities discounted total for standard GameTime play structure components is \$50,000 to \$75,000. 10% when that total is \$75,000 to \$100,000 and 15% when that total exceeds \$100,000
- **TERMS OF SALE:** For equipment & material purchases. Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted. Checks should be made payable to Playcore Wisconsin, Inc. d/b/a GameTime unless otherwise directed.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. d/b/a GameTime.
- **MINIMUM ORDER:** All purchases, \$500.00 with one exception for replacement parts.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 4-6 weeks after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

APPROVAL OF CONTRACTS

LEA: Charles County

PSC No. 08.003.22 HSFF

Project Name: John Hanson Middle

Bid Opening: 2/14/2022

Project Type: Systemic Renovation

Scope of Work: Roof Replacement

Basis for Award of Contract: Base Bid

Basis of Funding: 65% of eligible base bid.

Local Funds: \$1,110,900

State Funds: \$2,063,100

Total Contract: \$3,174,000

State Contingency for Change Orders: LEA Responsible for all change orders.

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:	<u>08.003.2022</u>	<u>(\$394,550)</u>
Increase Contingency Amount:	<u>40.000.2022</u>	<u>\$394,550</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
1	Vatica Contracting Inc.	<u>\$3,174,000</u>
		<u>\$3,174,000</u>

Notes: 1) The installation of a four-ply,1995 built -up roof.
2) Prevailing wage rates apply.

IAC Approval Date:

CHARLES COUNTY PUBLIC SCHOOLS

BID TABULATION

John Hanson Middle School- Roof Replacement

Gale & Associates, Inc.

1122 Kenilworth Drive, Suite 206

Towson, MD 21204

Bid Date: 3/8/2022 Annex

II Bldg 2:00 PM

Bid Number: JHMSRR 1-2021

CONTRACTOR	Cole Roofing Company	Flynn Mid-Atlantic	NorthEast Contracting	Patuxent Roofing	TECTA America	Vatica Contracting, Inc.
Addendum No. 1	X		X	x		x
Addendum No. 2	X		X	x	NO BID RECEIVED	x
Bid Bond	X	NO BID	X	x		x
Letter from Bonding Company	X	RECEIVED	X	x		x
Affidavit/Bribery & Non-Collusion	X		X	x		x
MBE Participatation/Utilization Affidavit	X		X	x		x
MBE Schedule of Participation	X		X	x		x
Percentage of MBE Overall Goal 7%	X		X	x		x
Total Base Bid	<u>\$4,724,500.00</u>		<u>\$4,003,499.00</u>	<u>\$4,357,735.00</u>		<u>\$3,174,000.00</u>

**Quince Orchard High School
HVAC Equipment Replacement Phase IV Project**

BIDDER	Denver-Elek, Inc.	M&M Welding and Fabricators, Inc.	Paramount Mechanical Corp.	Shapiro & Duncan, Inc.	W.L. Gary Company, Inc.			
Base Bid	\$ 3,876,000	\$ 4,018,200	\$ 4,590,000	\$ 4,384,000	\$ 4,208,000			
Alternate 1	\$ 48,900	\$ 74,000	\$ 49,000	\$ 59,000	\$ 52,000			
MBE	X	X	X	X	X			
Bid Bond Included	X	X	X	X	X			
Addenda Acknowledged	X	X	X	X	X			

Purchase Order ORD9030739



Order	ORD9030739
Order Date	18-JAN-2022
Created By	Eulalia Bowers
Change Order	0
Change Order Date	18-JAN-2022
Revision	0
Ordered	3,876,000.00 USD

Procurement Board of Education of Montgomery County
 Unit Suite 3100, 45 W Gude Drive
 Rockville, MD 20850-0000

Supplier Denver-Elek Inc
 8860 Kelso Dr
 Baltimore, MD 21221

****Please Include Entire Address On Your "Ship To" Label****

Ship To Coressa Holt
 Div Construction - Main Office Suite 4300
 45 W Gude Drive
 Rockville, MD 20850
 UNITED STATES

Bill To Board of Education of Montgomery County
 Division of Controller - Main Office
 Suite 3200, 45 W Gude Drive
 Rockville, MD 20850
 UNITED STATES

Customer Account Number	Supplier Number	Payment Terms	Freight Terms	FOB	Shipping Method
	261182	Net 30	Prepaid	None	
Supplier Contact					Deliver To Contact
					Coressa Holt Coressa_C_Holt@mcpsmd.org

Notes All prices and amount on this order are expressed in US Dollars (USD)
 Exempt from Federal Excise Tax Reg. No. A-112308; MD. Sales Tax No. 30001235; D.C. Sales Tax No. 806-09125-06

Line	Item	Price	Quantity	UOM	Ordered	Taxable
1	FY22, Quince Orchard HS, HVAC Replacement Phase IV Project, Per BOE Award dated December 2, 2021	3,876,000.00			3,876,000.00	
Attachments						
Type	File Name or URL	Title	Description			

Purchase Order ORD9030739

Line	Item	Price	Quantity	UOM	Ordered	Taxable

	Aggregate Document Total: 3,876,000.00 (USD)
---	---

Signature, Director, Department of Materials Management

Not Valid unless signature and Aggregate Dollar Amount
is greater than zero

Terms and Conditions that apply to All Purchase Orders:

1. All shipments must be prepaid to destination.
2. Separate itemized invoice required for each order.
3. Invoice all items alphabetically by title or description.
4. All deliveries must include a packing slip with the order number indicated.
5. The order number must be on all correspondences and invoices.
6. Substitutions shall NOT be accepted.
7. DO NOT forward any portion of this order to any other vendor.
8. MCPS reserves the right to cancel this order if delivery is not made within 30 days.
9. Payments for each invoice shall be made only upon satisfactory completion of delivery.
10. Direct all inquiries regarding orders to the Procurement Unit at 301-279-3555 or procurement@mcpsmd.org.
11. Direct inquiries regarding media/library materials and service to Media Processing Services at 301-279-3122 or mps@mcpsmd.org.
12. Direct inquiries concerning payments to the Division of Controller at 301-279-3115 or accountspayable@mcpsmd.org.

APPROVAL OF CONTRACTS

LEA: Montgomery County

PSC No. 15.225.21 SR

Project Name: Lucy V. Barnsley Elementary

Bid Opening: 10/5/2021

Project Type: Systemic Renovation

Scope of Work: Roof Replacement

Basis for Award of Contract: Base bid

Basis of Funding: 24.99% of eligible base bid

Local Funds: \$1,133,000

State Funds: \$307,000

Total Contract: \$1,440,000

State Contingency for Change Orders:

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
	Interstate Corporation	<u>\$1,440,000</u>
		<u>\$1,440,000</u>

Notes: 1) Replace the 45,500 sf 1998 built-up roof; 2) Prevailing wage rates required; project bid with non prevailing wage rates therefore State participation in this contract is calculated at 24.99%.

IAC Approval Date:

Barnsley Elementary School

4 5 1 Roof Replacement 3 2

BIDDERS	Citiroof Corporation	Cole Roofing Co., Inc.	Interstate Corporation	Orndorff & Spaid, Inc.	Vatica Contracting, Inc.		
Base Bid	\$ 1,692,300	\$ 2,388,500	\$ 1,440,000	\$ 1,563,021	\$ 1,531,800		
Lightweight Concrete	\$ 30.00	\$ 32.50	\$ 30.00	\$ 30.00	\$ 30.00		
Metal Deck	\$ 12.00	\$ 13.25	\$ 15.00	\$ 12.00	\$ 12.00		
Wood Deck	\$ 12.00	\$ 11.25	\$ 15.00	\$ 10.00	\$ 10.00		
Tectum Deck	\$ 30.00	\$ 24.50	\$ 35.00	\$ 35.00	\$ 35.00		
MBE Forms A & B	X	X	X	X	X		
Bid Bond Included	X	X	X	X	X		
Addenda	X	X	X	X	X		

APPROVAL OF CONTRACTS

LEA: St. Mary's County

PSC No. 18.014.22 C

Project Name: Mechanicsville Elementary

Bid Opening: 2/25/2022

Project Type: Systemic Renovation

Scope of Work: Limited Renovation

Basis for Award of Contract: Base bid plus alts 1, 3, 4, 5, 6, 7

Basis of Funding: 58% of eligible base bid

Local Funds: \$4,052,000

State Funds: \$5,489,000

Total Contract: \$9,541,000

State Contingency for Change Orders:

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
	Scheibel Construction	<u>\$9,541,000</u>
		<u>\$9,541,000</u>

Notes: 1) Limited renovation of 40,095 sf, including cooperative use space, for 287 students. The request includes selected educational program enhancements and selected system upgrades. 2) Prevailing wage rates apply to this contract.

IAC Approval Date:

BID TABULATION

MECHANICSVILLE ELEMENTARY SCHOOL LIMITED RENOVATION

SMCPS-2022-01-DSS-DC

February 25, 2022 @ 11:30 a.m.

<i>Time Received Base Bid:</i>	10:57 a.m.				10:57 a.m.	10:41 a.m.
	<i>Time Received MBE:</i>	11:19 a.m.			11:10 a.m.	10:59 a.m.
Bidder	DENNIS ANDERSON CONSTRUCTION	DUSTIN CONSTRUCTION	FORRESTER CONSTRUCTION	KELLER BROTHERS, INC.	SCHEIBEL CONSTRUCTION	TUCKMAN-BARBEE CONSTRUCTION
MBE Forms A and B	X	NO BID	NO BID	NO BID	X	X
Acknowledge Addenda (#1, #2, #3)	X				X	X
Bid Proposal Form (Base Bid 004113)	X				X	X
Unit Price Schedule	X				X	X
Bid Security/Bond (004313) with Letter of Surety	X				X	X
Affidavit (004519)	X				X	X
Sex Offender Certification (004521)	X				X	X
Total Base Bid	\$11,850,000.00				\$9,248,000.00	\$9,296,000.00
Add Alternate 1 - Courtyard Scope of Work	\$66,000.00				\$129,000.00	\$170,000.00
Add Alternate 2 - Bullet Resistant Glazing	\$989,000.00				\$940,000.00	\$280,000.00
Add Alternate 3 - Solid Surface Countertops	\$106,000.00				\$100,000.00	\$107,000.00
Add Alternate 4 - Auditorium/Gym Sports Floor	\$200,400.00				\$30,000.00	\$91,000.00
Add Alternate 5 - Rock Climbing Wall	\$19,500.00				\$17,000.00	\$60,000.00
Add Alternate 6 - Pavilion in Courtyard	\$110,000.00				\$13,000.00	\$75,000.00
Add Alternate 7 - Corridor Tack Strips and Bulletin Boards	\$3,700.00				\$4,000.00	\$6,000.00
Bid Start Time: 11:30 a.m.					\$9,541,000.00	
Bid Stop Time: 11:43 a.m.						
Bid Packages Read By: Charles King, Project Management Coordinator						
Reviewed By: Paola Laino, Director						
Recorded By: Vivian Johnston, Contract and Fiscal Specialist						

Item 1C. Project Allocation Reversions

Motion:

To approve the reversion of the amounts identified below to the appropriate statewide contingency accounts.

Background Information:

The project listed below is ready to be closed out but has a balance remaining. In order to fully close the project, IAC staff recommends that the IAC approve the reversion of the unexpended balances as identified below:

<u>Project Name</u>	<u>Project Number</u>	<u>Amount</u>
<u>Anne Arundel County</u>		
Meade High – BGE Rebate	02.013.15	\$16,593
<u>Frederick County</u>		
Gov. Thomas Johnson High SR - Roof	10.057.21 EGRC	\$79,102
<u>Wicomico County</u>		
Glen Ave Roof - Refund	22.010.19	\$35,047
<u>Baltimore City</u>		
Lockerman Bundy ES SR - HW Heater	30.067.19	\$6,223
	Total	\$136,965

Item 1D. Project Closeouts

Motion:

To approve the final State project costs as presented and to remove the projects from the active project detailed financial report.

Background Information:

The projects identified in the attached report are complete and reimbursed. IAC staff recommends that the IAC approve the final State allocation, contract, and expenditure amounts as presented. This action by the IAC allows the projects to be removed from the active project detailed financial reports.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

PROJECT NAME PSC - #PID	PROJECT TYPE	CIP YEAR(S) IAC DATE	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED CONTRACT	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
Anne Arundel County											
Arnold Elementary - C-Replacement 02.106.2016/2018/2018EGRC/2019 -#9,693		2017 LP 2018, 2019 07/2017	\$8,251,638	\$0	\$8,251,638 100%	\$8,251,638 100%	\$-	\$-	03/2019	09/2019	30 ●●●●
<i>◆ IAC received Form 306.6 Closeout summary on 11/01/21, pending staff action.</i>											
Chesapeake Bay Middle - C-Renovation - Open Space Conversion 02.009.2014/2019EGRC -#9,976		2019 07/2018	\$3,461,890	\$0	\$3,461,890 100%	\$3,461,890 100%	\$-	\$-	03/2019	03/2020	24 ●●●●
<i>◆ IAC received Form 306.6 Closeout summary on 10/20/21, pending staff action.</i>											
Crofton Elementary - C-Renovation-Addition 02.041.2010/2013/2014 -#8,381		2013 LP 2013, 2014 07/2012	\$5,892,393	\$0	\$5,892,393 100%	\$5,892,393 100%	\$-	\$-	04/2016	04/2016	71 ●●●●
<i>◆ IAC received Form 306.6 Closeout summary on 03/26/20, pending staff action.</i>											
Rolling Knolls Elementary - C-Replacement 02.081.2014/2014HIGH PERF BOND/2015 -#8,829		2014 LP 2014, 2015 07/2013	\$7,960,551	\$0	\$7,960,551 100%	\$7,960,551 100%	\$-	\$-	01/2016	03/2019	36 ●●●●
<i>◆ IAC received Form 306.6 Closeout summary on 03/26/20, pending staff action.</i>											
4 Active Projects	Anne Arundel County Total		\$25,566,472	\$0	\$25,566,472	\$25,566,472	\$0	\$0			4 Projects ready to Close

Project Status:
 ● LP Approved ● Project Allocated ● Project contracted ● Project Expended ● Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

PROJECT NAME PSC - #PID	PROJECT TYPE	CIP YEAR(S) IAC DATE	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED CONTRACT	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
Charles County											
Arthur Middleton Elementary - SR-Lighting 08.011.2013EEI -#8,892		2014 01/2013	\$323,000	\$0	\$323,000 100%	\$323,000 100%	\$-	\$-	02/2014	12/2014	87 ● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 04/15/16, pending staff action.</i>											
Benjamin Stoddert Middle - SR-Lighting 08.002.2013EEI -#8,895		2014 01/2013	\$172,000	\$0	\$172,000 100%	\$172,000 100%	\$-	\$-	02/2014	05/2015	82 ● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 04/15/16, pending staff action.</i>											
Berry Elementary - C-K-PK Renovation-Addition 08.036.2018/2019 -#9,598		2017 LP 2018, 2019 07/2017	\$1,476,000	\$0	\$1,476,000 100%	\$1,476,000 100%	\$-	\$-	08/2018	03/2019	36 ● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 04/21/21, pending staff action.</i>											
Dr. James Craik Elementary - SR-Lighting 08.001.2013EEI -#8,893		2014 01/2013	\$118,000	\$0	\$118,000 100%	\$118,000 100%	\$-	\$-	05/2021	05/2015	82 ● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 04/15/16, pending staff action.</i>											
Indian Head Elementary - SR-Lighting 08.008.2013EEI -#8,894		2014 01/2013	\$168,890	\$0	\$168,890 100%	\$168,890 100%	\$-	\$-	05/2021	05/2015	82 ● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 04/15/16, pending staff action.</i>											
Mt. Hope/Nanjemoy Elementary - SR-Lighting 08.023.2013EEI -#8,901		2014 01/2013	\$36,999	\$0	\$36,999 100%	\$36,999 100%	\$-	\$-	05/2021	05/2015	82 ● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 04/12/16, pending staff action.</i>											
William B. Wade Elementary - SR-Lighting 08.028.2013EEI -#8,903		2014 01/2013	\$172,000	\$0	\$172,000 100%	\$172,000 100%	\$-	\$-	02/2014	05/2015	82 ● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 04/15/16, pending staff action.</i>											
7 Active Projects		Charles County Total	\$2,466,889	\$0	\$2,466,889	\$2,466,889	\$0	\$0			7 Projects ready to Close

Project Status:
● LP Approved ● Project Allocated ● Project contracted ● Project Expended ● Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

PROJECT NAME PSC - #PID	PROJECT TYPE	CIP YEAR(S) IAC DATE	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED CONTRACT	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
Frederick County											
Carroll Manor Elementary - SR-Windows-Doors 10.066.2011/2020 -#10,087		2020 07/2019	\$501,057	\$0	\$501,057 100%	\$501,057 100%	\$-	\$-	05/2020	03/2021 12	● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 12/20/21, pending staff action.</i>											
Heather Ridge School - SR-Roof 10.065.2021EGRC -#10,258		2021 06/2020	\$579,200	\$0	\$579,200 100%	\$579,200 100%	\$-	\$-	05/2021	01/2022 2	● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 12/21/21, pending staff action.</i>											
Lincoln - SR-Roof 10.003.2021EGRC -#10,260		2021 06/2020	\$235,823	\$0	\$235,823 100%	\$235,823 100%	\$-	\$-	05/2021	01/2022 2	● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 12/09/21, pending staff action.</i>											
3 Active Projects	Frederick County Total		\$1,316,080	\$0	\$1,316,080	\$1,316,080	\$0	\$0	3 Projects ready to Close		

Project Status:
 ● LP Approved ● Project Allocated ● Project contracted ● Project Expended ● Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

PROJECT NAME PSC - #PID	PROJECT TYPE	CIP YEAR(S) IAC DATE	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED CONTRACT	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
Howard County											
Hanover Hills (New Northeastern #42) Elementary - C-New 13.089.2016EGRC/2017/2017EGRC/2018 -#9,504		2016 LP 2017, 2018 07/2016	\$14,544,553	\$0	\$14,544,553 100%	\$14,544,553 100%	\$-	\$-	08/2017	09/2017	54 ●●●●
<i>◆ IAC received Form 306.6 Closeout summary on 08/30/21, pending staff action.</i>											
Patuxent Valley Middle - C-Renovation-Addition 13.041.2014/2015/2016 -#8,940		2014 LP 2015, 2016 07/2014	\$10,604,000	\$0	\$10,604,000 100%	\$10,604,000 100%	\$-	\$-	07/2015	12/2015	75 ●●●●
<i>◆ IAC received Form 306.6 Closeout summary on 08/30/21, pending staff action.</i>											
2 Active Projects		Howard County Total	\$25,148,553	\$0	\$25,148,553	\$25,148,553	\$0	\$0	2 Projects ready to Close		

Project Status:
 ● LP Approved ● Project Allocated ● Project contracted ● Project Expended ● Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

PROJECT NAME PSC - #PID	PROJECT TYPE	CIP YEAR(S) IAC DATE	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED CONTRACT	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
Montgomery County											
Flower Hill Elementary - SR-HVAC 15.147.2019EGRC -#10,014		2019 07/2018	\$526,000	\$0	\$526,000 100%	\$526,000 100%	\$-	\$-	06/2020	09/2020 18	● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 03/25/21, pending staff action.</i>											
Julius West Middle - SR-Roof 15.127.2019EGRC -#10,015		2019 07/2018	\$468,120	\$0	\$468,120 100%	\$468,120 100%	\$-	\$-	06/2019	01/2020 26	● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 03/08/22, pending staff action.</i>											
Luxmanor Elementary - C-Replacement 15.220.2020 -#10,024		2019 LP 2020 07/2019	\$6,921,000	\$0	\$6,921,000 100%	\$6,921,000 100%	\$-	\$-	08/2019	09/2019 30	● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 03/08/22, pending staff action.</i>											
Maryvale Elementary/Carl Sandburg School - C-Replacement 15.194.2014/2019EGRC/2021/2021EGRC -#10,175		2020 LP 2021 06/2020	\$12,436,000	\$0	\$12,436,000 100%	\$12,436,000 100%	\$-	\$-	08/2019	06/2021 9	● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 01/10/22, pending staff action.</i>											
Montgomery Knolls Elementary - C-Addition-Renovation 15.088.2021EGRC -#10,216		2021 LP 2021 06/2020	\$1,445,000	\$0	\$1,445,000 100%	\$1,445,000 100%	\$-	\$-	06/2020	11/2020 16	● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 01/28/22, pending staff action.</i>											
Thomas W. Pyle Middle - C-Addition-Renovation 15.175.2021EGRC NM/2022BOND PREMIUM -#10,252		2021 LP 2021 06/2020	\$5,081,343	\$0	\$5,081,343 100%	\$5,081,343 100%	\$-	\$-	07/2021	08/2021 7	● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 03/15/22, pending staff action.</i>											
William H. Farquhar Middle - C-Replacement 15.277.2018 -#9,323		2015 LP 2018 07/2017	\$9,211,000	\$0	\$9,211,000 100%	\$9,211,000 100%	\$-	\$-	08/2017	09/2017 54	● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 03/08/22, pending staff action.</i>											
7 Active Projects	Montgomery County Total		\$36,088,463	\$0	\$36,088,463	\$36,088,463	\$0	\$0		7 Projects ready to Close	

Project Status:
● LP Approved ● Project Allocated ● Project contracted ● Project Expended ● Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

PROJECT NAME PSC - #PID	PROJECT TYPE	CIP YEAR(S) IAC DATE	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED CONTRACT	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
Queen Anne's County											
Sudlersville Elementary - SR-Doors 17.014.2018 -#9,867		2018 07/2017	\$80,635	\$2,016	\$80,635 100%	\$80,635 100%	\$2,016	\$-	05/2018	10/2018	41 ●●●●
<i>◆ IAC received Form 306.6 Closeout summary on 10/27/21, pending staff action.</i>											
1 Active Projects	Queen Anne's County Total		\$80,635	\$2,016	\$80,635	\$80,635	\$2,016	\$0	1 Projects ready to Close		

Project Status:
 ● LP Approved ● Project Allocated ● Project contracted ● Project Expended ● Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

PROJECT NAME PSC - #PID	PROJECT TYPE	CIP YEAR(S) IAC DATE	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED CONTRACT	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
St. Mary's County											
Green Holly Elementary - SR-Roof 18.022.2019 -#10,031		2019 07/2018	\$859,000	\$0	\$859,000 100%	\$859,000 100%	\$-	\$-	05/2020	09/2020 18	● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 09/07/21, pending staff action.</i>											
Hollywood Elementary - SR-Roof/HVAC/Fire Safety 18.026.2010/2018/2019/2020 -#9,870		2018, 2019, 2020 07/2017	\$3,837,280	\$0	\$3,837,280 100%	\$3,837,280 100%	\$-	\$-	06/2019	02/2020 25	● ● ● ●
<i>◆ IAC received Form 306.6 Closeout summary on 08/30/21, pending staff action.</i>											
2 Active Projects		St. Mary's County Total	\$4,696,280	\$0	\$4,696,280	\$4,696,280	\$0	\$0		2 Projects ready to Close	

Project Status:
 ● LP Approved ● Project Allocated ● Project contracted ● Project Expended ● Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

PROJECT NAME PSC - #PID	PROJECT TYPE	CIP YEAR(S) IAC DATE	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED CONTRACT	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
Baltimore City											
#210 Hazelwood K-8 - SR-Vertical Packaged Classroom Air Conditioning Units 30.189.2016 -#10,155		2020 03/2019	\$887,220	\$0	\$887,220 100%	\$887,220 100%	\$-	\$-	06/2019	11/2019	28 ●●●●
										<i>◆ IAC received Form 306.6 Closeout summary on 03/11/22, pending staff action.</i>	
1 Active Projects		Baltimore City Total	\$887,220	\$0	\$887,220	\$887,220	\$0	\$0	1 Projects ready to Close		

Project Status:
 ● LP Approved ● Project Allocated ● Project contracted ● Project Expended ● Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.



INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION (IAC)
PUBLIC SCHOOL CONSTRUCTION PROGRAM
REPORT OF ACTIVE STATE CIP PROJECTS FOR CLOSEOUT
 As of March 28, 2022

SUMMARY OF STATEWIDE TOTALS	ALLOCATION	CONTINGENCY	CONTRACTED/ % CONTRACTED	EXPENDITURES/ % EXPENDED	UNCONTRACTED ALLOCATION	UNEXPENDED ALLOCATION	DATE OF LAST CONTRACT ACTION	# OF MONTHS SINCE DATE OF LAST EXPENDITURE	PROJECT STATUS
27 Active Projects Statewide Totals	\$96,250,592	\$2,016	\$96,250,592	\$96,250,592	\$2,016	\$0		27	Projects Ready to Close

This report includes by project the State portion of the allocation, contract and expenditures.
 The data is extracted from the Capital Financial Accounting System (CFAS).
Please report any discrepancies to:
iac.pscp@maryland.gov

Project Status:

- LP Approved
- Project Allocated
- Project contracted
- Project Expended
- Project %Contracted and %Expended =100%, Months since last expenditure is greater than 12. Submission of Form 306.6 is due.

**Interagency Commission on School Construction
 Qualified Zone Academy Bond Program-QZAB
 Projects Ready for Closeout
 as of 04/14/2022**

School Name/ PSC# - PID Project Scope	Type of Review Required	Allocation	Reversions	Current Allocation	Total Contract	Current Expenditure	Unexpended Allocation	Approved Date	Anticipated Bid Date	Actual Bid Date	Anticipated Completion Date	Completion Date	Anticipated Date of Reimbursement	Date of Last Expenditure
Baltimore City														
2016 990 30.181.17QZ		\$570,000	\$0	\$570,000	\$640,482	\$570,000	\$0							11/30/17
Francis Scott Key Elementary/Middle #076	1	\$570,000	\$0	\$570,000	\$640,482	\$570,000	\$0	05/11/16	03/15/17	01/19/17	08/15/17		12/15/17	11/30/17
Renovation - Library PSC #30.181.17QZ - 990														
2017 1041 30.197.18QZ		\$368,000	\$0	\$368,000	\$1,053,553	\$368,000	\$0							11/05/18
James McHenry Elementary/Middle #010	1	\$368,000	\$0	\$368,000	\$1,053,553	\$368,000	\$0	05/24/17	03/15/18	02/22/18	08/15/18	10/08/18	12/15/18	11/05/18
Renovation - Media Center PSC #30.197.18QZ - 1041														
Baltimore City Total		\$938,000	\$0	\$938,000	\$1,694,035	\$938,000	\$0							
Report Total		\$938,000	\$0	\$938,000	\$1,694,035	\$938,000	\$0							

Item 1E. Approval of Revisions to Previously Approved Contracts

Motion:

To approve revisions to three previously approved contract awards to accurately reflect the reversion of funds to the appropriate reserved appropriation account for the Glendale Elementary Chiller Replacement Contract, Riviera Beach Elementary Chiller Replacement Contract, and the Franklin High Lock Replacement Contract.

Background Information:

March 10, 2022 - Approval of Contracts

Anne Arundel - Glendale Elementary

PSC# 02.065.2022 HSFF

Project Type: Systemic Renovation - Chiller Replacement

Revert \$39,903 to Anne Arundel's reserved appropriation account.

March 10, 2022 - Approval of Contracts

Anne Arundel - Riviera Beach Elementary

PSC# 02.097.2022 HSFF

Project Type: Systemic Renovation - Chiller Replacement

Revert \$22,879 to Anne Arundel's reserved appropriation account.

March 10, 2022 - Approval of Contracts

Baltimore County - Franklin High

PSC# 03.120.2019 SSGP

Project Type: Systemic Renovation - Lock Replacement

Revert \$18,880 to Baltimore County's reserved appropriation account.



**Interagency Commission on School Construction
Approval of Construction Contract Award(s)
Anne Arundel County**

To: Ms. Lisa Seaman-Crawford
From: Mr. Robert Gorrell
Date: March 10, 2022

Allocation	
Fiscal Year	Amount
2022 HSFF	\$150,000
	\$0
	\$0
	\$0
	\$0
	\$0

Project Name: Glendale Elementary
PSC#: 02.065.2022 HSFF
Project Type: Systemic Renovation
Scope of Work: Chiller Replacement

Basis for Award of Contract: Quote

Basis of Funding: 50% of eligible quote

Local Funds: \$110,097

State Funds: \$110,097

Total Contract(s): \$220,194

All change orders are a Local responsibility; change orders are not required to be submitted to the State for review.

Final State funding is evaluated upon submission of IAC/PSC Form 306.6 Close-out Cost Summary.

<u>Allocation Adjustments</u>	<u>Account #</u>	<u>Amount</u>
Decrease Project Allocation:	<u>02.065.2022 HSFF</u>	<u>\$39,903</u>
Increase Reserved Appropriation Account:	<u>40.018.2022 HSFF</u>	<u>\$39,903</u>
Increase Project Allocation:		<u>\$0</u>
Decrease Reserved Appropriation Account:		<u>\$0</u>

Notes:

(1) Replacement of existing chillers with similar sized chillers. (2) Prevailing wage rates do not apply to this contract. (3) Eligible for funding available within FY 2022 HSFF allocation for LEA at time of reimbursement request.

<u>Contract #</u>	<u>Contractor Name</u>	<u>Total Prime Contract</u>	<u>Bid Opening Date</u>
	Trane Company	\$220,194	
Overall MBE Goal: <u>5%</u> African American Subgoal: <u>%</u> Women Subgoal: <u>%</u>			
<u>MDOT</u>	<u>MBE SUB Contractor</u>	<u>MBE Contract Total</u>	<u>MBE Contractor Participation %</u>
African American			
17-447	Stokes Mechanical	\$34,285	15.57%
	Anticipated Total MBE Contract Participation %	<u>\$34,285</u>	<u>15.57%</u>
	<u>1</u> Total Prime Contract(s)	<u>\$220,194</u>	



**Interagency Commission on School Construction
Approval of Construction Contract Award(s)
Anne Arundel County**

To: Ms. Lisa Seaman-Crawford
From: Mr. Robert Gorrell
Date: March 10, 2022

Allocation	
Fiscal Year	Amount
2022 HSFF	\$150,000
	\$0
	\$0
	\$0
	\$0
	\$0

Project Name: Riviera Beach Elementary
PSC#: 02.097.22 HSFF
Project Type: Systemic Renovation
Scope of Work: Chiller Replacement

Basis for Award of Contract: Quote

Basis of Funding: 50% of eligible quote

Local Funds: \$127,121

State Funds: \$127,121

Total Contract(s): \$254,242

All change orders are a Local responsibility; change orders are not required to be submitted to the State for review.

Final State funding is evaluated upon submission of IAC/PSC Form 306.6 Close-out Cost Summary.

<u>Allocation Adjustments</u>	<u>Account #</u>	<u>Amount</u>
Decrease Project Allocation:	<u>02.097.2022 HSFF</u>	<u>\$22,879</u>
Increase Reserved Appropriation Account:	<u>40.018.2022 HSFF</u>	<u>\$22,897</u>
Increase Project Allocation:		<u>\$0</u>
Decrease Reserved Appropriation Account:		<u>\$0</u>

Notes:

(1) Replacement of existing chillers with similar sized chillers. (2) Prevailing wage rates do not apply to this contract. (3) Eligible for funding within FY 2022 HSFF allocation for LEA at time of reimbursement request.

<u>Contract #</u>	<u>Contractor Name</u>	<u>Total Prime Contract</u>	<u>Bid Opening Date</u>
	Trane Company	\$254,242	
Overall MBE Goal: <u>5%</u> African American Subgoal: <u>%</u> Women Subgoal: <u>%</u>			
<u>MDOT</u>	<u>MBE SUB Contractor</u>	<u>MBE Contract Total</u>	<u>MBE Contractor Participation %</u>
African American			
17-447	Stokes Mechanical	\$34,285	13.49%
	Anticipated Total MBE Contract Participation %	<u>\$34,285</u>	<u>13.49%</u>
	<u>1</u> Total Prime Contract(s)	<u>\$254,242</u>	



**Interagency Commission on School Construction
Approval of Construction Contract Award(s)
Baltimore County**

To: Mr. Pete Dixit
 From: Mr. Robert Gorrell
 Date: March 10, 2022

Project Name: Franklin High
 PSC#: 03.120.19 SSGP
 Project Type: Systemic Renovation
 Scope of Work: Lock replacement

Allocation	
Fiscal Year	Amount
2019 SSGP	\$98,000
	\$0
	\$0
	\$0
	\$0
	\$0

Basis for Award of Contract: Base bid

Basis of Funding: 56% of eligible base bid

Local Funds: \$62,166

State Funds: \$79,120

Total Contract(s): \$141,286

All change orders are a Local responsibility; change orders are not required to be submitted to the State for review.

Final State funding is evaluated upon submission of IAC/PSC Form 306.6 Close-out Cost Summary.

<u>Allocation Adjustments</u>	<u>Account #</u>	<u>Amount</u>
Decrease Project Allocation:	<u>03.120.2019 SSGP</u>	<u>\$18,880</u>
Increase Reserved Appropriation Account:	<u>40.016.2019 SSGP</u>	<u>\$18,880</u>
Increase Project Allocation:		<u>\$0</u>
Decrease Reserved Appropriation Account:		<u>\$0</u>

Notes:

(1) Lock replacement. (2) Prevailing wage rates do not apply to this contract. (3) Eligible for funding available within FY 2019 SSGP allocation for LEA at time of reimbursement request.

<u>Contract #</u>	<u>Contractor Name</u>	<u>Total Prime Contract</u>	<u>Bid Opening Date</u>
	Bob Andrews Construction, Inc	\$141,286	
Overall MBE Goal: <u>10%</u> African American Subgoal: <u>%</u> Women Subgoal: <u>0%</u>			
<u>MDOT</u>	<u>MBE SUB Contractor</u>	<u>MBE Contract Total</u>	<u>MBE Contractor Participation %</u>
89-685	Acorn Supply & Distributing, Inc.	\$14,128	10.00%
	Anticipated Total MBE Contract Participation %	<u>\$14,128</u>	<u>10.00%</u>
	<u>1</u> Total Prime Contract(s)	<u>\$141,286</u>	

Item 1F. St. Mary's County Public Schools Easement

Motion:

This item is informational and does not require IAC action.

Background Information:

School	Type of Easement	Site Acreage	Easement Acreage	Effective Date
Mechanicsville Elementary School	Utility Easement	9.24	0.038	4/19/2022

EASEMENT

THIS EASEMENT, made this _____ day of _____, 20____, by and between BOARD OF EDUCATION FOR ST. MARY'S COUNTY, MARYLAND, GRANTOR, and SOUTHERN MARYLAND ELECTRIC COOPERATIVE, INC., a Maryland Corporation, GRANTEE, hereinafter referred to as "SMECO".

WITNESSETH

That for and in consideration of the sum of \$-0-, and for other good and valuable considerations, the receipt of which is hereby acknowledged, the said Grantor does hereby grant and convey unto SMECO, its successors and assigns, a ten foot wide easement or right-of-way to place, construct, operate, repair, maintain, upgrade, relocate, and replace from time to time thereon or thereunder and in, an underground electric and communication distribution line or system as staked by SMECO's engineer and more particularly shown on SMECO Staking Sheet attached hereto and made a part hereof, this project having been assigned SMECO Work Request #227501; including all necessary fixtures and appurtenances in connection therewith on the following described property:

Being that property lying and being in the Fifth Election District of St. Marys County, Maryland, and also being a part of the same land and premises obtained by Deed recorded among the Land Records of St. Marys County, Maryland in Liber CBG 18 Folio 234 and Liber 3676 Folio 105.

Granting also to SMECO, its successors and assigns, the right of access to and egress from said property. Granting also the right to cut and trim trees and shrubbery thereon to the extent necessary to maintain reliability of service and safety at least five feet on each side of the distribution line or system; and to cut down, from time to time, all dead, weak, leaning or otherwise dangerous trees which might, in the sole judgment of SMECO be required for maintenance, cause disruption of service or be a hazard to safety.

The undersigned covenant that they will not erect any structure under, over or near the lines which would interfere with the line, nor will they plant or suffer or permit to be planted any trees or shrubbery within the easement area as above set forth; that they are the owners of the subject property and covenant that SMECO, its successors and assigns, herein shall quietly and peaceably enjoy the rights granted herein; damages caused to, or relocation of, Cooperative facilities resulting from grade changes to the herein described property by the owner(s) or their agent(s) are the responsibility of the owner.

AND, the Grantors hereby covenant that they will warrant specially the rights hereby conveyed, and will execute such further assurances of the same as may be requisite.

WITNESS the hands and seals of the said Grantors.

WITNESS:

BOARD OF EDUCATION FOR ST. MARY'S COUNTY, MARYLAND (SEAL)

By: J. Scott Smith (SEAL)

Title: Superintendent of Schools (SEAL)

STATE OF MARYLAND, _____ COUNTY, to wit:

On _____, before me, _____, Notary Public, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument .

AS WITNESS, my hand and Notarial Seal.

My Commission Expires: _____
Notary Public

I hereby certify that this instrument was prepared under the supervision of SMECO.

SOUTHERN MARYLAND ELECTRIC COOPERATIVE, INC.

WR NAME: Board of Education of St Marys County (B) REVISION NO: 1 WR OWNER: MECHELAM WORK REQUEST: 227501
 ADDRESS: 28585 THREE NOTCH RD LOT NUMBER: FIRE PUMP DUCTBANK LOCAL DIST: Leonardtown RUS CODE: 100
 MECHANICSVILLE, MD 20659 SUBDIVISION: TAX DISTRICT: 11 CLASS CODE: NC
 WR TYPE: CPLG

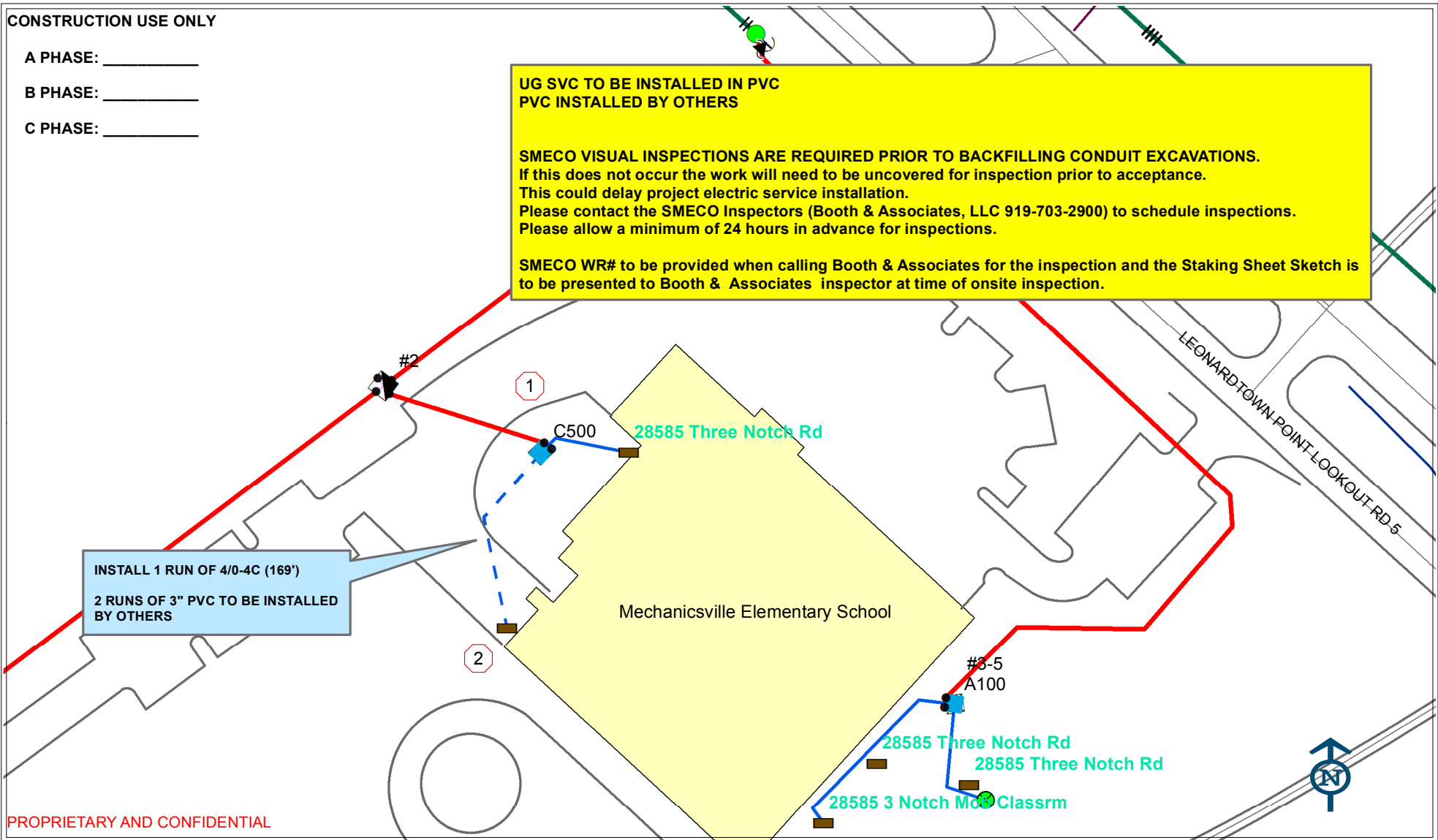
CONSTRUCTION USE ONLY

A PHASE: _____
 B PHASE: _____
 C PHASE: _____

**UG SVC TO BE INSTALLED IN PVC
 PVC INSTALLED BY OTHERS**

SMECO VISUAL INSPECTIONS ARE REQUIRED PRIOR TO BACKFILLING CONDUIT EXCAVATIONS.
 If this does not occur the work will need to be uncovered for inspection prior to acceptance.
 This could delay project electric service installation.
 Please contact the SMECO Inspectors (Booth & Associates, LLC 919-703-2900) to schedule inspections.
 Please allow a minimum of 24 hours in advance for inspections.

SMECO WR# to be provided when calling Booth & Associates for the inspection and the Staking Sheet Sketch is to be presented to Booth & Associates inspector at time of onsite inspection.



PROPRIETARY AND CONFIDENTIAL

Item 1G. Baltimore City Extra \$15 Million for HVAC Project Status Report

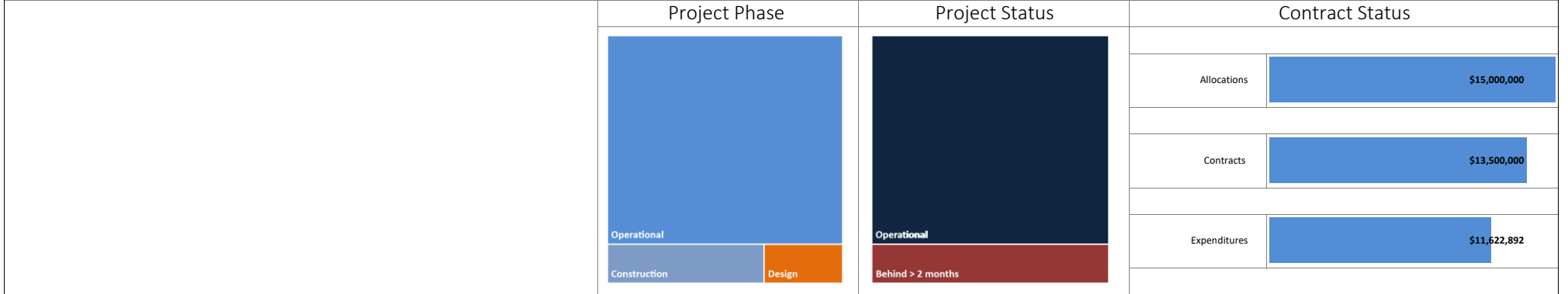
Motion:

This item is informational and does not require IAC action.

