



## Meeting Minutes – June 12, 2025

### Call to Order:

Chair Edward Kasemeyer called the video-conference meeting of the Interagency Commission on School Construction to order at 9:00 a.m.

### Members in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair  
Linda Eberhart, Appointee of the Speaker of the House, Vice-chair  
Courtney League as designee for Secretary Atif Chaudhry, Maryland Department of General Services  
Michael Darenberg, Appointee of the Governor  
Chuck Boyd as designee for Secretary Rebecca Flora, Maryland Department of Planning  
Gloria Lawlah, Appointee of the President of the Senate  
Krishnanda Tallur as designee for Dr. Carey M. Wright, State Superintendent of Schools

### Members Not in Attendance:

None.

### Revisions to the Agenda:

None.

### Public Comment:

The IAC received written public comment from Elly Colmers regarding Item 3, which is included in the updated IAC agenda. Additional individuals registered to provide public comment and were invited to do so, but were not present at the meeting when comments were heard.

### IAC Correspondence:

None.

#### 1. Executive Director's Report – **[Informational Only]**

Executive Director Alex Donahue gave a report on several Items. He first stated that IAC staff has continued with outreach to LEAs, and that he had personally visited three districts, met virtually with others, and presented to stakeholders at the spring Maryland Association of School Business Officials conference in Ocean City. He additionally stated that he would be visiting the Allegany County elementary school recently damaged by storm-related flooding. Executive Director Donahue also informed the Commission that the School Mapping Standards developed pursuant to HB 472, passed during the 2024 legislative session, were completed and are being presented to the Commission in Item 3 of this agenda. He stated that after collaboration with many stakeholders and two periods of public comment, he and the staff who assisted in development of the standards are confident that they comply with both the letter and intent of the legislation.

Chair Kasemeyer asked about the school in Allegany County that suffered storm damage, Westernport Elementary (PSC L01F024), and what the status of the school was. He and Mr. Darenberg also asked where students were temporarily. Executive Director Donahue stated that the facility is currently closed and the students were in a temporary space for the end of the school year at Frostburg State

University. Allegany County Public Schools plans to have the facility repaired and operational in the fall for the new school year. Chair Kasemeyer asked how extensive the damage was to the building and how much funding was estimated to repair the facility. Executive Director Donahue stated that the repairs would likely cost at least \$1 million, and that the entirety of the first floor was damaged by flooding, including building systems housed on that floor. Mr. Darenberg asked what the likelihood of another flood is and if the design has to be changed due to the possibility of future flooding. Executive Director Donahue stated that it was not clear at this time what the likelihood is, but that building engineers were looking into this.

## 2. **Consent Agenda – [Motion Carried]**

Upon a motion by Krishnanda Tallur, seconded by Secretary Lawlah, the IAC voted unanimously to approve the Consent Agenda.

### a. **May 8, 2025 Meeting Minutes**

To approve the draft May 8, 2025 IAC Meeting Minutes, as presented.

### b. **Contract Awards**

To approve contract procurement as presented.

### c. **Revisions to Previously Approved Contracts**

To approve the revisions to previously approved contract awards as presented to accurately reflect the adjustments to the State and local participation in the contract amounts, reversions of funds, and/or corrections to project allocation information.

### d. **Project Closeouts**

To approve the final State project costs as presented and to revert \$8,339.00 of unexpended funds to the Statewide Reserve Account.

### e. **Project Fund Reversion and Revision to Previously Approved Contract - Washington County Public Schools - Williamsport Elementary (PSC L21F029) Roof Project**

To approve the revisions to the previously approved contract award and revert remaining funds totaling \$14,377.47 from the Washington County Public Schools (WCPS) Williamsport Elementary School (PSC L21F029) roof project to the LEA's reserve account.

### f. **Reversion Correction - Garrett County Public Schools - Northern Garrett High (PSC L11F014) Roof Project**

To void the second instance of the fund reversions from Garrett County Public Schools (GCPS) Northern Garrett High School (PSC L11F014) roof project, approved at the May 8, 2025 IAC meeting.

### g. **FY 2024 Healthy School Facility Fund Amendment - Prince George's County Public Schools - Woodridge Elementary (PSC L16F052) Roof Project**

To reduce the Maximum State Award (MSA) and project funding award for the Prince George's County Public Schools (PGCPS) FY 2024 Healthy School Facility Fund (HSFF) Woodridge Elementary (PSC L16F052) roof project from \$2,453,181 to \$2,425,617 and to revert the difference of \$27,564 to the HSFF Statewide reserve account.

### h. **Change in School Name - Charles County Public Schools**

This item is informational and does not require IAC action.

