



## Meeting Minutes – August 10, 2023

### Call to Order:

Chair Kasemeyer called the video-conference meeting of the Interagency Commission on School Construction to order at 9:01 a.m.

### Members in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair  
Linda Eberhart, Appointee of the Speaker of the House, Vice-chair  
Assistant Secretary Courtney League as Designee for Secretary Atif Chaudhry, Maryland Department of General Services  
Superintendent Mohammed Choudhury, Maryland State Department of Education  
Brian Gibbons, Appointee of the Speaker of the House  
Secretary Rebecca Flora, Maryland Department of Planning  
Gloria Lawlah, Appointee of the President of the Senate

### Members Not in Attendance:

Michael Darenberg, Appointee of the Governor

### Revisions to the Agenda:

There were no revisions to the agenda.

### Public Comment:

None.

### IAC Correspondence:

None.

#### 1. Executive Director's Report – **[Informational Only]**

Alex Donahue, IAC Executive Director, provided an update on IAC initiatives.

#### 2. Consent Agenda – **[Motion Carried]**

Upon a motion by Ms. Lawlah, seconded by Vice Chair Eberhart, the IAC voted unanimously to approve the consent agenda.

##### A. June 13, 2023 Minutes

To approve the draft July 13, 2023 IAC Meeting Minutes, as presented.

##### B. Contract Awards

To approve contract procurement as noted below.

##### C. Revision to Previously Approved Contract

To approve the revision to one previously approved contract award as presented to accurately reflect the adjustments to the State and local participation in the contract amount.

##### D. Pass-Through Grant Amendment and Approval - Caroline County Public Schools

To approve recission of \$56,883 of Pass-Through Grant funds for the Caroline County Public

Schools multi-bathroom remodeling project at Federalsburg Elementary School (PSC 05.007) and to apply the funds to a new Pass-Through Grant project for the Caroline County Public Schools Hot Water Boiler replacement at North Caroline High School (PSC 05.002) in the amount of \$56,883.

**3. Draft Recommended Revisions to the Gross Area Baselines – [Informational Only]**

Executive Director Donahue and Capital Projects Supervisor Melissa Wilfong presented draft proposed updates to the Gross Area Baselines (GABs), which were last updated in 2019. A feedback period is currently underway with representatives of Local Education Agencies, County Governments, and State Agencies; staff will bring a finalized proposal to the IAC at the September meeting for a second reading and a vote to adopt.

Upon questions from Commission members, staff shared that there was collaboration and agreement that the proposed GABs are at appropriate levels.

**Announcements:**

There were no announcements.

**Adjournment:**

Upon a motion by Secretary Flora, with a second by Vice-chair Eberhart, the IAC voted unanimously to adjourn the meeting at 9:56 a.m.