Background Information:

Please see the attached report dated as of March 29, 2022 – ***Baltimore City E15M HVAC Status Report.***

Baltimore City E15M HVAC Status Report			Project Schedule		Project Phase					Project Status						Contract Status					
			Approved	Finish/Construct	Procurement	Design	Procurement	Construct	Current Task	Behind > 2months	Behind < 2 months	Behind < 1 month	On-Time	Ahead	Operational	Design Contracts			Construct Contracts		
																Approved	Contracted	Expended	Approved	Contracted	Expended
SchoolName	ScopeOfWork	Allocation																			
Benjamin Franklin HS #239	Boiler replacement	\$67,965	02/12/19	08/01/20					OPERATIONAL 04/2020						●	09/12/19	\$67,965	\$67,965	-	-	-
Callaway ES #251	Unit vent replacement	\$1,611,887	02/12/19	07/01/23					DESIGN	●						06/14/19	\$111,887	\$31,416	-	-	-
Commodore John Rodgers EM #027	Chiller, cooling tower, air handler	\$1,120,000	02/12/19	10/02/20					OPERATIONAL 01/2021						●	06/14/19	\$120,000	\$120,000	04/09/20	\$1,000,000	\$1,000,000
Fallstaff ES #241	Boiler replacement	\$100,000	02/12/19	08/31/20					OPERATIONAL 09/2020						●	-	-	-	03/12/20	\$100,000	\$100,000
Frederick Douglass HS #450	Water heater installation	\$43,520	12/13/18	06/01/19					OPERATIONAL 04/2019						●	-	-	-	12/13/19	\$43,520	\$43,520
Frederick Douglass HS #450	Boiler replacement	\$1,072,451	02/12/19	06/28/21					OPERATIONAL 01/2021						●	06/14/19	\$72,451	\$72,451	04/09/20	\$1,000,000	\$1,000,000
Gwynns Falls ES #060	Boiler section replacement	\$67,711	02/12/19	04/06/19					OPERATIONAL 04/2019						●	-	-	-	12/13/19	\$67,711	\$67,711
Harlem Park BLDG #078	Boiler section replacement	\$19,630	02/23/19	03/05/19					OPERATIONAL 03/2019						●	-	-	-	12/13/19	\$19,630	\$19,630
Harlem Park BLDG #078	Boiler replacement	\$1,158,423	02/12/19	12/28/20					OPERATIONAL 08/2021						●	07/09/19	\$158,423	\$146,100	08/13/20	\$1,000,000	\$1,000,000
Highlandtown EM #215	Condenser pipe replacement	\$127,000	02/12/19	04/22/19					OPERATIONAL 07/2019						●	-	-	-	12/13/19	\$127,000	\$127,000
Highlandtown EM #215	Chiller replacement	\$829,600	02/12/19	12/28/20					OPERATIONAL 02/2021						●	07/09/19	\$79,600	\$68,210	04/09/20	\$750,000	\$750,000
Leithwalk EM #245	BAS upgrade	\$46,000	02/12/19	06/01/19					OPERATIONAL 12/2019						●	-	-	-	10/15/20	\$46,000	\$46,000
Liberty ES #064	Cooling tower, unit vent, controls	\$1,086,400	02/12/19	02/01/21					OPERATIONAL 04/2021						●	06/14/19	\$86,400	\$77,760	03/12/20	\$1,000,000	\$1,000,000
Lockerman Bundy ES #261	Water heater installation	\$46,500	02/12/19	05/15/19					OPERATIONAL 05/2019						●	-	-	-	12/13/19	\$46,500	\$40,277
Margaret Brent PK-8 #053	Cooling tower, pipe replacement	\$1,066,800	12/13/18	06/02/21					OPERATIONAL 11/2020						●	06/14/19	\$66,800	\$0	12/13/19	\$1,000,000	\$1,000,000
Tench Tilghman PK-8 #013	Chiller, air handler replacement	\$1,854,000	12/13/18	08/29/21					OPERATIONAL 03/2021						●	06/14/19	\$153,498	\$153,162	03/12/20	\$1,700,502	\$1,700,502
Thomas Johnson EM #084	Air handler replacement	\$714,392	02/12/19	08/01/22					CONSTRUCTION	●						03/12/20	\$35,000	\$35,000	02/11/21	\$679,392	\$8,629
Westport PK-8 #225	Boiler, air handler replacement	\$1,337,721	02/12/19	05/18/21					OPERATIONAL 08/2021						●	06/14/19	\$137,721	\$110,177	06/25/20	\$1,200,000	\$1,200,000
Windsor Hills EM #087	Chiller replacement	\$2,630,000	02/12/19	08/01/22					CONSTRUCTION	●						08/28/19	\$180,000	\$144,000	02/11/21	\$2,450,000	\$1,493,382
Source: Baltimore City Public Schools, 2022-03-29		\$15,000,000			0	1	0	2		3	0	0	0	0	16		\$1,269,745	\$1,026,241		\$12,230,255	\$10,596,651





Item 1H. Projects Approaching the Deadline for Contract Approval

Motion:

This item is informational and does not require IAC action.

Background Information:

Section 5-303(j) of the Education Article of the Maryland Code requires that, for each Capital Improvement Program (CIP) project that receives an allocation of State school construction funds from the Interagency Commission on School Construction (IAC), the LEA execute a contract with a vendor within two years of the IAC's approval of the project allocation.

Through the Regional Facility Managers (RFM) Team, IAC staff closely monitors project progress and meets with each LEA monthly or bi-monthly depending on the complexity of the LEA's portfolio. Because of this, IAC staff is able to identify projects that may not meet the COMAR contract requirement early on and attempt to collaborate with the LEA in an effort to contract the work or take other appropriate actions.

Attached you will find a color-coded table of all the projects currently required to be under LEA Board of Education approved Contract by May 30, 2022 for which the IAC has not received a contract for approval. Projects without color are projects that IAC staff believes will make the required deadline. Projects that are yellow are projects that we believe are in danger of missing the deadline and projects that are red are projects that IAC staff believes will NOT make the required deadline.

Unfortunately, many of these project allocations will most likely expire, resulting in a cancellation of the allocation, which is then held in an account for the LEA for application to the current or next year's CIP. In some cases, the LEA will request to rescind and amend the project into the LEA's current CIP, resetting the 2 year clock. Project delays result in value lost as construction cost inflation reduces the value of the funding over time.

Please see the attached report titled ***Projects Approaching the Deadline for Contract Approval.***

Projects Approaching the Deadline for Contract Approval

LEA	Project Number	School	Scope	Allocation	Status
Cecil	07.030.22	Cecil Manor ES	HVAC	\$1,886,557	Project bid and over budget. LEA to cancel project and include in FY24 CIP.
Frederick	10.005.21	Middletown HS	Roof	\$168,320	Project cancelled in April IAC Mtg; repair work done with local funds.
Montgomery	15.003.21	Clarksburg ES	HVAC	\$562,000	Project has bid, BoE has approved. LEA to submit to IAC.
Montgomery	15.055.21	Brookhaven ES	HVAC	\$474,000	LEA issued letter requesting rescind & amend into current CIP. May IAC Meeting.
Montgomery	15.162.21	Ronald McNair ES	HVAC	\$487,000	Project has bid, BoE approval expected in April.
Montgomery	15.250.21	Meadow Hall ES	HVAC	\$499,000	LEA issued letter requesting rescind & amend into current CIP. May IAC Meeting.
Prince George's	16.174.14	Charles Flower HS	HVAC	\$7,000,000	LEA issued letter requesting to combine w/Roof project FY23 CIP. April IAC Meeting.
Prince George's	16.199.13	Schmidt Outdoor Ed Cntr	Addition	\$19,037,000	CMA Proposals recieved in Nov, no BoE approval. No DGS bid approval.
Prince George's	16.265.13	Glenridge Area MS	New	\$40,804,860	Project has bid, BoE has approved. LEA to submit to IAC.
Queen Anne's	17.014.21	Sudlersville ES	Chiller	\$153,000	DD/CD Submission occurred in March. Hoping to bid in April; BoE in May.
Queen Anne's	17.014.21	Sudlersville ES	Fire Safety	\$150,000	Target April CD submission. Hoping to Bid & BoE approval in May.
Queen Anne's	17.021.21	Bayside ES	Windows/Doors	\$147,000	Target April CD submission. Hoping to Bid & BoE approval in May.
Queen Anne's	17.023.14	Kent Island HS	Roof	\$2,040,000	Target April CD submission. Hoping to Bid & BoE approval in May.
Washington	21.003.21	Western Heights MS	Roof	\$1,051,000	Project already bid and terminated. LEA plans to rebid in April. BoE approval in May.
Baltimore City	30.023.21	Federal Hill Prep PK-5	Roof	\$2,296,000	DD/CD Submission occurred in March. Hoping to bid in April; BoE in May.

LEA	Project Number	School	Scope	Allocation	Status
Baltimore City	30.023.18	Federal Hill Prep PK-5	Elevator	\$446,000	DD/CD Submission approved by DGS. Bidding in April. BoE in May.
Baltimore City	30.177.16	George Washington ES	Roof	\$3,994,000	Designer contracted, under design. DD/CD to DGS April/May.
Baltimore City	30.188.18	Walbrook HS	Roof	\$5,280,000	DD/CD Submission approved by DGS. Bidding in April. BoE in May.
Baltimore City	30.243.21	Franklin Square PK-8	HVAC/ Window/Door	\$6,720,000	Design RFP issued, no designer contracted. Will not submit to DGS in time.
Baltimore City	30.248.21	Curtis Bay ES	Roof/HVAC	\$6,720,000	Design RFP issued, no designer contracted. Will not submit to DGS in time.
Baltimore City	30.248.18	Curtis Bay ES	Windows/Doors	\$1,298,000	DD/CD Submission occurred in March. Hoping to bid in April; BoE in May.
Baltimore City	30.277.21	Harlem Park PK-8	HVAC	\$5,952,000	Design RFP issued, no designer contracted. Will not submit to DGS in time.
Total dollars from projects yet to be contracted and approved by the deadline				\$107,165,737	

Item 2. Built to Learn Act Project Status Report

Motion:

This item is informational and does not require IAC action.

Background Information:

Please see the details regarding BTL allocations, report key, attached report dated as of April 13, 2022 - ***Built to Learn Act Project Status Report.***

BTL Project Status Report Key

This report displays the current status of BTL projects that have been approved by the IAC.

The Delivery column indicates the type of project delivery method:

- **O/B:** Owner / Builder. The LEA acts as the prime at-risk construction manager (general contractor) and directly contracts with the trade contractors. The LEA may engage a not-at-risk construction manager to act as its agent to assist with the management of the project.
- **CMAR:** Construction Management At-Risk. The LEA engages an at-risk construction manager that will become the prime general contractor before the schematic design phase begins to gain the value-added benefits of ensuring design/construction viability and design cost effectiveness and for a turn-key project delivery within a guaranteed maximum price (GMP).
- **DBB:** Design-Bid-Build. The LEA utilizes the “traditional” sealed bid delivery method where the successful at-risk prime general contractor delivers the project turn-key for a fixed price based upon fully complete project documents.

The percentage within each box indicates the level of progress of that phase and the color indicates the degree to which the activities in that phase are/were on schedule based upon the LEA’s initially submitted project schedule (generally from the schematic-design submission).

%	Phase completed or on track to be completed ahead of scheduled date.
%	Phase completed or on track to be completed within 2 months of scheduled date.
%	Phase completed or on track to be completed between 2 - 4 months of scheduled date.
%	Phase completed or on track to be completed more than 4 months after scheduled date.

Built to Learn Act Project Status Report

LEA	Project	Delivery	Design	Constr	Punchlist	Notes
Anne Arundel	Hillsmere ES Replacement	O/B	100%	26%	0%	
Anne Arundel	Old Mill West HS New	O/B	100%	27%	0%	
Anne Arundel	Rippling Woods ES Replacement	O/B	100%	30%	0%	
Anne Arundel	West County ES New	O/B	100%	0%	0%	
Balt County	Bedford ES Replacement	O/B	99%	0%	0%	These projects have been requested since FY19 and didn't receive State funding so Design was delayed until funding secured.
Balt County	Northeast Area MS New	O/B	100%	2%	0%	
Balt County	Pine Grove MS Renovation / Addition	O/B	100%	0%	0%	
Balt County	Summit Park ES Replacement	O/B	100%	1%	0%	
Balt County	Lansdowne HS Replacement	O/B	95%	0%	0%	
Carroll	Westminster East MS Replacement	CMAR	100%	10%	0%	Project delayed in permitting
Charles	J. P. Ryon ES PreK & K Addition	DBB	100%	0%	0%	LEA delayed project for MSA MOU
Charles	Malcolm ES PreK & K Addition/Renovation	DBB	100%	0%	0%	LEA delayed project for MSA MOU
Charles	McDonough HS Renovation/Addition	DBB	100%	0%	0%	LEA delayed project for MSA MOU
Frederick	Waverley ES Replacement	O/B	100%	79%	0%	
Frederick	Brunswick ES Replacement	CMAR	100%	2%	0%	
Frederick	Green Valley ES Replacement	CMAR	10%	0%	0%	
Frederick	Valley ES Replacement	CMAR	10%	0%	0%	
Harford	Homestead Wakefield ES Replacement	O/B	99%	0%	0%	
Howard	Hammond HS Renovation/Addition	O/B	100%	60%	0%	
Montgomery	Clarksburg Cluster ES #9 New	CMAR	100%	7%	0%	
Montgomery	South Lake ES Renovation / Addition	CMAR	100%	10%	0%	
Montgomery	Burnt Mills ES Replacement	CMAR	100%	10%	0%	
Montgomery	Woodlin ES Replacement	CMAR	100%	10%	0%	
Montgomery	Woodward HS Replacement	CMAR	100%	28%	0%	After initial bid, project went through a redesign.
Montgomery	Stonegate ES Renovation / Addition	CMAR	100%	10%	0%	
Montgomery	Neelsville MS Replacement	CMAR	70%	0%	0%	
Montgomery	Poolesville HS Renovation / Addition	CMAR	100%	5%	0%	
Montgomery	Page ES Addition	DBB	75%	0%	0%	Project bid without DGS approval.
Wicomico	Mardela MS/HS Addition / Renovation	CMAR	90%	0%	0%	



Item 3. Built to Learn Project Approvals

Motion:

To approve project allocations and revisions as presented to be funded and executed through the Built to Learn Act, with new allocations estimated to total \$53,513,000 and revised allocations that increase the estimated total allocations by \$1,365,000. Final funding amounts are subject to adjustment based upon finalization of project worksheets and review of project eligibility.

Background Information:

The Built to Learn (BTL) Act of 2020 became effective February 12, 2021. The Act authorizes the Maryland Stadium Authority (MSA) to sell revenue bonds to fund up to \$2.2 billion in school construction projects approved by the IAC. Currently, based upon information from MSA, the IAC will base its approval on total estimated available funding of \$2.0 billion until such time as the final available amount can be determined based upon available debt service payments to support the bonds. Previously approved allocations can be found within the BTL Publication on [the IAC website](#).

Additional Approvals:

Attached is a listing of additional projects that have been fully scoped with approved ed specs, budget, and expected timeline. IAC staff are recommending approval of the projects as presented for funding through the Built to Learn program at the Maximum State Funding Allocation identified.

Unlike the traditional Public School Construction Program, the Built to Learn Act requires that the IAC approve projects for participation in the program on a rolling basis. IAC staff will recommend additional projects for approval as they are ready for approval, after successful completion of early planning and scoping activities.

LEA	Project	Funding Source	BTL Allocation
Frederick	Green Valley ES	BTL	\$26,504,000
Frederick	Valley ES	BTL	\$27,009,000
Total			\$53,513,000

Revisions to Previous Approvals:

West County ES (Anne Arundel). At the February 10, 2022 meeting, BTL funding approval totaling \$20,194,000 was granted for Anne Arundel County Public School’s (AACPS) New West County Elementary School. However, the approved amount did not include a subsequent add/alternate that increased the gross square footage of the project from 82,436 sf to 87,090 sf. Pursuant to Economic Development Article, §10-650(c)(2), BTL projects in Counties with a 50% State cost share that have forward funded projects are eligible for up to 150% of the IAC’s established Gross Area Baseline. Acceptance of the add/alternate to increase the square footage resulted in the calculated eligible gross square footage increasing from 143% to 150% above the gross area baseline. If approved, the revised BTL allocation increases to \$21,188,000 which is a difference in allocation of \$994,000 above the original allocation.]

JP Ryon ES (Charles). On October 14, 2021, the IAC approved BTL funding totaling \$2,340,000 for Charles County Public Schools (CCPS) JP Ryon Elementary School (JPES) PreK-K Addition project. Staff were notified by the LEA in mid-March that the original estimated construction budget for JPES included ineligible costs; thereby rendering the local and State funds available insufficient to assist with moving the project forward. After a complete analysis, staff determined that the estimated total construction costs with site development were \$3,652,000. The State's share multiplied times the total construction and site development including design and FF&E costs, which had previously been inadvertently excluded, increased the project's calculated maximum State funding allocation by \$371,000.

LEA	Project	Funding Source	Previously Approved BTL Allocation	Revised BTL Allocation	Difference in Allocation
Anne Arundel	West County ES	BTL	\$20,194,000	\$21,188,000	\$994,000
Charles	JP Ryon ES	BTL	\$2,340,000	\$2,711,000	\$371,000
Total					\$1,365,000

Item 4. Amendment of Prince George’s County Public School’s FY 2021 and FY 2023 Capital Improvement Program (CIP)

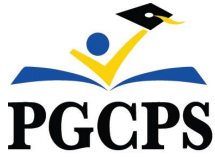
Motion:

1. To approve the cancellation of Prince George’s County Public School (PGCPS) FY 2021 Charles H. Flowers High School HVAC Project (PSC# 16.174.21 SR);
2. Transfer the State allocation totaling \$4,819,000 to the LEA’s Reserved Prior Year Appropriations Account;
3. Amend the FY 2023 CIP Charles H. Flowers Roof project to include the HVAC scope of work; and,
4. Apply \$4,819,000 from the Reserved Prior Year Appropriations account to the FY 2023 Charles H. Flowers HVAC/Roof project (PSC# 16.174.23 SR).

Background Information:

On March 25, 2022, staff of the Interagency Commission on School Construction received a request from PGCPs to cancel the FY 2021 HVAC project at Charles H. Flowers High School and amend the FY 2023 Roof project at Charles H. Flowers High School to include the HVAC scope of work.

According to the LEA, the projects were developed by different planning teams and resulted in the submission of two (2) separate requests in different fiscal years. Once this came to the attention of PGPS Capital Programs staff, a decision was made to combine the two projects to allow for better project coordination and execution. IAC staff recommend approval.



DEPARTMENT OF CAPITAL PROGRAMS

Shawn Matlock, Director | shawn.matlock@pgcps.org
13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952-6548

March 25, 2022

Mr. Robert Gorrell
Executive Director
Interagency Commission on School Construction
200 W. Baltimore Street
Baltimore, MD 21201

RE: Requested Combination of Systemic Projects at Charles H. Flowers High School

Dear Mr. Gorrell:

Prince George's County Public Schools requested a systemic replacement project in the FY21 CIP to upgrade the HVAC system at Charles H. Flowers High School and then requested another systemic replacement project at the same school in the FY23 CIP to replace the entire roofing system. In this case, these one-system projects originated from the separate planning teams responsible for maintaining disparate prioritization lists (albeit both driven by age/life-cycle of involved systems, amount of work orders/repairs, inspection results and, in the case of this HVAC project, uncommonly high energy costs) and resulted in the two requests appearing in the FY21 and FY23 CIP.

That said, Capital Programs staff recognized prior to preliminary design that PGCPS would be best served by combining these two projects for design by one A/E firm and a coordinated execution under one Contractor. At that time, we thought we could only request that DGS accept one DD/CD submission for both projects. However, that would have necessitated we maintain two separate bid forms, contract awards and even separate invoicing, reimbursement and closeout submission packages. After discussing this with our RFM team, it was recommended that we request what is technically a cancellation of the FY21 Charles H. Flowers HS HVAC project and submit an amendment to the FY23 CIP to request a combined Charles H. Flowers HS HVAC and Roof Replacement project—a revised 102 form is attached to this letter to that effect.

Thank you for your review and consideration.

Mr. Robert Gorrell
March 25, 2022
Page 2 of 2

If you have any additional questions or concerns, please do not hesitate to contact me at 301-952-6548.

Sincerely,

A handwritten signature in blue ink that reads "Shawn A. Matlock". The signature is written in a cursive style with a large, sweeping initial 'S'.

Shawn A. Matlock
Director of Capital Programs

cc: Mr. Bret Waskiewicz
Mr. Eugene Shanholtz
Ms. Arabia Davis
Mr. Mark Fossett, Ed. D.
Mr. Charoscar Coleman, Ed. D.
Ms. Shayla Taylor Jackson
Ms. Dawn Holton, PE
Mr. William Smith

Item 5. Cancellation of Frederick County Public School’s FY 2021 Middletown High School Capital Improvement Program

Motion:

To approve the cancellation of Frederick County Public School’s (FCPS) FY 2021 Middletown High School Roof Replacement Project (PSC# 10.005.21 SR) and transfer the State’s allocation totaling \$168,320 to the LEAs Reserved Prior Year Appropriations Account.

Background Information:

Per FCPS Educational Facilities Master Plan, Middletown High School is currently slated to be modernized and/or replaced within the next ten years; therefore, the LEA is requesting that State funding for the project be rescinded and transferred to the LEA’s Reserved Prior Year Appropriations Account. The LEA has committed to using local funds to address the roof repairs. IAC staff recommend approval.

Office of the Superintendent
191 South East Street
Frederick, MD 21701
301.696.6860 phone
301.696.6961 fax



Mike Markoe, Ed.D.
Interim Superintendent
michael.markoe@fcps.org

Julie Roberson
Executive Assistant
julie.roberson@fcps.org

January 24, 2022

Robert A. Gorrell
Executive Director
Interagency Commission on Public School Construction
200 West Baltimore Street
Baltimore, Maryland 21201

RE: FY21 Middletown High School Roof Repair Project

Dear Mr. Gorrell,

We are writing to request that the State Funds for Middletown High School Roof Repair project be reverted to FCPS Contingency Funds, so that the funds will be available for future FCPS major capital, or systemic projects. The State funding amount that was allocated to this project in FY21 is \$168,320.00. Middletown High School is on the FCPS Facilities Master Plan (EFMP) to be modernized, or replaced in the next 10 years, and we have decided to complete the immediate roof repair needs for this building using local funds.

If you have any questions, please contact Adnan Mamoon, Director of Capital Programs, at 301-644-5153.

Sincerely,

Michael Markoe, Ed.D.
Interim Superintendent

cc: Dr. Paul Lebo, Chief Operating Officer
Adnan Mamoon, Director of Capital Planning
Beth Pasierb, Supervisor of Facilities Planning



Item 6. FY 2023 Healthy School Facility Fund Schedule for Allocation and Revision to Procedures

Motion:

To approve changes to the Healthy School Facility Fund (HSFF) Administrative Procedures Guide as presented and to authorize staff to solicit FY 2023 applications from LEAs and the Maryland School for the Blind for projects that will improve the health of school facilities. Additionally, to authorize IAC staff to make non-substantive edits as necessary.

Background Information:

Established in Education Article §5-322 of the Annotated Code of Maryland in calendar year 2018 and modified in 2021 through the Built to Learn Act, the HSFF is intended to provide funding for projects that will improve the health of public school facilities. The IAC is responsible for developing procedures, administering the HSFF program, and approving expenditures.