### i. **Land Only Property Transfer - Dorchester County - Judy Hoyer Center (PSC L09F017)**

To approve the transfer of .43 acres at 1405 Glasgow St. Cambridge MD, 21613 in Dorchester County from the Dorchester County Public Schools Board of Education (DCPS) to Dorchester County. Dorchester County shall obtain approval of the IAC before transferring any right, title, or interest to any portion of the property.

**3. IAC School Mapping Data Standards – [Motion Carried]**

Executive Director Donahue informed the Commission that these standards came about as a result of legislation in the 2024 legislative session that allowed for school districts to obtain funding for the mapping of school facilities for the purpose of use by emergency responders. Additionally, the legislature specified that State-supported mapping efforts should comply with Standards developed by the IAC. Executive Director Donahue and Regional Planner Graham Twibell both noted that the Standards have been reviewed by the sponsor of the legislation, multiple partner entities including the State Department of IT and the Maryland Center for School Safety, and were published for public comment.

Upon a motion made by Chuck Boyd, seconded by Vice-chair Eberhart, the IAC voted unanimously to approve the IAC's School Mapping Data Standards for the Maryland Center for School Safety's (MCSS) School Mapping Data Program pending nonsubstantive edits by staff.

**4. FY 2025 Capital Improvement Program Funds for Department of General Services Project Reviews – [Motion Carried]**

Deputy Director Cassandra Viscarra presented an Item to authorize the use of FY 2025 Capital Improvement Program (CIP) funds to be used by the Department of General Services to contract outside consultants to supplement staff capacity for design reviews of school construction projects. Ms. Viscarra informed the Commission that a small portion of the design reviews coming to the IAC and DGS would be reviewed by the outside consultant, and that the majority of reviews would continue to be performed by DGS staff. She added that DGS had already completed procurement of the outside consultants and is ready to utilize the funds upon approval.

Upon a motion made by Mr. Darenberg, seconded by Vice-chair Eberhart, the IAC voted unanimously to approve the use of \$500,000 awarded as part of the FY 2025 Capital Improvement Program (CIP) for fund consultancy fees for the Department of General Services (MDGS) project reviews in FY 2025, 2026, and 2027.

**5. FY 2024 and FY 2025 Capital Improvement Program Project Cancellations – [Motion Carried]**

Funding Programs Administrator Sheron Johnson presented an Item to cancel six projects originally funded under the FY 2024 and 2025 CIPs, located in Baltimore County, Howard County, and Queen Anne's County. Ms. Johnson indicated that the LEAs requested to cancel the projects due to fiscal constraints, scope changes, and/or scheduling issues. Ms. Johnson stated that the rescinded funds would be transferred to the respective LEA Reserve Fund accounts for future award to eligible school construction projects.

Upon a motion made by Vice-chair Eberhart, seconded by Mr. Darenberg, the IAC voted unanimously to cancel the presented projects awarded under the FY 2024 and FY 2025 Capital Improvement Programs (CIP) and to transfer \$46,244,462 in rescinded funds to the applicable Local Education Agency (LEA) Reserve Fund Accounts for future eligible school construction projects.

**6. FY 2024 and FY 2026 Capital Improvement Program Amendments - Baltimore City Public Schools – [Motion Carried]**

Lead Capital Projects Manager Gene Shanholtz presented a request from Baltimore City Public Schools (City Schools) to rescind FY 2024 CIP design funding awarded to the Baltimore Polytechnic Institute and Western High School renovation projects, and to instead provide this funding through the

FY 2026 CIP. Mr. Shanholtz stated that the projects were also awarded funding under the Built to Learn (BTL) program at the March 13, 2025 IAC meeting.

Upon a motion made by Mr. Darenberg, seconded by Chuck Boyd, the IAC voted unanimously to approve Baltimore City Public Schools (City Schools) requests to rescind the FY 2024 Capital Improvement Program (CIP) design funding award of \$6,882,000 for the renovation of Baltimore Polytechnic Institute (PSC L30F185); rescind the FY 2024 CIP design funding award of \$5,078,000 for the renovation of Western High #407 (PSC L30F227); transfer the funds to the LEA's reserve account; and, amend the FY 2026 CIP to include the above referenced projects and award the same funding amounts from the LEA's reserve account as construction funding.

