



Meeting Minutes – September 14, 2023

Call to Order:

Chair Kasemeyer called the video-conference meeting of the Interagency Commission on School Construction to order at 9:01 a.m.

Members in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair
Linda Eberhart, Appointee of the Speaker of the House, Vice-chair
Assistant Secretary Courtney League as Designee for Secretary Atif Chaudhry, Maryland Department of General Services
Michael Darenberg, Appointee of the Governor
Brian Gibbons, Appointee of the Speaker of the House
Secretary Rebecca Flora, Maryland Department of Planning
Gloria Lawlah, Appointee of the President of the Senate

Members Not in Attendance:

Superintendent Mohammed Choudhury, Maryland State Department of Education

Revisions to the Agenda:

There were no revisions to the agenda.

Public Comment:

None.

IAC Correspondence:

None.

1. Executive Director's Report – **[Informational Only]**

Alex Donahue, IAC Executive Director, provided an update on IAC initiatives including the ongoing transition to independent agency status, upcoming office move, and continued outreach to LEAs and Counties.

2. Consent Agenda – **[Motion Carried]**

Upon a motion by Secretary Flora, seconded by Mr. Gibbons, the IAC voted unanimously to approve the consent agenda.

A. August 10, 2023 Minutes

To approve the draft August 10, 2023 IAC Meeting Minutes, as presented.

B. Contract Awards

To approve contract procurement as noted below.

C. Site Approval - Montgomery County Public Schools - Former Forest Grove Elementary School

To approve Montgomery County Public Schools' re-acquisition of the former Forest Grove Elementary School Site at 9805 Dameron Drive, Silver Spring, Maryland to serve as an early

childhood education center, and identified by the State Clearinghouse as MD20230411-0276.

D. Easements

To approve the conveyance of the easements as presented.

E. Built to Learn Project Status Report – [Informational Only]

3. Recommended Revisions to the Gross Area Baselines (GABs) – [Motion Carried]

Executive Director Donahue and Capital Projects Supervisor Melissa Wilfong presented the final proposed updated GABs including a summary of proposed changes to elementary, middle, and high GABs as well as the proposed approach to address Add-Ons for Career and Technology Education, communities with a concentration of poverty over 55%, and communities with a high percentage of English language learners. The full Add-Ons proposal will be brought to the IAC in October.

Upon a motion by Secretary Flora, seconded by Mr. Darenberg, the IAC voted unanimously to adopt the proposed Gross Area Baseline (GAB) updates as presented in this item for use in calculating state construction allocations; and to direct IAC staff to propose new methodologies for the allocation of GAB square foot add-ons for Career and Technology Education spaces and for schools with a high Concentration of Poverty and with a high concentration of English Learners (ELs).

4. Baltimore City Public Schools - Northeast Middle School Limited Renovation - Capital Improvement Program (CIP) Rescission & Amendment – [Motion Carried]

Funding Programs Manager Arabia Davis and Capital Projects Supervisor Melissa Wilfong presented Baltimore City Public School's request to rescind prior planning and funding approval and amend the FY 2024 CIP to modify the scope of work for the Northeast Middle School project from a full renovation to a limited renovation, and to transfer approved funds accordingly. Upon a question from Secretary Flora, staff confirmed that there is no historical significance to the building and that Baltimore City is considering housing a recreation center in the facility.

Upon a motion by Vice-chair Eberhart, seconded by Mr. Darenberg, the IAC voted unanimously to

1. To approve the rescission of the Northeast Middle Building #049 (PSC 30.137) Capital Improvement Program (CIP) renovation project, which received planning approval in FY 2021 and funding in FY 2023;
2. To transfer \$2,504,000 assigned to the project to the LEAs reserve account; and,
3. To amend the FY 2024 CIP to include a new limited renovation project at the Northeast Middle Building #049 (PSC 30.137) with a Maximum State Allocation of \$27,400,000 and to apply \$2,504,000 from the LEA's reserve fund to this project.

5. Fiscal Year 2023 Maintenance of Maryland's Public School Buildings Annual Report – [Motion Carried]

Facilities Maintenance Group Manager Scott Snyder and Administrative Officer Brooke Finneran presented the final draft of the FY 2023 IAC Maintenance-Effectiveness Assessment Annual Report. Upon a motion by Mr. Darenberg, seconded by Mr. League, the IAC voted unanimously to approve the final draft of the FY 2023 Report, Maintenance of Maryland's Public School Buildings, dated October 1, 2023, pending non-substantive edits by staff.

6. IAC Fiscal Year 2023 Annual Report – [Motion Carried]



Communications Coordinator Hannah Sturm presented the final draft of the IAC's second comprehensive annual report, which highlights new and traditional activities of the IAC. Upon a motion by Vice-chair Eberhart, seconded by Ms. Lawlah, the IAC voted unanimously to approve the final draft of the comprehensive IAC Fiscal Year 2023 Annual Report, pending non-substantive edits by staff.

Announcements:

Vice-chair Eberhart provided an update on the Subcommittee for Evaluation of the Executive Director, which plans to present the draft evaluation form to the Commission at the October IAC meeting. The only change from what was previously discussed is that the first stakeholder survey will take place starting with the 2024 evaluation so the Executive Director is in the position for a full year before being evaluated.

Adjournment:

Upon a motion by Mr. Gibbons, with a second by Secretary Flora, the IAC voted unanimously to adjourn the meeting at 9:51 a.m.