The FY 2023 State budget (SB 290 and SB 291) includes HSFF funding as follows:

Appropriation Fiscal Year	Appropriation Amount
FY 2023 HSFF (State)	\$50 million
FY 2023 HSFF (Federal)	\$40 million
Total	\$90 million

If the provided schedule is approved, Staff will provide recommendations to the IAC at the September, 2022 IAC meeting. Staff recommendations to the IAC will be first to fund projects that correct an immediate life, safety, or environmental health risk and secondly based on priority order of defined categories outlined below:

- Lead in water, prioritized first to projects related to elementary school age children and second to highest levels of lead.
- Roofs.
- Lack of, unreliable, or insufficient air-conditioning, with priority given to schools that do not have any air conditioning.
- Unreliable or insufficient heating.
- Temperature regulation.
- Plumbing, including pipe insulation to reduce condensation in order to prevent mold.
- Indoor air quality, including remediation of indoor pollutants; and
- Windows.

Additional priority consideration will be given to projects in elementary schools and special-education schools, followed by middle schools and high schools in that order.

Baltimore City Public School System (BCPSS) will receive at least 50% of funds appropriated to the fund in Fiscal Years 2021 through 2024 through a separate application process specifically for BCPSS (Ed. Article § 5-322(j)(1)(iii) and (k)(4)).



Healthy School Facility Fund Administrative Procedures Guide

Interagency Commission on School Construction

Record of Changes

Version	Description	IAC Approval Date
1.0	Initial Publication	06/13/2019
2.0	Revisions due to Built to Learn Act of 2020; Clarify distinction between immediate risk lead projects above 20 ppb and lead projects under 4.2.1.1; 5 C Ineligible Projects/Expenditures due to statutory changes; update links and COMAR; Update Attachments; Prioritize "Roof" Projects per change in statute	08/12/2021
2.1	Revisions to the FY 2021 schedule to align remaining deadlines with the schedule for FY 22 funding	01/13/2022
3.0	Revisions to clarify eligibility of projects that begin prior to allocation; update Attachment 1 schedule for FY 2023 funding	

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20. Glossary

Definition of terms and acronyms used in this document:

Acronym or Term	Definition
DGS	Maryland Department of General Services
EPA	United States Environmental Protection Agency
HB	House Bill
HSFF or Fund	Healthy School Facility Fund
IAC	Interagency Commission on School Construction
Immediate Environmental Risk	An environmental condition that has the potential to cause serious physical hardship or illness to occupants in a facility
LEA	Local Education Agency
MDE	Maryland Department of the Environment
MDH	Maryland Department of Health
MOSH	Maryland Occupational Safety and Health
MSDE	Maryland State Department of Education
SB	Senate Bill

21. Purpose

The purpose of the Healthy School Facility Fund is to provide grants to public primary and secondary schools for capital projects that will improve the health of school facilities. This includes projects that will improve the conditions related to air conditioning, heating, indoor air quality, mold remediation, temperature regulation, plumbing—including the presence of lead in drinking water outlets, roofs, and windows. Grants will be prioritized to projects that correct issues posing an immediate life, safety, or health threat to occupants of a facility.

22. Background

Established as a new program by legislation in calendar year 2018 and modified in 2021, Education Article §5-322, Annotated Code of Maryland, requires the IAC to administer the HSFF, approve expenditures, and develop administrative procedures for the grant program. The Governor is required to provide in his budget an annual allocation of \$30 million for the program in Fiscal Years 2020 through 2022, and at least \$40 million in Fiscal Years 2023 and 2024.

23. Allocations - General

23.1. General

23.1.1. For each fiscal year that funds are available, the IAC will distribute allocations based on a competitive application process.

23.1.2. Only eligible project requests submitted in accordance with this Administrative Procedures Guide will be considered for funding.

~~No LEA will receive more than a total of \$15 million in funds in a single fiscal year, unless otherwise required by statute (Ed. Art. §5-322(j)).~~

- 23.1.3. All approved projects will have a local match requirement, based on the State-local cost share percentage applicable to projects approved in the Capital Improvement Program fiscal year. See COMAR 14.39.02.05 or the [IAC's website](#) for State cost share percentages.
 - 23.1.3.1. The LEA is required to have local funds available for the payment of cost in excess of the State allocation and ineligible project cost.
 - 23.1.3.2. State participation will be based on the total estimated cost of the project, less ineligible items.
- 23.1.4. A project allocation remaining after final reimbursement of an approved project will revert to the Fund for redistribution to other eligible statewide projects.

23.2. Approval Basis

- 23.2.1. Funding priority will be based **first on the severity of an immediate life, safety, or health environmental risk**, and second on the following defined categories of work in the following order:
 - 23.2.1.1. Lead in water, prioritized first to projects related to elementary school age children and second to highest levels of lead. The following help define the projects that will be considered:
 - 23.2.1.1.1. A level of lead at sources where water is normally ingested that exceeds 5 parts per billion (ppb). Please note that levels of lead exceeding 20 ppb are considered an immediate life, safety, or health environmental risk and will be prioritized alongside other high priority projects per 4.2.1 above. Levels must be documented through a process administered by MDE.

Examples:
 - i.i. Water Fountains or Bubblers; followed by
 - i.ii. Faucets or taps that are used or potentially used for drinking or food preparation;
 - i.iii. Ice Makers; and
 - i.iv. Hot Drink Machines;
 - 23.2.1.2. Roofs.
 - 23.2.1.3. Lack of, unreliable, or insufficient air-conditioning, with priority given to schools that do not have any air conditioning.
 - 23.2.1.4. Unreliable or insufficient heating.

- 23.2.1.5. Temperature regulation.
 - 23.2.1.6. Plumbing, including pipe insulation to reduce condensation in order to prevent mold.
 - 23.2.1.7. Indoor air quality, including remediation of indoor pollutants; and
 - 23.2.1.8. Windows.
- 23.2.2. Additional priority consideration will be given to projects in elementary schools and special-education schools, followed by middle schools and high schools in that order.

24. Application and Approval Procedures

24.1. General Requirements

- 24.1.1. In accordance with Md. Code, Education Article § 5-322(j)(1)(iii) and (k)(4), the Baltimore City Public School System (BCPSS) will receive at least 50% of funds appropriated to the fund in Fiscal Years 2021 through 2024 through a separate application process specifically for BCPSS. See Section 5.3 for BCPSS Submission Requirements.
- 24.1.2. Projects must be received by the application deadline. Applications may be received within the 30 days preceding the deadline but they will not be reviewed for approval until the date provided by the IAC in its annual publication of the Schedule.
- 24.1.3. All project requests must be accompanied by supporting documentation, such as the results of lead testing as conducted per the requirements of State and federal regulations, mold testing reports by licensed industrial hygienists, elevated moisture content testing reports, indoor air quality assessment reports, and work order history.
- 24.1.4. Project requests should identify the following in the description:
 - 24.1.4.1. All work proposed;
 - 24.1.4.2. The origin, or source of the issue and the cause;
 - 24.1.4.3. How the cause will be corrected;
 - 24.1.4.4. Description of attempts previously made to correct the deficiency; and
 - 24.1.4.5. Plan for how the issue will be prevented from reoccurring.
- 24.1.5. The project schedule should indicate that:
 - 24.1.5.1. The project funds will be encumbered on or before the date shown in the program schedule. All work on the project will be substantially completed and a majority of the project funds will be expended by the date shown in the program schedule.

24.2. Roof Replacement Applications

- 24.2.1. Requests for roof replacement must be accompanied by supporting documentation, including:
- 24.2.1.1. The reports from any roof inspections conducted during the last 36 months;
 - 24.2.1.2. The preventive-maintenance plan for the roofing system;
 - 24.2.1.3. All preventive and corrective work orders pertaining to the roof from the last 36 months;
 - 24.2.1.4. All information about the roof from any contractors or vendors that have provided service on the roof during the last 36 months;
 - 24.2.1.5. Drawings of the area to be repaired/replaced to include measurements of the affected square footage and all rooftop units in the affected area(s); and
 - 24.2.1.6. The expected-useful-lifespan (EUL) and most recent remaining-useful-lifespan (RUL) figures pertaining to all portions of the facility's roof as recorded in the IAC's statewide facilities assessment database.

24.3. Baltimore City Submission Requirements

- 24.4. Requests for Baltimore City will be considered and approved based on the same programmatic requirements as other LEAs' requests, but will not be prioritized with other LEAs' requests. Baltimore City requests and projects will be delivered in accordance with the schedule published annually [by the IAC on its website](#).

25. Eligible Projects/Expenditures

- 25.1. Eligible project expenditures within the HSFF are for improvements to public school buildings used for education.
- 25.2. Each project's cost is to be not less than \$3,000, unless otherwise approved by the Executive Director of the IAC.
- 25.3. A single "project" is defined as:
- 25.3.1. A single improvement at an individual school that costs at least \$3,000, unless otherwise approved by the Executive Director of the IAC.
 - 25.3.2. Multiple improvements at the same school that collectively cost at least \$3,000, unless otherwise approved by the Executive Director of the IAC:

- 25.3.2.1. Individual components within a project may be less than \$3,000 in value, but the total cost of a project (including related components) must be at least \$3,000 in value, unless otherwise approved by the Executive Director of the IAC.
- 25.3.2.2. Components must be identified separately in the application, with the estimated construction value shown.
- 25.3.3. Multiple improvements of the same kind at different schools, such as remediation of lead at drinking fountains
 - 25.3.3.1. The cumulative cost of the improvements across multiple schools that collectively cost at least \$3,000, unless otherwise approved by the Executive Director of the IAC.
 - 25.3.3.2. Each school must be requested separately and the amount of the requests should be based on specific estimates for each school with the number of requested units, square footage, or some other method.
- 25.4. Design and other planning professional expenses. However, please note that projects that have not been designed must be executed based upon the program schedule.
- 25.5. Certain related components or systems that are logically related to the scope of work may be included in the scope, but the majority of the proposed work must be for environmental improvements.
- 25.6. An eligible contract (including design, construction, or other eligible services) for a locally funded project that is approved by the local board of education within 18 months prior to the IAC allocation approval date identified in the schedule (see attachment 1).
- 25.7. Unlike typical CIP projects, requests may be submitted for projects:
 - 25.7.1. In schools that have been built or fully renovated within the last 15 years;
 - 25.7.2. In which the anticipated life of the system or components is less than 15 years due to anticipated changes in technology; or
 - 25.7.3. In locally owned and State-owned relocatable classrooms.
 - 25.7.4. That were encumbered in the six months prior to release of Fiscal Year LEA allocations by the IAC.

26. Ineligible Projects/Expenditures

- 26.1. To replace the local share of a project;
- 26.2. For improvements to property owned by a board of education that is not used by public school students, e.g. garages, central office facilities, staff training quarters, etc., unless approved by the Executive Director of the IAC;

- 26.3. For the movement of relocatable classroom buildings, unless it can be shown that the location of the relocatable classrooms impedes correcting the health of the facility;
- 26.4. For ancillary services, e.g. post-completion monitoring;
- 26.5. For staff training, post-completion;
- 26.6. For salaries of local employees; or
- 26.7. Gymnasiums, except when approved by the Executive Director in instances where the space serves as a teaching station for students with critical special needs or has direct impact on education services such that the school has to be closed.
- 26.8. Any contract for an eligible project that is approved by the Local Board of Education more than 18 months prior to the IAC allocation approval date identified in the schedule (Attachment 1)

27. Project Approval Process

- 27.1. Projects will be reviewed, prioritized, and approved by the IAC within 45 days of the submission due date as shown in the schedule published annually by the IAC.
- 27.2. Upon approval, IAC still will provide to the LEAs a final accounting of approved project allocations. **Federal fund allocations may require additional reporting and contract cost thresholds, as applicable.**

28. Design Review

- 28.1. A level of review required will be assigned during the submission approval process. Projects approved in the HSFF are generally subject to design development and/or construction document review as required for similar projects in the CIP.

Review level submission requirements are as follows:

- 0 – No review required by MSDE or DGS.
- 1 – Construction documents required for DGS review. 2 – Design development documents/construction documents required for DGS review.
- 3 – Abbreviated educational specifications, schematic drawings, design development documents/construction documents required for MSDE/DGS review as applicable.

- 28.2. IAC will consult with MDE and projects that abate lead may be reviewed by MDE.

29. Procurement

- 29.1. Procurements shall be in compliance with COMAR 14.39.03 as well as with State public school procurement law, Md. Code, Education Article §5-112, "Bids." The following will apply to HSFF projects, including:
 - 29.1.1. Projects allocated federal funding for contracts of \$2,000 or more require application of the Davis-Bacon Act labor standards. Contracting agencies have the primary responsibility for the enforcement of Davis-Bacon and related acts to ensure that laborers and mechanics are paid at least the prevailing wage rates required on covered contracts. The applicable wage determination will be the [Davis-Bacon wage determinations](#) as of the date of contract award (or within 10 days of the bid solicitation, in the case of competitive sealed bidding).
 - 29.1.2. Projects which cost less than \$50,000 do not require IAC approval of the procurement, and, generally, sealed bids are not required unless local board of education policy or procedures specify a minimum dollar value that requires sealed bids.
 - 29.1.3. Projects that cost at least \$50,000 but less than \$100,000 are required to be competitively procured, consistent with Md. Code, Education Article Section § 5-112, Bids. For projects with a total cost of less than \$100,000, IAC approval of contracts is not required prior to entering into the contract but the award is subject to State review at the time reimbursement is requested. A copy of the bid tabulation must be submitted with IAC/PSCP Form 306.2, Request for Reimbursement to LEA for the HSFF project.
 - 29.1.4. Projects that cost \$100,000 or more are required to be competitively procured, consistent with Section Md. Code, Education Article, §5-112, Bids. IAC approval of the contract award is recommended prior to the board of education entering into the contract. A copy of the bid tabulation indicating the responsible bidder who provides the best value and conforms to certain specifications bidder's proposal must be submitted for State review and approval of the contract award.
 - 29.1.5. Competitive procurement requirements;
 - 29.1.6. Minority Business Enterprise requirements;
 - 29.1.7. Prevailing wage rates as applicable; If a HSFF project is estimated to cost \$500,000 or more and State funds are estimated to be 25% or more of the project cost and federal funds are less than \$2,000, the State prevailing wage law is applicable. The appropriate wage rates must be requested from the Department of Labor, Licensing and Regulation (410-767-2357), included in the bid documents and referenced in the advertisement for bids.
 - 29.1.8. Maryland Historical Trust (MHT) consultation on applicable projects;
- 29.2. If multiple projects are procured under a single contract award where the total contract cost exceeds \$100,000, each project will require a submission of IAC/PSCP form 303.3 Approval of Construction Contract Award for review and approval by the IAC.
- 29.3. Due to the nature of HSFF projects, a construction sign is not required on site while the work is being performed.

30. Contract Award

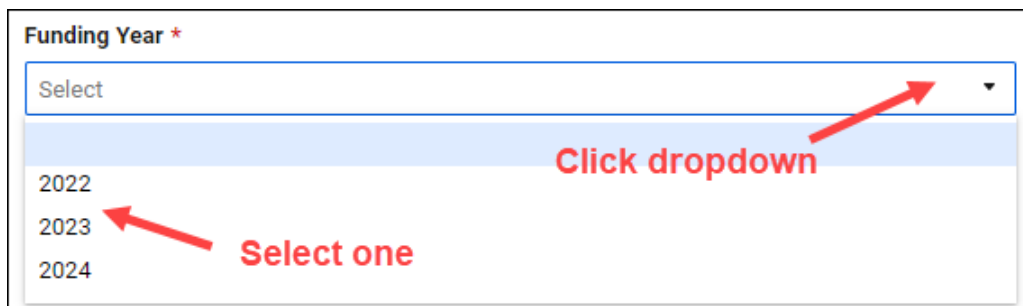
- 30.1. At the time of contract award, the LEA may request the IAC to approve realignment of the HSFF funds among their approved projects.

31. Processing for Payment/Financial Reporting

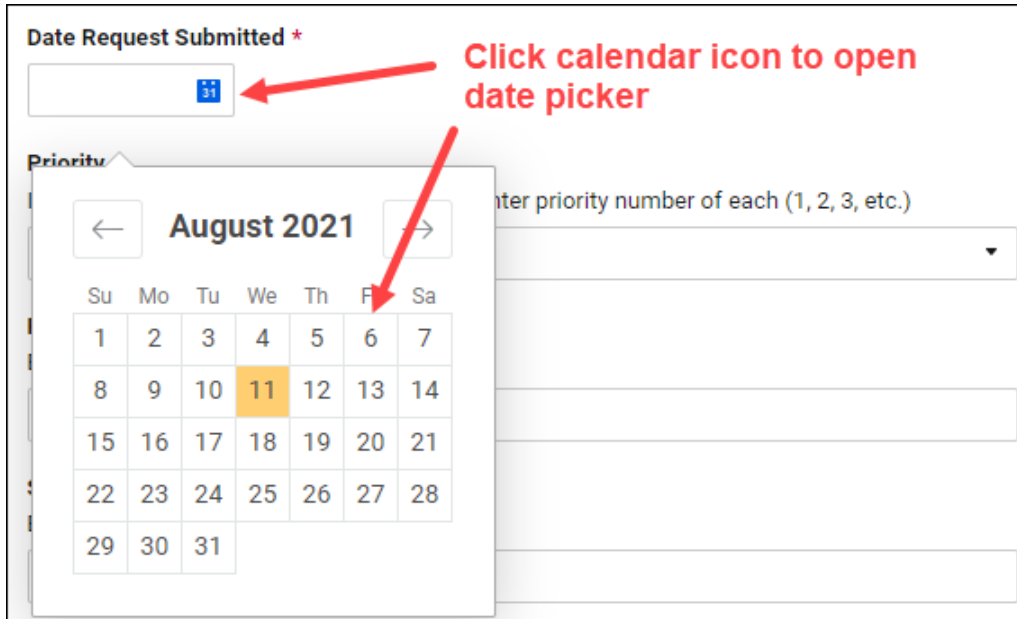
- 31.1. Payment will be made through reimbursement to the school system, at time of 100% project completion, using IAC/PSCP Form 306.2, Request for Reimbursement to LEA.
- 31.2. Recognizing that reimbursement only at the time of project completion may create cash flow difficulties for some jurisdictions with larger projects, the IAC, upon request, will process progress payments on projects of \$100,000 or more that received IAC Approval of Contract Award. If the IAC makes progress payments directly to a contractor for a jurisdiction for a specific project, then IAC/PSCP Form 306.1 Request for Payment to Contractor should be utilized.
- 31.3. IAC/PSCP Form 306.6 Close-Out Cost Summary package submission will only be required at time of project completion for projects that exceed \$100,000 and utilize the direct payment to contractor option. All projects that were reimbursed at time of project completion do not require submission of the Close-Out Summary package.

32. Step by Step Instructions for Submitting Applications

- 13.1. Navigate to <https://app.smartsheet.com/b/form/c5d8add924294497af843648ab17b8c6>
- 13.2. Select the appropriate Funding Year from the dropdown. You can choose any year from 2022-2024. Please note that applications received for fiscal year 2022 (June 30, 2021 to July 1, 2022) may be funded with FY 2021 funding, based upon project specifics and approved by the IAC.



13.3. Enter date or click icon to open calendar. Today's date will be highlighted.



13.4. Select the priority for the project from the dropdown. If there is one project for which you're applying, select 1. If you have more than one, rank them on a numerical scale (1, 2, 3, 4...)

Priority *
If you have multiple applications to submit enter priority number of each (1, 2, 3, etc.)

Select

Click dropdown

Select priority number for project

1
2
3
4
5
6
7
8
9
10

13.5. Type in the PSC Number for the facility in XX.XXX format.

13.6. Type in the School/Facility Name.

PSC Number *
Enter in 00.000 format

School Name *
Enter the name of the School

13.7. Select Project Type from the dropdown list. If you want to select more than one you must submit an additional application, and prioritize the projects as detailed above.

Project Type *
Select the type of project from the dropdown list

Click dropdown

Select

Air Conditioning - Immediate Risk

Lead (Levels should be above 5 ppb and levels must be documented through a process administered by MDE. See procedures for examples.)

Roof

Lack of, unreliable, or insufficient air-conditioning

Unreliable or insufficient heating

Temperature regulation

Plumbing, including pipe insulation to reduce condensation in order to prevent mold

Indoor air quality, including remediation of indoor pollutants

Windows

Select one type

13.8. Select county name from the dropdown list.

County *

Select

Click dropdown

Allegany

Anne Arundel

Baltimore

Baltimore City

Calvert

Caroline

Carroll

Cecil

Charles

Dorchester

Frederick

Garrett

Harford

Select county facility is in

13.9. Enter the Description/Justification for the project. There is no character limit.

Description/Justification *

- 13.10. Select Yes or No from the dropdown to indicate whether the school facility closed at list once during the previous or current school year.

Facility Closure(s) *
Confirm whether the school facility closed during the school year due to issue(s) identified in the scope of work.

Select

Yes ← **Select one**

No

Click dropdown →

If you select “Yes” a new dropdown box will appear for you to select the number of times the facility was closed due to the issue identified in the application.

Facility Closure(s) *
Confirm whether the school facility closed during the school year due to issue(s) identified in the scope of work.

Yes ← **If you select "Yes" this dropdown will appear**

How many times? *

Select

From the dropdown list, select the number of times the facility was closed during the school year due to the health and environmental risks identified in the project scope of work.

Facility Closure(s) *
Confirm whether the school facility closed during the school year due to issue(s) identified in the scope of work.

Yes ▼

How many times? *

Select ▼

1
2
3
4
5
6
7
8
9
10

Click dropdown

Select number

If you selected **No** move on to the next item.

- 13.11. Enter or select the date the project was previously funded with State dollars. If there has never been prior funding leave the field blank and move on to the next item. (Note: This date must always be prior to today's date.)

Prior State Funding of Building System
Provide the date the building system was last replaced with State funds.

← **Click calendar icon to open date picker**

Detailed Scope *
Describe the project? Describe, with measurements

Choose date from calendar

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

What caused this problem? *

13.12. Enter details for Scope, Alternative Solution, and What caused the problem. Several lines of text will be showing but there is room for overflow and no character limit.

Detailed Scope *
What do you wish to accomplish with this project? Describe, with measurements

Alternative Solution *
What else can be done to correct this problem?