**7. FY 2024 and FY 2026 Capital Improvement Program Amendments - Baltimore County County Public Schools - Halethorpe Elementary School (PSC L03F005) HVAC and Open Space Enclosure Project – [Motion Carried]**

Capital Projects Manager Lisa Vaughn presented a request from Baltimore County Public Schools (BCPS) for a project cancellation due to a lack of bids received. She stated that BCPS requested to rescind the Halethorpe Elementary (PSC L03F005) HVAC and open space enclosure project from the FY 2024 CIP and to amend the FY 2026 CIP to include the project. This change would ensure adequate time for the LEA to reevaluate the project, verify the scope and schedule, and re-advertise for bids.

Upon a motion made by Mr. Darenberg, seconded by Vice-chair Eberhart voted unanimously to cancel the Baltimore County Public Schools (BCPS) FY 2024 Capital Improvement Program (CIP) Halethorpe Elementary (PSC L03F005) HVAC and open space enclosure project and rescind the \$3,557,400 award, transfer rescinded funds to the LEA's reserve account, and amend the FY 2026 CIP to award the Halethorpe Elementary HVAC and open space enclosure project \$3,557,400.

**8. FY 2026 Capital Improvement Program Amendment - Calvert County Public Schools - Sunderland Elementary (PSC L04F014) HVAC Project – [Motion Carried]**

Ms. Vaughn presented a request from Calvert County Public Schools (CCPS) to increase the State funding for the Sunderland Elementary School (PSC L04F014) HVAC project due to higher than anticipated construction estimates.

Upon a motion made by Vice-chair Eberhart, seconded by Chuck Boyd, the IAC voted unanimously to amend the Calvert County Public Schools (CCPS) FY 2024 Capital Improvement Program (CIP) Sunderland Elementary School HVAC project (PSC L04F014) for design by applying \$1,770 from the LEA's Reserve Fund Account.

**9. Built to Learn Program Amendments - Baltimore County Public Schools – [Motion Carried]**

Ms. Vaughn presented a request from BCPS for an adjustment to two previously approved Built to Learn (BTL) funding awards. Ms. Vaughn stated that due to favorable bids received for the Dundalk High/Sollers Point addition project, BCPS requested a realignment of \$2,352,000 in BTL funds from said project to the Scotts Branch Elementary replacement project.

Upon a motion made by Courtney League, seconded by Mr. Darenberg, the IAC voted unanimously to amend the Built to Learn Program (BTL) award for the Baltimore County Public Schools (BCPS) Dundalk High/Sollers Point Technical High School (PSC L03F140) addition project from \$22,394,000 to \$20,042,000, for a total of \$2,352,000, and increase the BTL award for the BCPS Scotts Branch

Elementary (PSC L03F025) replacement project by \$2,352,000, from a total award of \$5,543,000 to \$7,895,000.

**10. FY 2020 Healthy Schools Facility Fund Cancellations - Montgomery County Public Schools - Lead Remediation Projects – [Motion Carried]**

Capital Projects Manager Sean Vorsteg presented a request from Montgomery County Public Schools (MCPS) to cancel \$6,000 of FY 2020 HSFF awards from four lead remediation projects. He stated that MCPS has elected to not pursue reimbursement for the completed projects.

Upon a motion made by Vice-chair Eberhart, seconded by Mr. Darenberg, the IAC voted unanimously to approve the rescission of funding awarded in FY 2020 Healthy School Facility Fund (HSFF) to four Montgomery County Public Schools (MCPS) projects, as presented, totaling \$6,000 and transfer the funds to the Statewide HSFF Reserve Account for future use.

**11. Adoption of Final 14.39.01 and .02 COMAR Revisions to Align with Agency Practices – [Motion Carried]**

Policy Analyst Victoria Howard presented the Final Action on revisions to COMAR 14.39.01 and .02 which were originally approved at the December 19, 2024 IAC meeting and published in the April 18, 2025 Maryland Register. She noted that the IAC had received no public comments on the amendments and that the revisions would be effective 10 days after final approval publication in the Maryland Register.

Upon a motion made by Courtney League, seconded by Krishnanda Tallur, the IAC voted unanimously to adopt the final COMAR revisions as published in the April 18, 2025 Maryland Register (Volume 52, Issue 8, Page 377).

**Announcements:**

Chair Kasemeyer announced that IAC Member and Brian Gibbons resigned from the Commission after serving for seven years. Chair Kasemeyer thanked Mr. Gibbons for contributing very valuable experience, knowledge, and information to the Commission and its work, and noted that the IAC sent Mr. Gibbons a Governor's Citation recognizing and thanking him for his service. Additionally, Executive Director Donahue announced that the IAC's July meeting will take place on July 17 instead of on the usual second Thursday of the month.

**Adjournment:**

Upon a motion by Vice-chair Eberhart, seconded by Mr. Darenberg, the IAC voted unanimously to adjourn the meeting at 9:30 am.