



Interagency Commission
on School Construction

Reporting Instructions for Pass-Through Grant Funds

Reports due March 15 and September 15

June 8, 2023

BALTIMORE, MD - Per the Pass-Through Grant (PTG) [Administrative Procedures Guide](#), LEAs with projects approved for PTG funds are required to report expenditures and project progress to the IAC twice per year.

Reports should be submitted each March 15 and September 15 until all grant funds are expended. If an LEA received approval for multiple projects, they can be combined into one [report form](#).

Please submit the completed reporting form in Excel format **and** a signed PDF version of the form to iac.pscp@maryland.gov with the subject line "PTG Report - [LEA name]."

The Interagency Commission on School Construction is an agency of the State of Maryland. Staff of the IAC can be reached at iac.pscp@Maryland.gov. Learn more about the IAC and its programs at mdschoolconstruction.org.