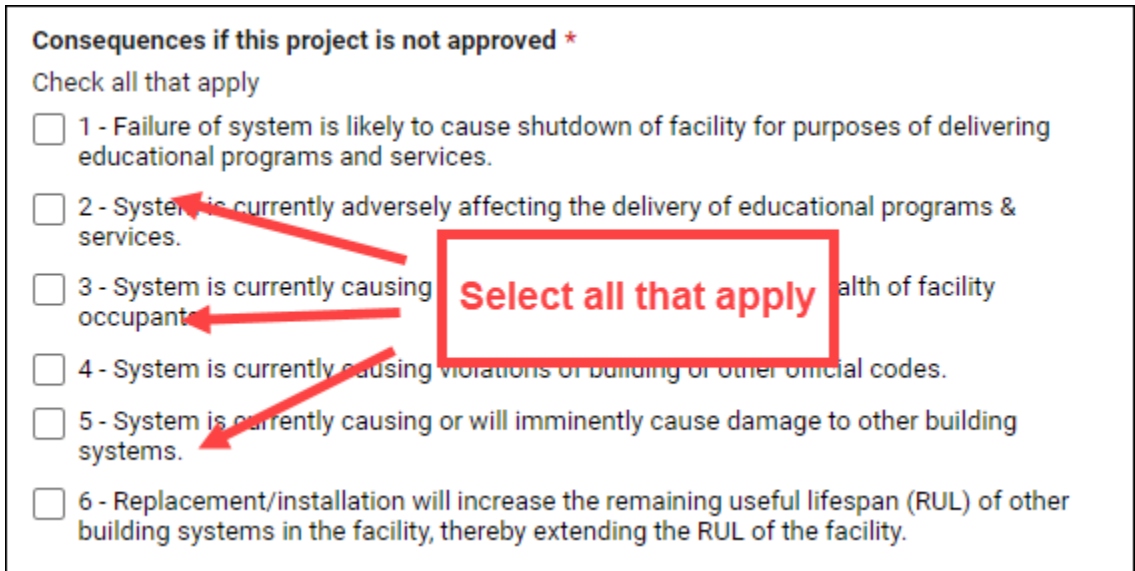
What caused this problem? *
Normal wear and tear, poor contractor performance, poor materials, improper maintenance, etc.

13.13. Click checkboxes to indicate consequences of inaction on this project. You may select one item from the list, more than one item, or all items.

Consequences if this project is not approved *
Check all that apply

- 1 - Failure of system is likely to cause shutdown of facility for purposes of delivering educational programs and services.
- 2 - System is currently adversely affecting the delivery of educational programs & services.
- 3 - System is currently causing health of facility occupants.
- 4 - System is currently causing violations of building or other official codes.
- 5 - System is currently causing or will imminently cause damage to other building systems.
- 6 - Replacement/installation will increase the remaining useful lifespan (RUL) of other building systems in the facility, thereby extending the RUL of the facility.

Select all that apply



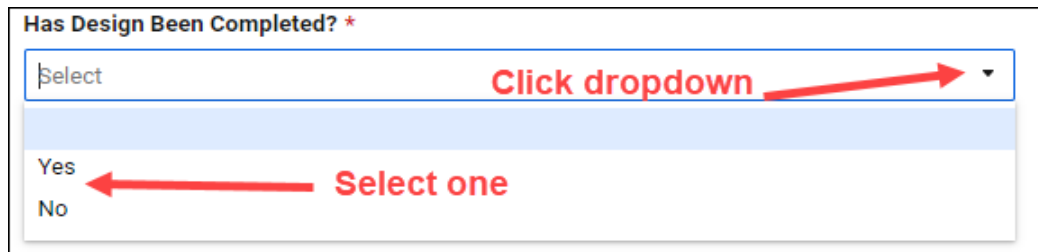
13.14. Click dropdown to select Yes or No to indicate whether design has been completed.

Has Design Been Completed? *

Select **Click dropdown**

Yes **Select one**

No



- 13.15. If you selected **Yes** a Date field will appear to allow you to enter or select the date design documents were or is estimated to be submitted.

Has Design Been Completed? *

Yes

Document Submission *

Provide the date when document(s) will or have been submitted.

Click calendar icon to open date picker

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Select date from calendar

If you selected **No** a date field will appear to allow you to enter or select the date design completion is anticipated.

Has Design Been Completed? *

No

Anticipated Completion Date for Design *

Click calendar icon to open date picker

August 2021

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Select date from calendar

- 13.16. Click the dropdown to select whether design funding is being requested as part of the application.

Is Design Funding Being Requested? *

Select

Click dropdown

Yes

No

Select one

- 13.17. Enter in dollar amounts the LEA's estimated Total project Cost, LEA Design Funding being requested (If none, enter 0), State HSFF funding requested, and the approved amount of Local HSFF funding.

LEA Total Construction Cost Estimate *

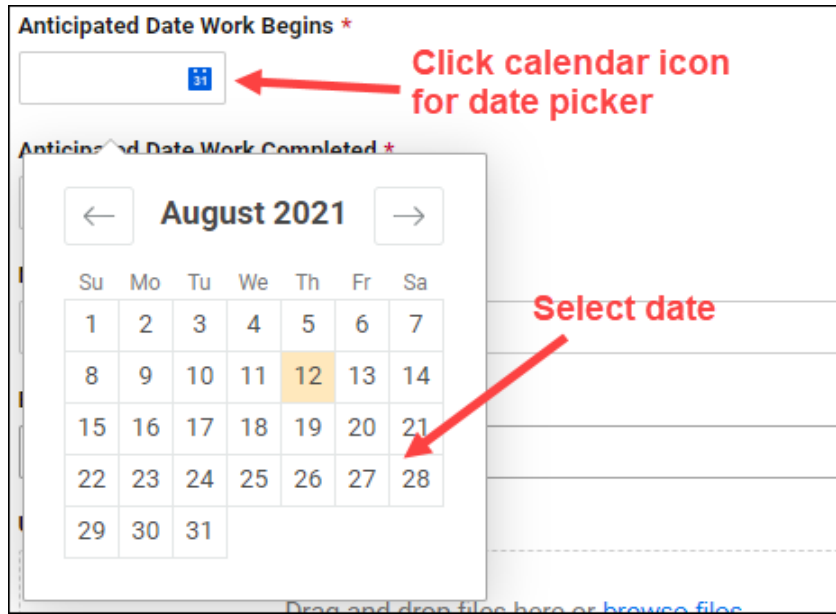
LEA Design Cost Requested *

State HSFF \$ Requested *

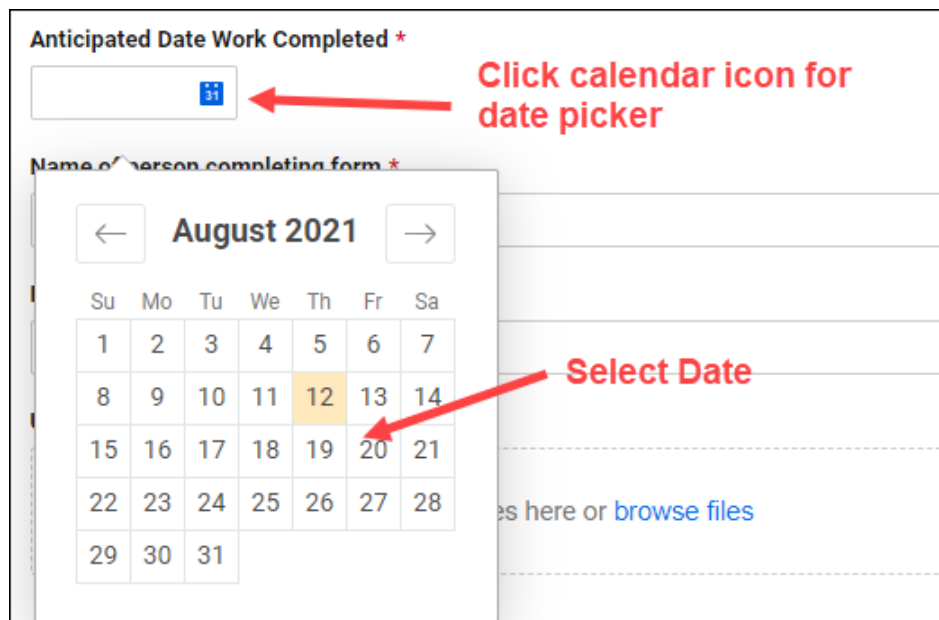
Local HSFF \$ Approved *

Numbers only

13.18. Enter the date you expect work to begin, or select it from the calendar date picker.



13.19. Enter the date you expect work on the project to be completed, or select it from the calendar date picker.



- 13.20. Enter the name and email address of the person designated to respond to project inquiries. This person will be the IAC staff's primary point of contact.

Name of person completing form *

Email address of person completing form *


- 13.21. If you have any documents to support your application, upload them into the box shown below. You can drag and drop the files or click the "browse files" link to navigate to wherever the files are stored and upload them from there.

Upload all associated documents here

Drag and drop files here or [browse files](#)

When documents are received you will be able to confirm by seeing them listed by file name.

Upload all associated documents here

 HSFF Application Documentation.pdf

Drag and drop files here or [browse files](#)

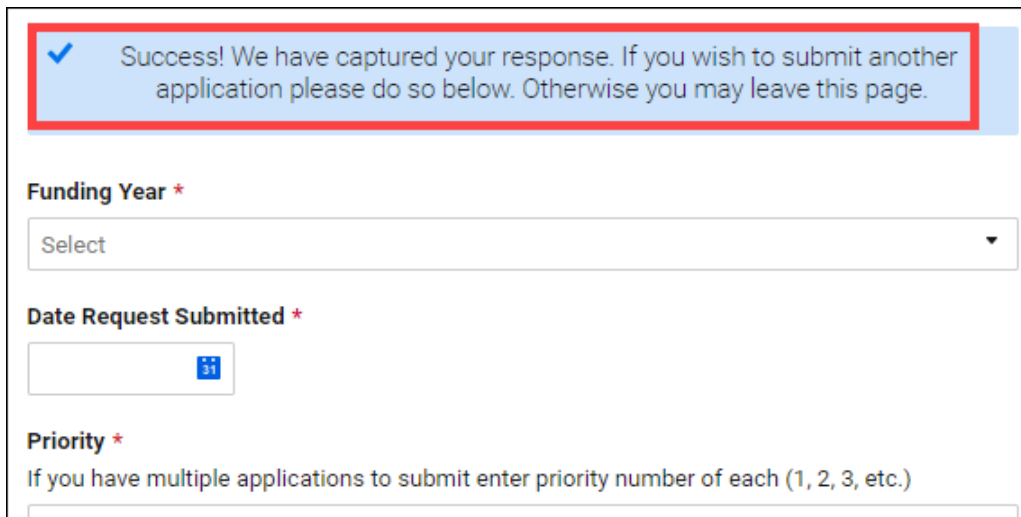
- 13.22. Click the submit button at the bottom of the application.

← Click

- 13.23. Upon successful submission you will receive a confirmation message and the application will be cleared and ready to be filled out again.

If you have additional projects for which you wish to apply, enter them below using these same instructions.

Remember to not use the same Priority you used on your previously submitted application(s). If you are finished filling out the application you may navigate away from this page.



The screenshot shows a confirmation message at the top: "Success! We have captured your response. If you wish to submit another application please do so below. Otherwise you may leave this page." Below the message are three required fields: "Funding Year" with a dropdown menu showing "Select", "Date Request Submitted" with a calendar icon, and "Priority" with a text input field. A note under the Priority field reads: "If you have multiple applications to submit enter priority number of each (1, 2, 3, etc.)".

- 13.24. If an application has been submitted in error, please notify the IAC via email at iac.pscp@maryland.gov and the request will be deleted; "Canceled" status indicates the project was previously "Approved" then later "Canceled".

Attachment 1

Schedule for Application and Approval of Project Funding

FY 2023 Healthy School Facility Fund State and Federal Funds (Schedule A)

04/14/2022	IAC Approval of the <i>Healthy School Facility Fund (HSFF) Administrative Procedures Guide & Release of Schedule and Application Instructions</i>
04/14/2022 - 06/17/2022	Application Submissions Due
06/20/2021 – 08/05/202	IAC Staff Review Period
09/08/2022	IAC Approval of Projects and Allocations
06/01/2024	All project funds to be encumbered
10/01/2024	Deadline for Funds to be substantially expended
05/01/2025	Last day to submit requests for reimbursement

Baltimore City Public School System's Schedule for Application and Approval of Project Funding

Baltimore City FY 2023 Healthy School Facility Fund (Schedule B)

04/14/2022	IAC Approval of the <i>Healthy School Facility Fund (HSFF) Administrative Procedures Guide & Release of Schedule and Application Instructions</i>
4/14/2022	Application Submission period opens
11/30/2022	Application Submission period closes

For deadlines to encumber projects, to substantially expend projects, and to submit requests for reimbursement of projects, please see Schedule A.

Item 7. Aging Schools Program

Motion:

1. To approve the Aging Schools Program (ASP) Administrative Procedures Guide, pending non-substantive edits by staff;
2. To direct staff to solicit ASP projects from LEAs with a maximum total allocation of \$6,109,000 in accordance with the FY 2023 State budget, plus any available funds from prior year allocations.; and
3. To delegate authority to approve eligible projects within the total LEA allocation to IAC staff and IAC designees, with a report of project allocations submitted to the IAC periodically at regularly scheduled meetings.

Background Information:

The FY 2023 State budget provides ASP funding for additional grants as follows:

(i)	<i>Allegany County</i>	\$97,791;
(ii)	<i>Anne Arundel County</i>	\$506,038;
(iii)	<i>Baltimore City</i>	\$1,387,927;
(iv)	<i>Baltimore County</i>	\$874,227;
(v)	<i>Calvert County</i>	\$38,293;
(vi)	<i>Caroline County</i>	\$50,074;
(vii)	<i>Carroll County</i>	\$137,261;
(viii)	<i>Cecil County</i>	\$96,024;
(ix)	<i>Charles County</i>	\$50,074;
(x)	<i>Dorchester County</i>	\$38,293;
(xi)	<i>Frederick County</i>	\$182,622;
(xii)	<i>Garrett County</i>	\$38,293;
(xiii)	<i>Harford County</i>	\$217,379;
(xiv)	<i>Howard County</i>	\$87,776;
(xv)	<i>Kent County</i>	\$38,293;
(xvi)	<i>Montgomery County</i>	\$602,651;
(xvii)	<i>Prince George’s County</i>	\$1,209,426;
(xviii)	<i>Queen Anne’s County</i>	\$50,074;
(xix)	<i>St. Mary’s County</i>	\$50,074;
(xx)	<i>Somerset County</i>	\$38,293;
(xxi)	<i>Talbot County</i>	\$38,293;
(xxii)	<i>Washington County</i>	\$134,904;
(xxiii)	<i>Wicomico County</i>	\$106,627;
(xxiv)	<i>Worcester County</i>	\$38,293.

State of Maryland
Interagency Commission on School Construction

Aging Schools Program
Administrative Procedures Guide



Interagency Commission on School Construction
200 W. Baltimore Street
Baltimore, MD 21201
(410) 767-0617
(410) 333-6322 Fax

These procedures are available for download at iac.mdschoolconstruction.org

Applications for this program must be submitted online through the IAC's [SharePoint](#)

Record of Changes

<u>Version</u>	<u>Description</u>	<u>Date</u>
2.0	Updated COMAR Reference; 10 Future Project Funding – revised review level submission requirements.	01/21/2020
2.1	Updated 11 Eligible Projects\Expenditures and Required Project Approval; Revised review level submission requirements; update citations	

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1. Background

Maryland's Aging Schools Program was established by legislation in 1997. Subsequent legislation extended and modified it. Funds are distributed in accordance with the Education Article §5-324 and the annual budget. Beginning with fiscal year 2010, funding for the Program was provided from proceeds of State general obligation bonds. Eligible projects were thereafter restricted to those having at least a 15-year anticipated lifespan.

The ASP is administered by the Interagency Commission on School Construction (IAC) in accordance with COMAR 14.39.02.19 Aging Schools Program. The IAC approves expenditures and develops administrative procedures for the Program.

2. Purpose

The Aging Schools Program (ASP) provides State funds to all school systems in the State of Maryland to address the needs of their aging school buildings. These funds may be utilized for capital improvement projects in existing public school buildings and sites serving students. ~~These funds may also be used to fund window air conditioning units.~~

3. Allocations

1. Funding allocations for each Local Education Authority's (LEA) are set forth in Education Article §5- 324.
2. By May 1 of each year the IAC staff will disseminate information regarding the annual allocation available for each LEA and the program schedule.
3. State funds provided through the ASP do not require matching local funds. The LEA is required to have local funds available for the payment of cost in excess of the State allocation and ineligible project cost.

4. Eligible Aging School Projects

Eligible projects are capital improvements to public school buildings and sites that, when completed, would protect the school building from deterioration, improve the safety of students and staff, and enhance the delivery of educational programs. This listing of eligible items can be found in section 11. Eligible Projects\Expenditures and Required Project Approvals.

1. The amount of ASP funding requested must be at least \$10,000 and no more than the total State allocation for the LEA, except as allowed by Section 6 of this procedures guide, and there are no restrictions on the LEA providing additional funds for the project.
2. The building or building system improved by the project must have a minimum calculated age of 16 years at the time the funding request is submitted. Age will be

calculated from the following:

- a) Original occupancy date if never renovated, or;
 - b) Occupancy date following a complete renovation, or;
 - c) Average of original occupancy date and post-partial renovation occupancy date.
3. The school's utilization rate should be at least 60%; however, the LEA may submit documentation for approval justifying the project if the rate is less.

5. Ineligible Projects/Expenditures

Ineligible projects and expenditures are the same as those specified in COMAR 14.39.02.12. Additionally, ASP funds may not be used:

- a. To increase the State or local share of a project;
- b. To supplement an approved State allocation for a project;
- c. For improvements to property owned by a board of education that is not used by public school students;
- d. For a contractual period exceeding one year;
- e. For improvements to or the movement of relocatable classroom buildings;
- f. ~~For the establishment of a contingency account for change orders for any public school construction project.~~

Projects placed under contract before approval by the IAC are not eligible.

6. Application Process

The LEA shall complete the [ASP application](#) on the SharePoint portal for review and final approval by the IAC staff. Refer to section 12. Sharepoint Instructions for a step-by-step guide.

1. The project must be of a distinctive type in a single building and within the list of eligible expenditures shown in section 11. Eligible Projects\Expenditures and Required Project Approvals.
2. The application should list the proposed projects in priority order and include one or two paragraphs describing in detail the existing conditions and the proposed scope of work including the determination of the applicability of the Emergency Shelter Compliance Process. The submission should also include information in each field as described in 12.7 Table 1 of this procedures guide:
3. For those projects that would qualify as capital maintenance under the Capital Improvement Program, the same information required for CIP submissions is required for the ASP.
4. The ASP list of projects may be submitted following a date specified by the IAC annually, and must be submitted at least 60 days before the end of the fiscal year for which funding is available.
5. After projects are approved and assigned a PSC/ASP number, the LEA may determine that another project is of a higher priority. The LEA may then request a substitution for the previously approved ASP project. The request will be subject to review and approval as for all ASP projects.
6. The cumulative cost estimate for the proposed projects may exceed the LEA's

allocation by no more than ten (10) percent. The proposed work estimate may be adjusted upon request from the LEA at the time of contract award approval or approval of the purchase order. Funding is limited to the LEA's total annual allocation.

7. Project Approval Process

1. Requests from the school systems will be reviewed and processed as they are received. The following will be considered:
 - a. Type of work;
 - b. Age of the building or system;
 - c. Current CIP for other work planned at the facility;
 - d. The utilization rate of the school.
2. It is anticipated that projects will be approved within ten working days of a complete submission. A PSC/ASP project number will then be assigned. A project can then proceed through the design and/or procurement process.
3. Section 11. Eligible Projects\Expenditures and Required Project Approvals lists the levels of review required for eligible expenditures prior to advertising and bidding. The State may alter these requirements at its discretion. Failure to comply with these review requirements will result in the project being deemed ineligible for State funding. The submission requirements for projects that repair or replace components of a building system could be reduced during the initial review process.
4. The LEA will be required to provide an IAC/PSCP Form [104.2 Environmental Assessment Form](#) to the State Clearinghouse if the project will change the footprint of the existing facility.
5. The Maryland Emergency Management Agency (MEMA) is to be consulted for each project that the LEA determines will be used for public shelter during a national, state, or local emergency event.
6. The Maryland Historical Trust (MHT) must be consulted on all projects for State funding, requiring standard review as set forth in the Programmatic Agreement. The LEA should review the MHT *Schools by Category* list for projects receiving State funding to determine if consultation with MHT is applicable to the requested project. The project review submission form is available on the [MHT website](#). Contact Beth Cole, Maryland Historical Trust at (410) 697-9541 or beth.cole@maryland.gov if you have any questions.

8. Procurement/Contract Awards

1. Procurements shall be in compliance with COMAR 14.39.03 as well as Md. Code, Education Article § 5-112. State ASP funds may only be expended for projects which are placed under contract or procured after a PSC/ASP number is assigned and the project has proceeded through the required review process for the specific project type. Failure to comply with this requirement will result in the withholding of funds for that project. The school system may then substitute another project for review and approval.

The following will apply:

- a. **Projects which cost less than \$50,000** do not require IAC approval of the procurement and, generally, sealed bids are not required unless a local board of education policy or procedure has a dollar value that requires sealed bids.
- b. **Projects which cost at least \$50,000 but less than \$100,000 are required to be bid,**

consistent with Section 5-112 Bids of the Education Article. IAC approval of contracts with a total cost of less than \$100,000 is not required prior to entering into the contract but is subject to State review at the time reimbursement is requested. A copy of the bid tabulation must be submitted with IAC/PSCP Form RE 4000 Project Reimbursement/Expenditure Report for the ASP project.

- c. Projects which cost \$100,000 or more are required to be bid, consistent with § 5-112 Bids of the Education Article.** IAC approval of the contract award is required prior to the board of education entering into the contract. A copy of the bid tabulation with a copy of the low bidder's proposal must be submitted for State review and approval of the contract award.
2. An existing State or local contract which was previously competitively bid can be utilized for any project in the funding levels described above. The previously approved contract number, the bid date, and the expiration date of the contract should be submitted.
3. Projects over \$500,000 in which the State participation is more than 25% of the total contract value can utilize an existing State or local contract so long as verification is provided that prevailing wages are paid, in accordance with Md. Code, State Finance and Procurement Article §17-201 through §17-226.
4. The LEA must utilize its MBE procedures for all ASP project procurements. All requests for reimbursement must include a completed Project Reimbursement/Expenditures Report, Minority Business Enterprise Participation Form which is located on the [IAC website](#).
5. Adherence to the MBE procedures is required for all ASP project procurements to ensure reimbursement at project completion. Projects with a construction value estimate in excess of \$50,000 are required to submit a MBE Goal Setting Analysis Form , as specified in Subsection 5.d of the amended Section 4.0 MBE Goals Setting Procedures. For projects with a construction value in excess of \$200,000, the Form should also be sent to the Governor's Office of Small, Minority & Women Business Affairs (GOSBA). Any questions regarding MBE submissions should be directed to iac.pscp@maryland.gov.
6. A State school construction sign is required for ASP projects costing \$100,000 or more. These signs are available from the Maryland Correctional Enterprises (MCE) Sign Plant #111, C/O Patuxent Institution, Attn: Dustin Griffith, Plant Manager, 7555 Waterloo Road, Jessup, MD 20794; their telephone number is (410) 799-5102. The e-mail address for the Sign Shop is Dustin.Griffith@maryland.gov. The Construction Sign mock-up is located on the [IAC website](#).

