

Meeting Minutes – February 10, 2022

Call to Order:

Chair Kasemeyer called the video-conference meeting of the Interagency Commission on School Construction to order at 9:01 a.m.

Members in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair
Secretary Ellington Churchill, Department of General Services
Linda Eberhart, Appointee of the Speaker of the House
Brian Gibbons, Appointee of the Speaker of the House
Gloria Lawlah, Appointee of the President of the Senate
Secretary Robert S. McCord, Maryland Department of Planning

Members Not in Attendance:

Superintendent Mohammed Choudhury, Maryland State Department of Education
Dick Lombardo, Appointee of the Governor

Revisions to the Agenda:

Bob Gorrell, IAC Executive Director, requested that **Agenda Item 1.E. Baltimore County Public Schools Site Approval – Deer Park Elementary School** be removed from the agenda to allow IAC staff to resolve minor issues.

Public Comment:

There was no public comment.

IAC Correspondence:

There was no IAC correspondence.

1. Consent Agenda – **[Motion Carried]**

Upon a motion by Ms. Eberhart, seconded by Mr. Gibbons, the IAC voted unanimously to approve the consent agenda.

A. Approval of the January 13, 2022 Minutes

To approve the minutes of the January 13, 2022 Interagency Commission on School Construction Meeting.

B. Summary of Contract Awards

To approve contract procurement as presented.

C. Project Allocation Reversions

To approve reversions as presented to the appropriate statewide contingency accounts.

D. Project Closeouts

To approve the final State project costs as presented and to remove the projects from the active project detailed financial report.

F. Built to Learn Act Project Status Report – [Informational Only]

2. Baltimore City Public School System FY 2021 and FY2022 Healthy School Facility Fund Approval of Project Applications – [Motion Carried]

Grisel Muñoz, IAC Regional Facility Manager, presented staff recommendations to approve funding for the HVAC and Roof replacement projects at the Wolfe Street Academy. Upon questions from Commission members regarding the heating status of Baltimore City schools, IAC staff confirmed that all schools in Baltimore City have heating and a monitoring system in place to quickly identify temperature control issues.

Upon a motion by Ms. Eberhart, with a second by Mr. Gibbons, the IAC voted unanimously to approve Baltimore City Public School System's (BCPSS) FY 2021 Reserved Appropriations and FY 2022 Healthy School Facility Fund requests totaling \$2,184,000 for the Wolfe Street Academy HVAC and Roof projects in accordance with Ed. Art., §5-322(j)(1)(iii).

3. Baltimore City Extra \$15 Million for HVAC Project Status Report – [Informational Only]

Jamie Bridges, IAC Planning Manager, provided an update that 16 of 19 HVAC projects are operational while three remain in progress. Materials have arrived for projects at Thomas Johnson Elementary Middle and Windsor Hills Elementary Middle schools with a projected completion of summer 2022. The Callaway Elementary School project is in final design for a complete HVAC replacement. Funds have been fully allocated to the projects, 90% have been contracted, and 76% have been expended. Upon questions from Commission members regarding the Callaway Elementary project completion date, IAC staff agreed to provide additional information to IAC Members on the project completion for the Callaway Elementary project.

4. Built to Learn Act (BTL) Project Status Report – [Motion Carried]

Arabia Davis, IAC Funding Programs Manager, presented recommendations for approval of five new BTL projects and the revision of four previously approved projects. Three of the revisions were due to revised project budgets that now include prevailing wage costs by Montgomery County. The fourth revision modifies the estimated maximum state share for Mardela Middle-High School in Wicomico County based on higher enrollment numbers and a correction to the previously approved BTL allocation, which was presented inaccurately at the November IAC meeting. Upon questions from Commission members regarding differences between the previous approvals and the new recommendations, the IAC confirmed that Montgomery County projects increased due to the LEA decision to include prevailing wages.