9. Processing For Payment

Payment for work completed under the ASP will be through reimbursement to the school system. The State will provide a single payment to the school system at the completion of the project. Upon completion of the project, the school system should submit IAC/PSCP Form [RE 4000 Project Reimbursement/Expenditure Report](#) and IAC/PSCP Form [306.4 page 3 Certified Minority Business Enterprise Participation](#) Form. Copies of canceled checks and contractor's requisitions/invoices or paid purchase orders must accompany this form. If the contractor's requisitions/invoices do not provide a description of the type of work performed, a copy of the purchase order or contract shall be provided. No other financial reports or documentation need be submitted to process the reimbursement request. As with all State-funded school construction projects, supporting documentation must be retained until future audit.

1. In lieu of submitting a copy of the canceled check from the bank, the Contractor's Certification of Receipt of Payment ([Attachment VII - IAC/PSCP form 306.2a](#)) will be accepted to initiate

reimbursement. It must be signed by the contractor and notarized. This form must accompany IAC/PSCP form RE 4000 Project Reimbursement/Expenditure Report.

2. If the request for reimbursement differs from the amount specified in the initial submission, the school system must submit a brief explanation of the difference and specify the action requested by the school system. All requests for reimbursement shall be submitted 30 days prior to the end of the calendar year in which reimbursement is required.

10. Future Project Funding

If a public school building is renovated through the Capital Improvement Program within 15 years of the completion of an ASP project, the maximum State construction allocation for the renovation or limited renovation of the building shall be adjusted to account for the State's previous ASP allocation. Local funds expended for such improvements will not be deducted in future years from the maximum State construction allocation.

11. Required Approved Project Reviews

Review level submission requirements are as follows:

0	No review required by MSDE or DGS.
1	Construction documents required for review by DGS
2	Design development documents/construction documents required for DGS review.
3	Abbreviated educational specifications and/ or schematic design documents required for review by MSDE. Design development documents and construction documents required for review by DGS and MSDE.

Project Scope	Review Level
ADA accessibility (interior/exterior)	2
Asbestos and/or lead paint removal/abatement	3
Bleacher repair and/or replacement	3
Building renovations (interior/exterior)	1
Carpeting with a 15 year warranty (installation/replacement with VCT)	3
Ceilings (replacement)	3
Communication systems (telephone and/or public address)	3
Career Technology Education program facilities	0
Doors and/or windows (interior/exterior)	2
Electrical systems	2
Elevators	2
Energy conservation projects	2
Fire protection systems and/or components (alarms and/or sprinklers)	2

Flooring materials (repair, replace and/or refinish)	3
Folding partitions (installation/replacement)	3
Heating, ventilating, air conditioning systems and/or components	2
Kindergarten/prekindergarten facilities	0
Lighting systems and/or components	2
Masonry work and/or components	3
Playground equipment	3
Plumbing, water, and/or sewer lines and fixtures	3
Renovation projects (related to educational programs/services)	0
Roofing systems and/or components	2
Science facilities (middle or high school)	0
Security improvements	3
School Library facilities	0
Site redevelopment	2
Underground fuel tanks (remove and/or replace)	3
Wiring schools for technology (voice, video, & data)	2

ADDITIONAL NOTE:

Other projects will be reviewed for eligibility on a case-by-case basis, and required submittals will be specified.

Ineligible Expenditures

The following expenditures are ineligible for State funding:

- ~~A. Site acquisition;~~
- ~~B. Offsite development costs except those listed as eligible in COMAR 14.39.02.11;~~
- ~~C. Master plans;~~
- ~~D. Projects proposed in buildings or portions of buildings that have been constructed or renovated within 15 years, except that a building or portion of a building in which a limited renovation was performed is eligible for additional work within 15 years of the date that the limited renovation construction was completed;~~
- ~~E. Capital Maintenance projects to replace, upgrade, or renovate building systems that have been replaced, upgraded, or renovated within 15 years.~~
- ~~F. Ancillary construction costs such as:

 - ~~(A) Permits;~~
 - ~~(B) Bid advertising;~~
 - ~~(C) Water and sewer connection charges;~~
 - ~~(D) Models; or~~
 - ~~(E) Renderings;~~~~
- ~~G. Leasing school facilities except as provided in COMAR 14.39.05;~~
- ~~H. Construction inspection services;~~
- ~~I. Relocation costs for site occupants;~~
- ~~J. Salaries of local employees;~~

~~K. Construction of administrative or support facilities, including regional or central administrative offices, warehousing, resource, printing, vehicle storage, and maintenance facilities;~~

~~L. Movable equipment, furnishings, and artwork as defined by the IAC;~~

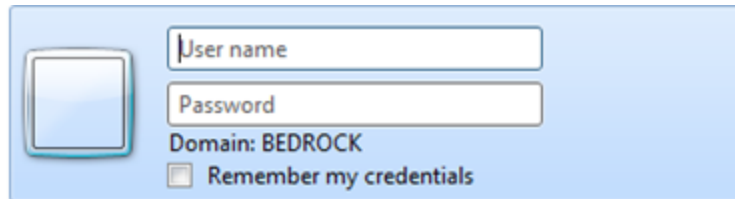
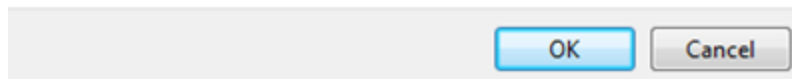
~~M. Temporary storage.~~

*** NOTE: MAINTENANCE IN COMAR 14.39.02.18 IS ELIGIBLE UNDER THE AGING SCHOOLS PROGRAM**

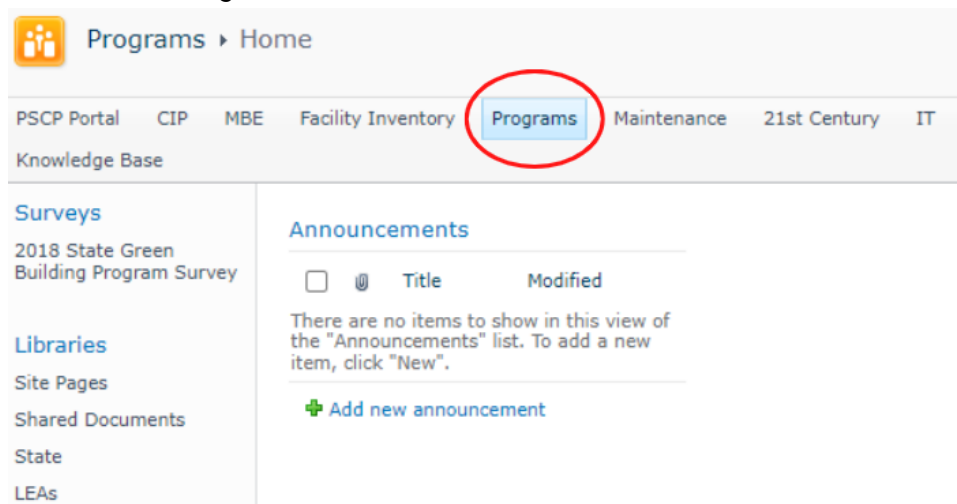
In any case, where a local board desires to proceed with a capital improvement project, or part thereof, which is ineligible for State funding, the Commission shall determine the added cost to the approved project generated by the ineligible aspects, and the local board may proceed with the project but without State funding for the added cost.

12. SharePoint Instructions

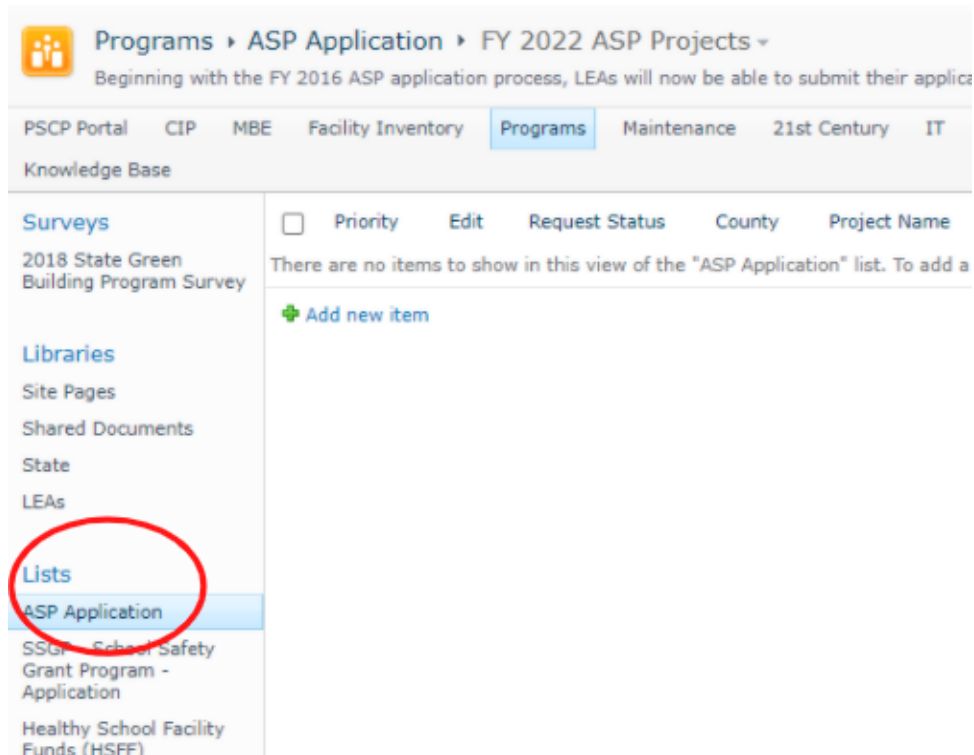
1. Contact iac.pscp@maryland.gov to obtain a username and password for the SharePoint site, if you do not already have one.
2. Note: For best results use Internet Explorer.
3. In Internet Explorer, navigate to the IAC SharePoint site: <http://sp1.pscp.state.md.us>
4. Enter your username and password.

A screenshot of a SharePoint login dialog box. It features a blue header bar with a square icon on the left. Below the icon are two text input fields: "User name" and "Password". Underneath the password field, it says "Domain: BEDROCK" and has a checkbox labeled "Remember my credentials".A screenshot of the bottom portion of the login dialog box, showing two buttons: "OK" and "Cancel".

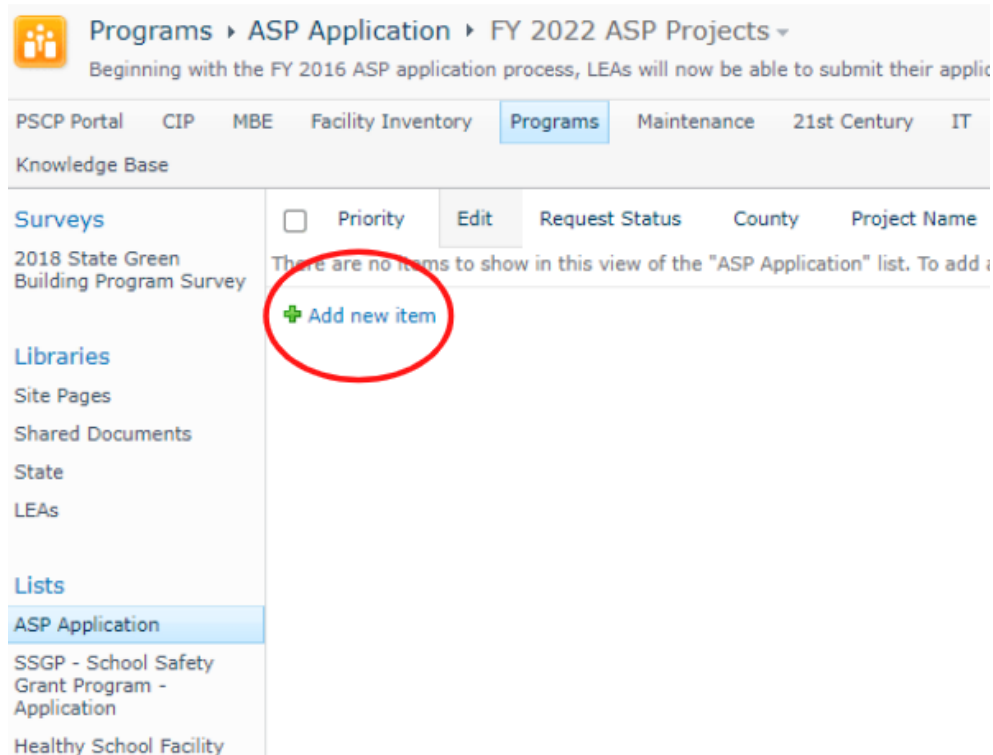
5. Click on the "Programs" tab.

A screenshot of the SharePoint "Programs" tab. The top navigation bar shows "Programs > Home" with a group icon. Below this is a horizontal menu with tabs: "PSCP Portal", "CIP", "MBE", "Facility Inventory", "Programs" (circled in red), "Maintenance", "21st Century", and "IT Knowledge Base". The main content area is split into two columns. The left column has a sidebar with "Surveys" (listing "2018 State Green Building Program Survey"), "Libraries", "Site Pages", "Shared Documents", "State", and "LEAs". The right column has an "Announcements" section with a table header (checkbox, icon, Title, Modified) and a message: "There are no items to show in this view of the 'Announcements' list. To add a new item, click 'New'." Below the message is a green plus icon and the text "Add new announcement".

6. Under the Lists sidebar on the left, click "ASP Application."



7. Click “+ Add new item.”

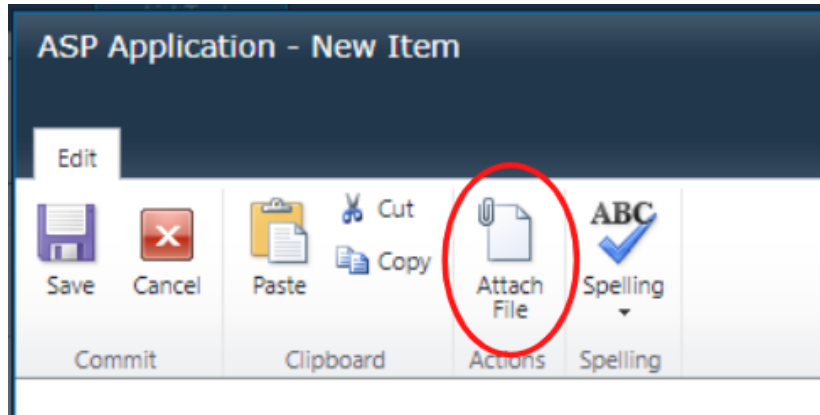


Complete application: In the “ASP Application - New Item” form, complete each field (see Table 1 below). Complete this form for **each** project request, identifying the project priority order for each. Project requests should not exceed the LEA allocation by more than 10%.

Table 1 - LEA Application Tab

Field Name	Description/Content
1. Date Request Submitted	Enter the date of application submission
2. Priority	Enter project priority order
3. Fiscal Year	Enter the ASP fiscal year
4. LEA	Choose from drop-down list
5. Project Name	Enter the name of the school and indicate Elementary, Middle, High, or other as appropriate. Do not use acronyms or abbreviations.
6. Description/Justification	Enter the type of project (i.e., ceiling, masonry work, flooring, roofing - see APG for ASP – Eligible Project /Expenditures and Required Project Approvals). Describe in detail the existing condition and proposed scope of work. Indicate if the project requires replacement of the electrical system or an upgrade of the electrical system.
7. Age (Building Component)	Enter the date of construction or latest renovation of the building, system, or component
8. Anticipated Date Work Begins	Enter the anticipated date that the work would begin
9. Anticipated Date Work Completed	Enter the anticipated date for the completion of the work
10. Method of Accomplishing Work	Enter the procurement method that will be used to accomplish the work (i.e., purchase order, competitive sealed bids, utilize existing time/material contract, utilize existing State/local contract, or other procurement method, per COMAR 23.03.02.03).
11. Method of Accomplishing Design Services	Enter the method that will be used to accomplish design services (i.e., architect, engineer, in-house staff, architect/engineer, consultants, or describe other method).
12. LEA Total Cost Estimate	Enter total estimated eligible cost for the project (exclude all ineligible costs including A/E fees) and the ASP funds proposed to be allocated for this project. Since no local matching funds are required for ASP projects, the total cost can be equal to the ASP funds requested.
13. LEA ASP State \$ Requested	Enter total estimated eligible cost for the project (exclude all ineligible costs including A/E fees) and the ASP funds proposed to be allocated for this project. Since no local matching funds are required for ASP projects, the total cost can be equal to the ASP funds.
14. Local ASP \$ Approved	Enter total estimated amount of Local funds required for the project, if applicable
15. State ASP \$ Approval	Enter the total amount of State funds approved for the project, if applicable
16. Questions to the LEA Requiring a Response	This field is used to communicate Designees' questions to the LEA. An answer is required prior to approval.
17. LEA Response to Designee Questions	LEA fills in their response to the Designee's questions.

8. To add attachments, click the "Attach File" button at the top of the form.

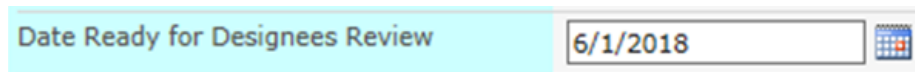


9. Click "Save" to submit your ASP project request.



You will now see a new item in the ASP Application List with a request status of "Pending."

10. IAC staff receives an alert indicating a request has been submitted and begins the review for eligibility process for the IAC Designee approval within two days of application submission.
11. After IAC initial review for eligibility is complete, IAC staff enters the "Date Ready for Designees Review" on the PSCP/Designees tab.



12. An email alert notifies the IAC Designees that the application is ready for review. IAC Designees will review the request and any questions are entered into SharePoint. A notification email is sent to the LEA indicating that there have been changes made to the application that need attention and and/or response. The LEA enters their response in the LEA Response to Designees Questions field.
13. Once Designees and decisions are complete, the "Request Status" field is changed from "Pending" to "Approved" or "Denied".



14. The LEA is sent an email approval notification including an Approved ASP Projects report. Each project application will be maintained in SharePoint.
15. Revisions will be made by the LEA/PSCP to the application in SharePoint. PSCP will receive an alert indicating when revisions are made to approved projects. Remarks can be added to the LEA Response to Designees field to explain the reason for the revision.
16. If an application has been submitted in error, please notify IAC staff at iac.pscp@maryland.gov and the request will be deleted; "Canceled" status indicates the project was previously "Approved" then later "Canceled".



Item 8. Nonpublic Aging Schools Program – FY 2022 Project Approvals and Allocations

Motion:

To approve FY 2022 Senator James E. “Ed” DeGrange Nonpublic Aging Schools Program project allocations as presented, totaling \$3,499,524.

Background Information:

The FY 2022 Capital Budget contained \$3,500,000 for the Nonpublic Aging Schools Program. The Nonpublic Aging Schools Program, jointly administered by the Maryland State Department Education (MSDE) and the IAC, provides grants of general obligation bond proceeds to nonpublic schools to renovate and improve school facilities. These grants provide funds for projects in buildings at least 16 years of age that would have been eligible under the Aging Schools Program if they were public schools. Nonpublic schools participating in MSDE’s Aid to Nonpublic Schools Textbook Loan Program are eligible for the grants. Also eligible are nonpublic schools serving students with disabilities through the Nonpublic Placement Program, R00A02.07 Subprogram 076.

A nonpublic school meeting basic requirements may receive a minimum grant of \$5,000. The amount of the actual grant is based on additional criteria:

- Tuition is less than the Statewide average per pupil expenditure for public schools.
- At least 20% of the students are eligible for free and reduced price meal programs.
- The school facility has an average age of 50 years or more.

The tuition requirement is waived for Nonpublic Placement schools per Chapter 63 – 2021 Laws of Maryland §RA07.02E and they are placed in the highest tier of funding automatically, per legislation. These schools are noted with an * following the school name in the table.

The maximum funding level for schools meeting one criterion is \$25,000; for two additional criteria, the maximum allocation is \$75,000; and for three additional criteria the maximum grant amount is \$100,000.

FY 2022

- The value of eligible applications at each funding level exceeded the total FY 2022 capital budget allocation of \$3.5 million.
- The maximum grant allocations were prorated so that all eligible nonpublic schools received funding. The prorated levels were \$6,680 for schools meeting one criterion, \$20,040 for schools meeting two additional criteria, and \$26,720 for schools meeting three additional criteria or in the Nonpublic Placement Program.
- FY 2022 funded projects in 203 schools in 19 local school systems total \$3,499,524.

LEA Name	School Name	Project Type	Grant Allocation
Allegany	Bishop Walsh School	Doors	\$20,040.00
Allegany	Calvary Christian Academy	Doors, Interior Renovations	\$6,680.00
Anne Arundel	Archbishop Spalding High School	Interior Renovations	\$6,680.00
Anne Arundel	Chesapeake Montessori School	Roofing	\$6,680.00
Anne Arundel	Montessori International Children's House	Doors, Mechanical Systems, Plumbing System, Roofing, Windows	\$6,680.00
Anne Arundel	St. Margaret's Day School	Other	\$6,680.00
Anne Arundel	St. Paul's Lutheran School	Site Development, Other	\$6,680.00
Anne Arundel	Monsignor Slade Catholic School	Doors	\$20,040.00
Anne Arundel	Summit School, The *	Mechanical Systems, Telecommunications, Other	\$26,720.00
Anne Arundel	St. John the Evangelist School - Severna Park	Other	\$6,680.00
Anne Arundel	St. Martin's-in-the-Field Episcopal School	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Telecommunications, Windows, Other	\$6,680.00
Anne Arundel	St. Martin's Lutheran Church School	Interior Renovations	\$20,040.00
Anne Arundel	St. Philip Neri School	Interior Renovations	\$6,680.00
Anne Arundel	Elvaton Christian Academy	Interior Renovations, Plumbing System, Structural, Telecommunications	\$6,680.00
Anne Arundel	School of the Incarnation	Plumbing System, Other	\$6,680.00
Baltimore	Bais Yaakov School for Girls	Mechanical Systems	\$20,040.00
Baltimore	Concordia Preparatory School	Doors, Interior Renovations	\$20,040.00
Baltimore	Beth Tfiloh Dahan Community School	Roofing,	\$20,040.00
Baltimore	Calvert Hall College High School	Mechanical Systems	\$6,680.00
Baltimore	Emmanuel Lutheran School	Windows	\$20,040.00
Baltimore	Havenwood Preschool Center	Interior Renovations, Site Development, Other	\$20,040.00
Baltimore	Israel Henry Beren High School	Other	\$20,040.00
Baltimore	Mount de Sales Academy	Structural	\$20,040.00
Baltimore	Notre Dame Preparatory School	Other	\$20,040.00
Baltimore	Our Lady of Mount Carmel School	Doors, Interior Renovations, Roofing, Telecommunications	\$26,720.00
Baltimore	Pilgrim Christian Day School	Interior Renovations, Mechanical Systems, Telecommunications, Other	\$26,720.00

LEA Name	School Name	Project Type	Grant Allocation
Baltimore	St. Paul Lutheran School - Catonsville	Interior Renovations, Mechanical Systems, Plumbing System, Telecommunications, Windows	\$20,040.00
Baltimore	Talmudical Academy of Baltimore, Inc.	Doors, Mechanical Systems, Roofing, Windows, Other	\$20,040.00
Baltimore	Al-Rahmah School	Interior Renovations	\$20,040.00
Baltimore	Good Shepherd School, The	Interior Renovations, Plumbing System, Windows	\$20,040.00
Baltimore	Immaculate Conception School	Mechanical Systems, Roofing	\$20,040.00
Baltimore	Immaculate Heart of Mary School	Doors, Interior Renovations	\$20,040.00
Baltimore	Our Lady of Hope/St. Luke School	Windows	\$20,040.00
Baltimore	Sacred Heart School	Other	\$6,680.00
Baltimore	St. Agnes School	Doors	\$26,720.00
Baltimore	St. John the Evangelist School - Hydes	Doors, Interior Renovations, Mechanical Systems, Windows, Other	\$20,040.00
Baltimore	St. Joseph School	Interior Renovations	\$20,040.00
Baltimore	St. Joseph School	Mechanical Systems	\$20,040.00
Baltimore	St. Mark School	Doors, Interior Renovations, Windows	\$20,040.00
Baltimore	St. Michael - St. Clement School	Plumbing System, Telecommunications	\$20,040.00
Baltimore	St. Paul's Lutheran School - Kingsville	Site Development	\$20,040.00
Baltimore	St. Stephen School	Doors	\$20,040.00
Baltimore	St. Ursula School	Mechanical Systems	\$20,040.00
Baltimore	Torah Institute of Baltimore	Roofing, Site Development	\$20,040.00
Baltimore	Bais Hamedrash and Mesivta of Baltimore	Interior Renovations, Mechanical Systems, Other	\$20,040.00
Baltimore	Cambridge School	Mechanical Systems	\$20,040.00
Baltimore	Mt. Pleasant Christian School, The	Interior Renovations, Mechanical Systems	\$20,040.00
Baltimore	Sisters Academy of Baltimore	Other	\$26,720.00
Baltimore	Willow Park Academy	Doors, Mechanical Systems, Site Development	\$20,040.00
Baltimore	St. Alphonsus Rodriguez School	Doors, Site Development, Windows, Other	\$6,680.00
Baltimore	Yeshivas Toras Simcha	Mechanical Systems	\$26,720.00
Baltimore	JEWELS School	Other	\$20,040.00
Baltimore	Mesivta Kesser Torah of Baltimore	Roofing, Other	\$26,720.00
Baltimore	Children's Magnet Montessori School	Mechanical Systems, Windows, Other	\$6,680.00

LEA Name	School Name	Project Type	Grant Allocation
Baltimore City	A Child's Place	Interior Renovations, Windows, Other	\$6,680.00
Baltimore City	Archbishop Curley High School	Mechanical Systems	\$26,720.00
Baltimore City	Catholic High School of Baltimore, The	Elevator, Site Development	\$20,040.00
Baltimore City	Govans Presbyterian Preschool	Site Development	\$6,679.00
Baltimore City	Ner Tamid Montessori	Doors, Interior Renovations, Mechanical Systems, Site Development, Windows, Other	\$26,720.00
Baltimore City	Mercy High School	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Roofing, Structural, Telecommunications, Windows, Other	\$20,040.00
Baltimore City	Mount St. Joseph High School	Interior Renovations	\$6,680.00
Baltimore City	Saint Frances Academy	Windows	\$26,720.00
Baltimore City	Children's Guild School of Baltimore, The*	Other	\$26,720.00
Baltimore City	Kennedy Krieger School: Fairmount Campus *	Other	\$26,720.00
Baltimore City	St. Elizabeth School *	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Structural	\$26,720.00
Baltimore City	First English Lutheran Preschool & Kindergarten	Site Development, Structural,	\$20,040.00
Baltimore City	H.O.P.E. Academy	Other	\$20,040.00
Baltimore City	Archbishop Borders Elementary School	Other	\$26,720.00
Baltimore City	Greater Grace Christian Academy	Mechanical Systems, Site Development	\$26,720.00
Baltimore City	St. Francis of Assisi School	Mechanical Systems, Structural, Other	\$20,040.00
Baltimore City	St. Casimir Catholic School	Mechanical Systems	\$20,040.00
Baltimore City	Cardinal Shehan School	Interior Renovations, Plumbing System	\$26,720.00
Baltimore City	Kennedy Krieger School: Greenspring Campus *	Doors	\$26,720.00
Baltimore City	Greater Youth Academy, The	Interior Renovations, Plumbing System, Roofing, Windows	\$26,720.00
Baltimore City	Bnos Yisroel of Baltimore	Interior Renovations, Mechanical Systems, Roofing, Structural, Telecommunications	\$26,720.00
Baltimore City	Cathedral Christian Academy	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Windows	\$26,720.00
Baltimore City	Arts & Ideas Sudbury School	Doors, Interior Renovations, Structural	\$20,040.00
Baltimore City	Ohr Chadash Academy	Interior Renovations	\$20,040.00

LEA Name	School Name	Project Type	Grant Allocation
Baltimore City	Baltimore Torah School	Mechanical Systems	\$26,720.00
Baltimore City	Cheder Chabad, Inc.	Interior Renovations	\$26,720.00
Baltimore City	Community School, The	Mechanical Systems	\$26,720.00
Baltimore City	Tong Le Montessori School	Mechanical Systems	\$6,680.00
Calvert	Tidewater School, The	Interior Renovations, Plumbing System, Windows	\$6,680.00
Calvert	Our Lady Star of the Sea School	Interior Renovations	\$26,720.00
Calvert	Cardinal Hickey Academy	Interior Renovations, Windows	\$6,680.00
Carroll	Montessori School of Westminster, The	Plumbing System	\$6,680.00
Carroll	St. John School	Interior Renovations	\$20,040.00
Carroll	Carroll Lutheran School	Doors	\$6,680.00
Cecil	Tome School, The	Interior Renovations	\$6,680.00
Cecil	Mount Aviat Academy	Mechanical Systems, Windows	\$20,040.00
Cecil	Good Shepherd Catholic School	Mechanical Systems	\$20,040.00
Charles	Grace Christian Academy of Maryland	Other	\$6,680.00
Charles	Grace Lutheran School	Windows	\$6,680.00
Charles	St. Mary's School	Mechanical Systems, Plumbing System	\$20,000.00
Charles	St. Peter's School	Doors	\$19,528.00
Charles	Archbishop Neale Elementary School	Mechanical Systems, Plumbing System, Roofing, Other	\$6,680.00
Frederick	Saint John's Catholic Preparatory School, Inc.	Site Development, Other	\$6,680.00
Frederick	Calvary United Methodist Church Weekday School	Mechanical Systems, Roofing	\$20,040.00
Frederick	Mother Seton School	Other	\$6,680.00
Frederick	St. John Regional Catholic School	Roofing, Other	\$6,680.00
Frederick	Friends Meeting School	Mechanical Systems, Roofing	\$6,680.00
Frederick	Lucy School	Structural	\$20,040.00
Garrett	Maryland Salem Children's Trust *	Site Development	\$26,720.00
Harford	John Carroll School, Inc., The	Mechanical Systems, Other	\$20,037.00
Harford	Trinity Lutheran Christian School	Mechanical Systems	\$6,680.00
Harford	St. Joan of Arc School	Interior Renovations, Other	\$20,040.00
Harford	St. Margaret School	Structural, Other	\$20,040.00
Harford	Children's Manor of Forest Hill	Mechanical Systems, Telecommunications, Windows	\$6,680.00
Howard	Children's Manor Montessori School	Mechanical Systems, Other	\$6,680.00

LEA Name	School Name	Project Type	Grant Allocation
Howard	Columbia Academy	Interior Renovations	\$6,680.00
Howard	Phillips School-Laurel *	Mechanical Systems	\$26,720.00
Howard	Bethel Christian Academy	Roofing	\$20,040.00
Howard	Our Lady of Perpetual Help School	Doors	\$20,040.00
Howard	Resurrection/St. Paul School	Interior Renovations	\$6,680.00
Howard	St. Augustine School	Interior Renovations	\$20,040.00
Howard	St. Louis School	Other	\$6,680.00
Howard	Trinity School	Windows	\$6,680.00
Howard	Children's Manor Montessori School & Day Care - Columbia	Interior Renovations, Plumbing System, Telecommunications	\$20,040.00
Howard	Maryland International School	Other	\$6,680.00
Montgomery	Seneca Academy	Windows, Other	\$6,680.00
Montgomery	Geneva Day School	Interior Renovations, Windows, Other	\$20,040.00
Montgomery	German International School Washington, D.C.	Structural	\$6,680.00
Montgomery	Melvin J Berman Hebrew Academy	Mechanical Systems	\$6,680.00
Montgomery	Manor Montessori School, The	Mechanical Systems, Roofing	\$6,680.00
Montgomery	Mater Amoris Montessori School	Doors	\$6,680.00
Montgomery	Torah School of Greater Washington	Mechanical Systems, Roofing	\$26,720.00
Montgomery	Village Montessori School, LLC	Other	\$6,680.00
Montgomery	Yeshiva of Greater Washington	Mechanical Systems, Roofing	\$26,720.00
Montgomery	Ivymount School, The *	Doors	\$26,720.00
Montgomery	Katherine Thomas School, The *	Mechanical Systems, Plumbing System, Other	\$26,720.00
Montgomery	Forcey Christian School	Interior Renovations, Plumbing System	\$6,680.00
Montgomery	Holy Cross School	Mechanical Systems	\$6,680.00
Montgomery	Holy Redeemer School-Kensington	Interior Renovations, Mechanical Systems, Structural	\$20,040.00
Montgomery	Little Flower School	Interior Renovations	\$20,040.00
Montgomery	Mary of Nazareth Roman Catholic School	Other	\$6,680.00
Montgomery	Mother of God School	Other	\$20,040.00
Montgomery	Our Lady of Mercy School	Doors	\$6,680.00
Montgomery	St. Bartholomew's School	Other	\$20,040.00
Montgomery	St. Bernadette School	Elevator, Plumbing System, Telecommunications, Windows	\$20,040.00

LEA Name	School Name	Project Type	Grant Allocation
Montgomery	St. Francis International School	Mechanical Systems	\$26,720.00
Montgomery	St. Elizabeth School	Other	\$20,040.00
Montgomery	St. Jane de Chantal School	Telecommunications	\$20,040.00
Montgomery	St. John the Baptist School	Interior Renovations	\$20,040.00
Montgomery	St. John the Evangelist School - Silver Spring	Roofing	\$20,040.00
Montgomery	St. Jude Catholic School	Structural	\$26,720.00
Montgomery	St. Martin of Tours School	Mechanical Systems	\$20,040.00
Montgomery	St. Mary's School	Windows	\$20,040.00
Montgomery	St. Raphael School	Interior Renovations	\$6,680.00
Montgomery	Christ Episcopal Day School	Mechanical Systems	\$20,040.00
Montgomery	Avalon School, The	Doors	\$20,040.00
Montgomery	St. Patrick School	Interior Renovations, Roofing, Site Development	\$6,680.00
Montgomery	Alef Bet Montessori School	Interior Renovations, Mechanical Systems, Plumbing System, Site Development, Structural	\$20,040.00
Montgomery	Marcia D. Smith School *	Doors, Plumbing System, Other	\$26,720.00
Montgomery	Don Bosco Cristo Rey High School	Interior Renovations, Roofing	\$26,720.00
Montgomery	Children's Manor Montessori School – Germantown	Mechanical Systems, Roofing, Telecommunications, Other	\$6,680.00
Prince George's	DeMatha Catholic High School	Interior Renovations	\$20,040.00
Prince George's	Elizabeth Seton High School	Plumbing System	\$20,040.00
Prince George's	Holy Trinity Episcopal Day School	Mechanical Systems	\$6,680.00
Prince George's	New Chapel Christian Academy	Mechanical Systems	\$6,680.00
Prince George's	New Hope Academy	Interior Renovations, Mechanical Systems, Windows, Other	\$20,040.00
Prince George's	St. Vincent Pallotti High School	Windows	\$20,040.00
Prince George's	George E. Peters Seventh Day Adventist Elementary School	Telecommunications, Other	\$6,680.00
Prince George's	Holy Redeemer Elementary School- College Park	Interior Renovations, Plumbing System, Structural	\$26,720.00
Prince George's	St. Ambrose School	Mechanical Systems, Other	\$20,040.00
Prince George's	Saint Columba School	Mechanical Systems, Windows	\$20,040.00
Prince George's	St. John the Evangelist School	Mechanical Systems	\$26,720.00
Prince George's	St. Joseph Regional School	Windows	\$26,720.00
Prince George's	St. Mary of the Assumption School	Interior Renovations	\$20,040.00

LEA Name	School Name	Project Type	Grant Allocation
Prince George's	St. Mary of the Mills School	Doors, Interior Renovations, Telecommunications, Windows	\$6,680.00
Prince George's	St. Mary's School	Doors, Interior Renovations	\$26,720.00
Prince George's	St. Mary's School of Piscataway	Other	\$20,040.00
Prince George's	Academy of Saint Matthias the Apostle, The	Telecommunications	\$26,720.00
Prince George's	St. Philip the Apostle School	Mechanical Systems	\$6,680.00
Prince George's	St. Pius X Regional School	Other	\$6,680.00
Prince George's	Washington New Church School	Doors, Interior Renovations, Mechanical Systems, Windows, Other	\$6,680.00
Prince George's	St. Jerome's School	Interior Renovations, Site Development, Telecommunications	\$20,040.00
Prince George's	Fairhaven School	Interior Renovations, Telecommunications, Windows, Other	\$20,040.00
Prince George's	SHABACH! Christian Academy	Interior Renovations	\$6,680.00
Prince George's	Children's Guild, Inc. Prince George's Campus, The *	Other	\$26,720.00
Prince George's	Foundation School - Largo *	Site Development, Other	\$26,720.00
Prince George's	Kennedy Krieger School: Powder Mill Campus *	Other	\$26,720.00
Prince George's	Messiah Academy, The	Doors, Mechanical Systems, Windows	\$19,800.00
St. Mary's	King's Christian Academy, The	Mechanical Systems	\$6,680.00
St. Mary's	St. Mary's Ryken High School	Interior Renovations	\$6,680.00
St. Mary's	Father Andrew White, SJ School	Doors, Windows	\$20,040.00
St. Mary's	Little Flower School	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Windows	\$20,040.00
St. Mary's	Mother Catherine Academy	Doors, Site Development, Other	\$20,040.00
St. Mary's	St. Michael's School	Mechanical Systems	\$26,720.00
Talbot	SS. Peter and Paul High School	Interior Renovations	\$20,040.00
Talbot	SS. Peter and Paul Elementary School	Roofing	\$20,040.00
Talbot	Chesapeake Christian School	Doors, Interior Renovations, Structural, Telecommunications	\$20,040.00
Washington	Grace Academy	Doors, Interior Renovations	\$6,680.00
Washington	St. Maria Goretti High School	Interior Renovations, Structural, Other	\$20,040.00
Washington	Broadfording Christian Academy	Roofing, Telecommunications, Other	\$20,040.00

LEA Name	School Name	Project Type	Grant Allocation
Washington	Cedar Ridge School *	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Structural	\$26,720.00
Washington	St. Mary's Catholic School	Mechanical Systems	\$26,720.00
Washington	Truth Christian Academy	Mechanical Systems, Windows	\$26,720.00
Washington	Maryland International School of Sustainability and Technology	Interior Renovations, Plumbing System, Site Development, Telecommunications	\$26,720.00
Wicomico	Asbury Child Development Center	Interior Renovations	\$20,040.00
Wicomico	Wicomico Day School	Mechanical Systems, Telecommunications	\$20,040.00
Wicomico	Salisbury School	Mechanical Systems	\$6,680.00
Wicomico	St. Francis de Sales Catholic School	Mechanical Systems, Windows	\$6,680.00
Worcester	Most Blessed Sacrament Catholic School	Mechanical Systems, Other	\$6,680.00
		Total:	\$3,499,524.00



Item 9. Draft IAC Meeting Bylaws

Motion:

This item is informational and does not require IAC action.

Background Information:

Please see the attached documents titled ***Interagency Commission on School Construction Bylaws***

DRAFT

**Interagency Commission on School Construction
Bylaws**

Article I. Name

- 1) There is an Interagency Commission on School Construction, as established by § 5-302 of the Education Article of the Maryland Annotated Code (Code).
- 2) In these bylaws, “Commission” means the Interagency Commission on School Construction.

Article II. Purposes

- 1) The Commission is an independent commission that functions within the Maryland State Department of Education (Department). The Department provides administrative support to the Commission, including but not limited to, human resources and procurement support, but does not control the independent decision-making authority of the Commission relating to public school construction.
- 2) The Commission shall have the enumerated powers set forth under Maryland law.
- 3) The purpose of the Commission is to develop and approve policies, procedures, guidelines, and regulations on State school construction allocations to local jurisdictions and the Maryland School for the Blind in an independent and merit-based manner based on State educational priorities and Statewide needs measured against the capacity for State funding.
- 4) In fulfilling the duties of the Commission, the Commission shall act in accordance to the requirement of the law and the following principles:
 - a) Perform its duties in a timely, impartial, ethical, and equitable manner;
 - b) Provide for reasonable and appropriate public participation as determined by the Commission;
 - c) Provide timely notice of meeting and actions of the Commission to the public;
and
 - d) Engage in any other actions or activities determined by the Commission to be necessary to carry out its responsibilities and meet its goals, purposes, and duties.

Article III. Membership

- 1) The Commission consists of the following members:
 - i) The State Superintendent of Schools, or the Superintendent's designee;
 - ii) The Secretary of Planning, or the Secretary's designee;
 - iii) The Secretary of General Services, or the Secretary's designee;
 - iv) Two members of the public appointed by the Governor;
 - v) Two members of the public appointed by the President of the Senate; and
 - vi) Two members of the public appointed by the Speaker of the House.

- 2) An appointed member of the IAC may not be:
 - a) An individual who is a regulated lobbyist as described in § 5-702(a)(1), (2), (3), or (4) of the General Provisions Article of the Code;
 - b) A federal, State, or local elected official;
 - c) An employee of State or county government or a county board of education; or
 - d) An individual who has a business interest in, or contracts related to, school construction in any jurisdiction in the State.

3) Term

A member shall serve until his or her written resignation is submitted to the appointing authority, Chair, and Executive Director, or until the appointing authority who appointed the member appoints a replacement.

4) Vacancy

In the event of a vacancy, the official who appointed the member shall appoint a new member to fill the vacancy.

5) Compensation

A member of the Commission may not receive compensation as a member of the Commission but is entitled to reimbursement for expenses under the Standard State Travel Regulations, as approved in the State budget.

6) Voting

- a) Each member of the Commission shall have one vote on each matter submitted to a vote of the Commission.
- b) A vote may not be exercised by proxy. A designee, as authorized by Code, is not a proxy and shall be authorized to fully participate and vote during meetings.

7) Duties and Powers of Commission Members

- a) In general, the members of the Commission shall manage the business and affairs of the Commission.
- b) The duties and powers of the Commission are as follows:
 - i) Review, understand, and carry out the requirements of law relating to the granting of funds, provision of technical support, and oversight of requirements related to public school construction in Maryland;
 - ii) Conduct public meetings as required to fulfill its duties and responsibilities;
 - iii) Call for appointment of subcommittees, which may have a number of members totaling less than a quorum of the full Commission;
 - iv) Appoint the Executive Director of the Commission and, if there is a vacancy in the position of Executive Director, appoint an interim Executive Director;
 - v) Evaluate the performance of the Executive Director in accordance with the state Performance Planning & Evaluation Program;
 - vi) Review all Commission correspondence and materials in preparation for meetings; and
 - vii) Attend all Commission meetings, unless excused, and vote on matters being considered by the Commission.
- c) The following duties are delegated by the Commission to the Executive Director:
 - i) Employ Commission staff, including contractual staff, in accordance with the State budget;
 - ii) Supervise all officers, staff, and agents of the Commission to ensure the proper performance of their duties; and
 - iii) Any other duties the Commission, from time to time, deems appropriate.

Article IV. Commission Officers

1) Appointment of Officers

- a) The chair of the Commission is jointly selected by the Governor, President of the Senate, and Speaker of the House.
- b) The vice chair shall be appointed to a two-year term by the chair of the Commission with approval by vote of at least a majority of the Commission members.

2) Officer Duties

- a) The duties of the chair of the Commission are as follows:
 - i) Act as principal executive officer of the Commission, subject to the control of the members of the Commission;
 - ii) In general, supervise and control all the business and affairs of the Commission;
 - iii) Evaluate the performance of the Executive Director in accordance with the state Performance Planning & Evaluation Program;
 - iv) Create meeting agendas;
 - v) Preside at all meetings of the Commission, when present;
 - vi) Appoint the Commission vice chair, subject to approval of the members of the Commission;
 - vii) Call for the appointment of subcommittees, which may have a number of members totaling less than a quorum of the full Commission, and appoint members of subcommittees;
 - viii) Provide notice of all meetings and Commission business and distribute meeting and other relevant material to the members of the Commission in a timely manner;
 - ix) Act as official spokesperson for the Commission; and
 - x) Perform all duties incident to the office of chair and any other duties as may be determined by the members of the Commission.
- b) The duties of the vice chair are to perform the duties of the chair if the chair is absent or unavailable. The chair may assign the vice chair duties as required to conduct the business of the Commission.