Upon a motion by Ms. Lawlah, with a second by Mr. Gibbons, the IAC voted unanimously to approve projects and revisions to previously approved projects as presented to be funded and executed through the Built to Learn Act. New allocations are estimated to total approximately \$100,022,000 and total revised allocations to date are estimated to total approximately \$73,701,008. Final funding amounts are subject to adjustment based upon finalization of project worksheets and review of project eligibility.

5. Cecil County Public Schools Amendment to the State Approved FY 2022 Capital Improvement Program – [Motion Carried]

Ms. Davis presented a request from Cecil County Public Schools to apply \$50,310 from the LEA’s prior year appropriations for the Bohemia Manor Chiller project approved in the FY 2022 CIP. The project received higher bids than anticipated due to increased material costs and delays in deliveries. The funds will be used to offset the unexpected costs.

Upon a motion by Secretary McCord, with a second by Mr. Gibbons, the IAC voted unanimously to adjust the approved State CIP maximum state funding allocation for the Bohemia Manor Middle/High School chiller replacement project by applying \$50,310 from the LEA’s Reserved Appropriations Account.

6. Somerset County Public Schools Amendment to the State Approved FY 2022 Capital Improvement Program - [Motion Carried]

Ms. Davis presented a request for Somerset County Public Schools (SCPS) to transfer \$117,237 from the Statewide Reserved Appropriations Account for the FY 2022 CIP Greenwood Elementary School Building Envelope project. The project received higher than anticipated bids due to increased costs of materials. The funds will be used to offset the unexpected costs.

Upon a motion by Ms. Eberhart, with a second by Secretary McCord, the IAC voted unanimously to approve an amendment to the SCPS FY 2022 CIP project allocations and to:

1. Decrease the Statewide Reserve Account by \$117,237, and;
2. Apply \$117,237 from the Statewide Reserve Account to the Greenwood Building Envelope project; thereby increasing the allocation from \$647,237 to \$764,474.

7. Adoption of the FY 2023 90% Capital Improvement Program (CIP) Project Recommendations - [Motion Carried]

Ms. Davis and Bret Waskiewicz, IAC Senior Regional Facilities Manager, presented IAC staff recommendations for 90% of the FY 2023 CIP. Staff recommended the approval of 105 projects, including 9 projects for planning approvals for a total of \$256.5 million.

Upon a motion by Ms. Eberhart, with a second by Secretary Churchill, the IAC voted unanimously to adopt the Fiscal Year 2023 90% Capital Improvement Program (CIP) IAC recommendations for each school system and the Maryland School for the Blind totaling \$256.5 million as shown in the Summary of Project Requests and Recommendations, contingent upon resolution of outstanding issues for projects with a “U” status, and to provide the recommendations to the presiding officers and the budget committees of the General Assembly and the Department of Legislative Services.

8. FY 2023 Capital Improvement Program (CIP) Supplemental Information Report - [Informational Only]

Fred Mason, MSDE School Facilities Branch Chief, presented a report detailing survey data from four categories that can determine eligibility factors for a supplemental grant program: air conditioning availability in classrooms; design and planning professionals on staff; open space instructional areas; and number of relocatable classrooms in use.

9. 2022 Legislative Update - [Informational Only]

Cassandra Viscarra, Acting Deputy Director for Administration, presented an overview of the bills that are of interest to the IAC during the 2022 legislative session. Upon questions from Commission members regarding requests by the legislature, IAC staff explained that information has been presented to Committees on bills concerning the IAC. Members requested that Staff provide information to IAC members regarding legislative requests received, and staff agreed.

Announcements:

Secretary Churchill announced Clarence Felder's separation from the Department of General Services and recognized his work during his tenure as a Program Manager for the Department. The Commission thanked Mr. Felder for his service and wished him well in future endeavors.

Adjournment:

Upon a motion by Ms. Eberhart, with a second by Secretary Churchill, the IAC voted unanimously to adjourn the meeting at 9:47 AM.