Article V. Meetings

1) Meeting Requirements

- a) The Commission shall have regularly scheduled meetings as required to conduct the business of the Commission.
- b) The date, time, and location of meetings shall be determined by the Commission. At the discretion of the chair, meetings may be held in person or virtually.
- c) The chair may cancel a regular meeting of the Commission. Reasonable public notice of cancellation must be given prior to the meeting.
- d) The chair may call special meetings that are in addition to regularly scheduled meetings. However, no votes may be taken at a special meeting unless reasonable prior notice is provided to members, staff, and the public.
- e) The chair may convene a work or information session of the Commission. These sessions shall be open to the public and no official action shall be taken during these sessions.

2) Quorum

- a) A majority of Commission members constitutes a quorum. In the event of a vacancy on the Commission, a quorum consists of a majority of members currently serving on the Commission.
- b) Action by the Commission requires the affirmative vote of a majority of the Commission members present.
- c) There shall be no effect on the quorum when a member of the Commission abstains or declines to vote or if a member is disqualified from participating under Article VI of these bylaws.

3) Public Participation

- a) The Commission will provide for public participation. Public testimony may be allowed at the discretion of the chair and shall be subject to any time limit established by the chair.
- b) The Commission shall establish reasonable rules and policies regarding public participation, including but not limited to, notice and procedures for the submission of written comments. These rules and policies are posted on the Commission's website.
- c) The Commission is subject to the Maryland Public Information Act.

4) Open Meetings

- a) The Commission is subject to the Maryland Open Meetings Act.
- b) Except for those actions authorized or required by law, the actions of the Commission shall be taken at a public meeting and all actions shall be made public.
- c) The Commission may take action in closed session in accordance with § 3-305 of the General Provisions Article of the Code.
- d) Each open meeting of the Commission shall be made available to the public through live video streaming.
- e) The Commission shall make publicly available on the internet a complete, unedited archived video recording of each open meeting for a minimum of 5 years after the date of the meeting.
- f) Any communications among a quorum could constitute a meeting if the communications demonstrate that a quorum was discussing an issue that should be addressed in an open public session. Commission members will exercise caution when communicating with each other about Commission business or affairs outside a public meeting.

5) Minutes

- a) Minutes shall be prepared by the Executive Director or the Executive Director's staff designee.
- b) Meeting minutes shall be prepared and presented to all Commission members promptly after the meeting. The authority to approve the meeting minutes in draft form is delegated to the Chair. The Executive Director shall direct the posting of the draft meeting minutes to the Commission website.
- c) At the next scheduled meeting, the Commission shall review and approve the minutes. The Executive Director shall direct the replacement of the draft minutes with the approved minutes on the Commission's website.

6) Publication of Meeting Notice

All meeting notices shall be published as soon as practicable before a meeting:

- A. On the Commission's website;
- B. In the hearing schedule on the Maryland General Assembly website at mgaleg.maryland.gov under the "meetings" tab; and

- C. At any location or by any other method determined appropriate by the Commission.
- 7) A draft meeting agenda and draft meeting materials shall be distributed by Commission staff to Commission members and local education agencies at least 7 days before the meeting date. The final meeting agenda and meeting materials shall be distributed to Commission staff and local education agencies and posted on the Commission website as soon as practicable before the meeting. The chair may allow a draft meeting agenda and draft meeting materials to be submitted within 7 days before the meeting.
 - 8) A meeting agenda shall include the date, time, and location of the meeting, the topics to be discussed, and which portions, if any, of the meeting will be conducted in closed session. Meeting agendas and meeting materials shall be posted on the Commission's website as soon as practicable before the meeting.

Article VI. Ethics

- 1) The Commission and its officers are subject to the Maryland Public Ethics Law.
- 2) Each member of the Commission shall disclose to the Commission any conflicts of interest or potential conflict of interest whenever the conflict or potential conflict relates to a matter being considered by the Commission.
- 3) A member of the Commission who is disqualified from participating on a matter being considered by the Commission due to a conflict of interest:
 - a) May not:
 - i) Vote on the matter; or
 - ii) Discuss, advocate, influence, or attempt to influence other members of the Commission, or participate in any way on the matter; but
 - b) Shall be counted for the purpose of establishing a quorum of the Commission to conduct business.
- 4) The disclosure of a member's conflict of interest shall be made public at a meeting of the Commission.

Article VII. Amendments

- 1) These bylaws may be amended by a vote of a majority of the current members of the Commission.

- 2) Any proposed amendment to these bylaws shall be provided to all Commission members at least 30 days before the meeting at which the proposed amendment will be considered.

Item 10. 2022 Legislative Update

Motion:

This item is informational and does not require IAC action.

Background Information:

Please see the attached report dated April 7, 2022 - ***IAC 2022 Legislative Tracker.***

IAC 2022 Legislative Tracker

Bill Number	Title	Sponsor	Cross File Bill	Synopsis	Status
HB0019	Education - School Construction - Pedestrian Safety Plans (Safe Walk to School Act)	Delegate Solomon		Requiring certain county boards of education seeking State funds for the construction of a new school, or the renovation of or an addition to an existing school that would increase the capacity by more than 100 students, to submit a pedestrian safety plan to the Interagency Commission on School Construction; requiring the Interagency Commission to approve a pedestrian safety plan if the plan meets certain qualifications; and requiring a county board to make all determinations about the contents of a pedestrian safety plan.	Hearing 4/05 at 1:00 p.m.
HB0068	Interagency Commission on School Construction â€œ Systemic Renovation Projects â€œ Eligibility	Delegate Watson	SB0040	Requiring the Interagency Commission on School Construction to consider systemic renovation projects, regardless of cost, as eligible for funding from the Supplemental Public School Construction Financing Fund and the Supplemental Public School Construction Facilities Fund.	Hearing 2/01 at 1:00 p.m.
HB0133	Environment - Sealant Products - Prohibitions (Safer Sealant Act of 2022)	Delegate Stewart	SB0372	Prohibiting, on or after October 1, 2023, a person from supplying, selling, or offering for sale a high-PAH sealant product for application to a driveway or parking area in the State; prohibiting, on or after October 1, 2023, a person from applying or soliciting the application of a high-PAH sealant product to a driveway or parking area in the State; establishing a civil penalty up to \$2,500 for each violation and an administrative penalty up to \$2,500 for each violation, but not exceeding \$100,000 total; etc.	Passed Enrolled
HB0149	Wetlands and Waterways â€œ Riparian Rights â€œ Voluntary Registry and Notice	Delegate Bagnall		Requiring the Department of the Environment to establish and maintain a voluntary registry on the Department's website for property owners who have registered a claim of riparian rights with the Department; requiring the Governor to appropriate funds to the Department to cover the cost of establishing and maintaining the registry; requiring the holder of a covenant for riparian rights to be provided notice of a proposed project in the immediate area at the beginning of the State or local permitting process or other approval process; etc.	Hearing 1/19 at 1:00 p.m.
HB0171	Climate Crisis and Environmental Justice Act	Delegate Fraser-Hidalgo	SB0135	Requiring the State to reduce greenhouse gas emissions through various measures, including altering statewide greenhouse gas emissions reduction requirements so that after 2040 statewide greenhouse gas emissions are net negative; requiring the Department of the Environment to adopt a plan for the reduction of greenhouse gas emissions by December 31, 2022; establishing a Climate Crisis Council to develop a plan to meet the reduction targets set out in the Act; establishing a greenhouse gas pollution fee on certain fuels; etc.	Hearing 3/10 at 1:00 p.m. (Economic Matters)
HB0365	Public School Construction - Fossil Fuel-Based Energy System Costs - Prohibition (Green School Construction Act of 2022)	Delegate Korman		Prohibiting the Interagency Commission on School Construction from considering a new or replacement fossil fuel-based energy system as a construction or capital improvement cost.	Hearing 2/08 at 1:00 p.m.
HB0566	School Construction â€œ Design Documents â€œ Waste Disposal Infrastructure	Delegate Boyce		Requiring the Interagency Commission on School Construction to adopt certain regulations for county boards of education to include waste disposal infrastructure in the design documents submitted to the Interagency Commission for the construction of a new school building utilizing State funding; defining 'waste disposal infrastructure' as a place for the disposal of trash, recyclables, food scraps, and a sink for liquid waste; etc.	Third Reading Passed (45-0)
HB0570	Pesticides â€œ Mosquito Control Products and PFAS Chemicals	Delegate Stein		Requiring the Secretary of Agriculture to require the submission of a certain affidavit relating to mosquito control products and PFAS chemicals for the purpose of certain provisions of law relating to the registration of pesticides in the State; prohibiting the State, a local government, or a certified applicator or a person working under the supervision of a certified applicator from using a mosquito control product that contains PFAS chemicals; etc.	Hearing 3/02 at 1:30 p.m.
HB0611	Procurement - Prevailing Wage - Applicability	Delegate Valderrama	SB0259	Applying the Prevailing Wage Law to a certain contract for the construction of a public work by expanding the definition of 'construction' to include services provided under a mechanical systems service contract.	Returned Passed
HB0649	Environment - Discharge Permits - Inspections and Administrative Continuations	Delegate Love	SB0492	Establishing inspection and reporting requirements for certain permit holders; requiring the Department of the Environment maintain on its website a list of certain noncompliant permit holders and provide certain Senators and Delegates with a link to the list by monthly e-mail; establishing administrative penalties for certain permit holders determined to be in significant noncompliance of certain State or federal water quality standards, effluent limitations, or other requirements; etc.	Passed Enrolled

IAC 2022 Legislative Tracker

Bill Number	Title	Sponsor	Cross File Bill	Synopsis	Status
HB0665	Public Schools - Air Quality	Delegate Jackson	SB0576	Requiring the Interagency Commission on School Construction to adopt regulations to set minimal standards for air quality standards by August 1, 2023; requiring each county board of education to utilize the services of a qualified indoor air quality investigator to conduct any indoor air quality tests to be conducted in a public school in the county; and requiring a county board, on receipt of a request by a member of the public for the results of an indoor air quality test to provide the results to a member of the public in a certain manner.	First Reading Education, Health, and Environmental Affairs
HB0739	Workgroup to Study the Fiscal and Operational Viability of Public-Private Partnerships for Charles County Public Schools	Charles County Delegation	SB0916	Establishing a Workgroup to Study the Fiscal and Operational Viability of Public-Private Partnerships for Charles County Public Schools; and requiring the Workgroup to report its findings and recommendations to the Board of Charles County Commissioners, the Charles County Board of Education, The Interagency Commission on School Construction, and the members of the Charles County Delegation of the General Assembly.	Returned Passed
HB0772	Maryland Energy Administration - Energy and Water Efficiency Standards - Alterations	Delegate Ruth	SB0494	Altering the application of certain testing, certification, and enforcement requirements for certain efficiency standards; requiring the Maryland Energy Administration to review certain efficiency standards on or before January 1, 2023; prohibiting the sale, offering for sale, and installation of certain products in the State under certain circumstances beginning on a certain date; requiring the Administration to adopt regulations on efficiency standards for certain products on or before January 1, 2023; etc.	Second Reading Passed
HB0806	Building Standards and Emissions Reductions â€” High Performance, State, and Local Government Buildings, State Operations, and Eligible Projects	Delegate Stein		Altering the definition of 'high performance building' to include certain schools and public safety buildings and require that the building meet certain building standards; requiring the Department of General Services to establish a maximum acceptable global warming potential for certain categories of eligible materials used in certain eligible projects; requiring a unit of State government to specify the eligible materials that will be used in an eligible project in the solicitation for an eligible project; etc.	Hearing 3/01 at 1:00 p.m.
HB0880	Environment - Impact of Actions on Climate, Labor, and Environmental Justice	Delegate Boyce	SB0931	Prohibiting a certain governmental unit from taking an action unless the governmental unit has conducted certain evaluations and assessments of the impact of the action on the climate, labor and employment, environmental justice, and any overburdened community; authorizing a governmental unit to deny, condition, approve, or amend an action based on certain findings; and requiring governmental units to coordinate and seek federal funding to meet the requirements of the Act.	Hearing 3/02 at 1:00 p.m. (Environment and Transportation)
HB0888	Public School Construction - State Share of Eligible Costs - Regional School	Delegate McKay		Requiring the State to increase the percentage of eligible costs paid for by the State by 20 percentage points for public school construction or renovation projects, facility renewal, systemic renovation, or other capital improvements for school facilities that are attended by students from two or more school systems.	Hearing 3/08 at 1:00 p.m.
HB0910	Baltimore County - Public Schools - Air Quality Testing	Delegate Boteler		Requiring the Baltimore County Board of Education to retain the services of a qualified indoor air quality investigator to conduct any indoor air quality tests the county board chooses to have conducted in a public school in the county; and requiring the county board and the State Department of Education, on receipt of the results of an indoor air quality test, to post the results on their websites.	Hearing 3/01 at 1:00 p.m.
HB0977	Prevailing Wage Rate â€” Public School Construction â€” Moratorium	Delegate Kittleman		Placing a moratorium on the application of the prevailing wage rate law to an elementary or secondary school constructed by or for a public body, the construction of which begins on or after October 1, 2022, and before the end of October 30, 2027, if the contract to perform the work was entered into on or after October 1, 2022, and before the end of October 30, 2027.	Unfavorable Report by Economic Matters
HB0989	Public School Students - Daily Physical Activity (Student Health and Fitness Act)	Delegate Walker		Requiring each public school to have a program of physical education for prekindergarten students; adding a representative to the Advisory Council on Health and Physical Education; establishing as a State goal that each student in a public elementary school be provided 150 minutes of developmentally appropriate physical activity each week; requiring the State Department of Education to collect data on the physical activity of elementary school students and publish the information on its website; etc.	Hearing 2/25 at 12:30 p.m.
HB0994	Public Utilities - Underground Facilities - One-Call System	Delegate Brooks	SB0789	Requiring a person notifying the one-call system before performing an excavation or demolition to select a specific start work date; altering the information that must be provided to a one-call system; requiring the ticket generated by the one-call system to include a response date and time that corresponds with the start work date selected by the person; altering the time frame during which a ticket is valid; etc.	Returned Passed

IAC 2022 Legislative Tracker

Bill Number	Title	Sponsor	Cross File Bill	Synopsis	Status
HB1052	Public Safety - Natural Gas and Liquefied Propane Piping Systems - Construction Requirements (Flynn and Laird Act)	Delegate Holmes		Prohibiting the use of non-arc-resistant jacketed corrugated stainless steel tubing in any building that uses certain fuel gas piping systems; and applying the Act prospectively.	Hearing 3/31 at 1:00 p.m.
HB1200	Environment " Permit Applications " Environmental Justice Screening	Delegate Wells	SB0818	Requiring a person applying for a certain permit from the Department of the Environment to include in the application the EJ Score from the Maryland EJ tool for the census tract where the applicant is seeking the permit; requiring the Department, on receiving a certain permit application, to review the EJ Score for the census tract where the applicant is seeking a permit using the Maryland EJ tool to verify the applicant's information; etc.	First Reading Education, Health, and Environmental Affairs
HB1290	Education - Public School Construction - Funding and Administration	Delegate McIntosh		Requiring the Interagency Commission on School Construction to take certain actions relating to public school construction, including increasing the State share of certain public school construction project costs under certain circumstances and inspecting certain systems and equipment during inspections of school buildings; prohibiting the Interagency Commission from using facility assessment data and making funding decisions based on facility assessment results unless certain conditions are met; etc.	Passed Enrolled
HB1322	Operating Budget - Consolidated Transportation Program and Unanticipated Federal Funds	Delegate McIntosh		Requiring the financial forecast that supports the Consolidated Transportation Program to include a reserve of \$35,000,000 for certain changes in certain revenue sources; prohibiting the expenditure of certain money from the federal government by amendment of an appropriation in the fiscal year 2022 or 2023 State budget unless the money is used for certain purposes; and providing that the prohibition does not apply to the amendment of an appropriation if the Board of Public Works makes a certain determination.	Hearing 3/08 at 1:00 p.m.
SB0040	Interagency Commission on School Construction " Systemic Renovation Projects " Eligibility	Senator Hester	HB0068	Requiring the Interagency Commission on School Construction to consider systemic renovation projects with a construction cost of at least \$100,000 as eligible for funding from the Supplemental Public School Construction Financing Fund and the Supplemental Public School Construction Facilities Fund.	Hearing 3/22 at 1:40 p.m.
SB0135	Climate Crisis and Environmental Justice Act	Senator Kramer	HB0171	Requiring the State to reduce greenhouse gas emissions through various measures, including altering statewide greenhouse gas emissions reduction requirements so that after 2040 statewide greenhouse gas emissions are net negative; requiring the Department of the Environment to adopt a plan for the reduction of statewide greenhouse gas emissions by December 31, 2022; establishing a Climate Crisis Council to develop a plan to meet the reduction targets set out in the Act; and establishing a greenhouse gas pollution fee on certain fuels.	Hearing 2/15 at 1:00 p.m. (Education, Health, and Environmental Affairs)
SB0259	Procurement - Prevailing Wage - Applicability	Senator Feldman	HB0611	Applying the Prevailing Wage Law to a certain contract for the construction of a public work by expanding the definition of 'construction' to include services provided under a mechanical systems service contract.	Returned Passed
SB0276	Baltimore City Public School Buildings - Notice of Demolition - Repeal	Senator McCray		Requiring notice to be provided to the Baltimore City Council or the President of the Baltimore City Council regarding a demolition or partial demolition of a school building under the Baltimore City Public Schools' 10-Year Plan.	Hearing 2/03 at 1:00 p.m.
SB0372	Environment - Sealant Products - Prohibitions (Safer Sealant Act of 2022)	Senator Kagan	HB0133	Prohibiting, on or after October 1, 2023, a person from supplying, selling, or offering for sale a high-PAH sealant product for application to a driveway or parking area in the State; prohibiting on or after October 1, 2023, a person from applying or soliciting the application of a high-PAH sealant product to a driveway or parking area in the State; establishing a civil penalty of up to \$2,500 for each violation and an administrative penalty of up to \$2,500 for each violation, but not exceeding \$100,000 total; etc.	Hearing 3/30 at 1:00 p.m. (Environment and Transportation)
SB0492	Environment - Discharge Permits - Inspections and Administrative Continuations	Senator Pinsky	HB0649	Establishing inspection and reporting requirements for certain permit holders; establishing administrative penalties for certain permit holders determined to be in significant noncompliance of certain State or federal water quality standards, effluent limitations, or other requirements; and requiring the Department of the Environment to clear a certain backlog of administratively continued permits on or before December 31, 2026.	First Reading Environment and Transportation
SB0494	Maryland Energy Administration - Energy and Water Efficiency Standards - Alterations	Senator Pinsky	HB0772	Altering the application of certain testing, certification, and enforcement requirements for certain efficiency standards; requiring the Maryland Energy Administration to review certain efficiency standards on or before January 1, 2023; prohibiting the sale, offering for sale, and installation of certain products in the State under certain circumstances beginning on a certain date; requiring the Administration to adopt regulations on efficiency standards for certain products on or before January 1, 2023; etc.	First Reading Environment and Transportation

IAC 2022 Legislative Tracker

Bill Number	Title	Sponsor	Cross File Bill	Synopsis	Status
SB0528	Climate Solutions Now Act of 2022	Senator Pinsky		Requiring the State to reduce statewide greenhouse gas emissions by altering statewide greenhouse gas emissions goals, establishing of a net-zero statewide greenhouse gas emissions goal, developing certain energy efficiency and emissions reduction requirements for certain buildings, requiring electric companies to increase their annual incremental gross energy savings, establishing certain zero-emission vehicle requirements for the State fleet, and establishing an electric school bus pilot program; etc.	Passed Enrolled
SB0576	Public Schools - Air Quality Testing - Posting Online	Senator Klausmeier	HB0665	Requiring each county board of education to retain the services of a qualified indoor air quality investigator to conduct any indoor air quality tests the board chooses to have conducted in a public school in the county; and requiring a county board and the State Department of Education, on receipt of the results of an indoor air quality test, to post the results on their websites written in a manner that is clear and easy for the public to understand and posted in a conspicuous location that is easy for the public to find and access.	Hearing 2/24 at 1:00 p.m.
SB0588	Capital Projects - High Performance and Green Buildings	Senator Hettleman	HB1165	Altering the definition of 'high performance building' to include certain schools and public safety buildings; altering the definition of 'major renovation' to mean a renovation of a certain size or value or resulting in a change in occupancy or replacement of certain utility installations; altering the type of capital projects to which certain high performance building standards apply; repealing a requirement that the Maryland Green Building Council develop certain guidelines for new public school buildings; etc.	Hearing 2/15 at 1:00 p.m.
SB0789	Public Utilities - Underground Facilities - One-Call System	Senator Feldman	HB0994	Requiring a person notifying the one-call system before performing an excavation or demolition to select a specific start work date; altering the information that must be provided to a one-call system; requiring the ticket generated by the one-call system to include a response date and time that corresponds with the start work date selected by the person; altering the time frame during which a ticket is valid; etc.	First Reading Economic Matters
SB0818	Environment " Permit Applications " Environmental Justice Screening	Senator Ellis	HB1200	Requiring a person applying for a certain permit from the Department of the Environment to include in the application the EJ Score from the Maryland EJ tool for the census tract where the applicant is seeking the permit; requiring the Department, on receiving a certain permit application, to review an environmental justice analysis of the census tract where the applicant is seeking a permit using the Maryland EJ tool; and requiring notices regarding certain permit applications to include information related to EJ Scores and certain analyses.	First Reading Environment and Transportation
SB0916	Workgroup to Study the Fiscal and Operational Viability of Public-Private Partnerships for Charles County Public Schools	Senator Jackson	HB0739	Establishing a Workgroup to Study the Fiscal and Operational Viability of Public-Private Partnerships for Charles County Public Schools; and requiring the Workgroup to report its findings and recommendations to the Board of Charles County Commissioners, the Charles County Board of Education, The Interagency Commission on School Construction, and the members of the Charles County Delegation of the General Assembly.	Hearing 4/04 at 1:00 p.m.
SB0931	Environment - Impact of Actions on Climate, Labor, and Environmental Justice	Senator Watson	HB0880	Prohibiting a certain governmental unit from taking an action unless the governmental unit has conducted certain evaluations and assessments of the impact of the action on the climate, labor and employment, environmental justice, and any overburdened community; authorizing a governmental unit to deny, condition, approve, or amend an action based on certain findings; and requiring governmental units to coordinate and seek federal funding to meet the requirements of the Act.	First Reading Senate Rules